# HELPFUL HINTS

ON TITLES

AND TAGS

YEARS OF PARTNERSHIP IN PUBLIC SERVICE AND MEMORIES 1917-1992

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June 1992

Ladies and Gentlemen:

This year the Texas Department of Transportation (formerly the State Department of Highways and Public Transportation and originally the Texas Highway Department) celebrates seventy-five years of public service. Over this span of time, the Department has endured the depression of the 1930's, World War II, and other numerous hardships of the 20th Century.

The Department continues to flourish today due to the efforts of dedicated, loyal employees and excellent working relationships established over the years with government entities, private industry, associations, etc. It is very fitting then at this time for the Division of Motor Vehicle Titles and Registration (DMVTR) to publish this commemorative issue of <u>Helpful Hints on Titles and Tags</u>. In addition to the usual technical information, this issue includes a retrospective look at the cooperative effort of County Tax Assessor-Collectors and the DMVTR in administering the registration and title laws of Texas.

I hope you will enjoy the history that is revealed in this publication, as well as the shared memories. This issue will surely be a Department/Division keepsake; and I invite you, too, to include it with your most treasured mementos to share with your families, fellow employees, and good friends.

Sincedely, ld W. Oliver, P.E.

Executive Director

### TEXAS DEPARTMENT OF TRANSPORTATION DIVISION OF MOTOR VEHICLE TITLES AND REGISTRATION AUSTIN, TEXAS 78779-0001



June 1992

#### SIGNIFICANT EVENTS OF 1917-1918

#### <u>1917</u>

- There are 4.8 million cars and trucks in the United States, the rest of the world has only 720,000.
- The British Army captures Baghdad on March 11th.
- The average price for a new car is \$720.
- The Highway Department is created with the passage of House Bill 2 by the 35th Texas Legislature. Governor James E. Ferguson signed the bill into law on April 4th.
- The United States enters World War I by declaring war on Germany on April 6th.
- The first American soldiers arrive in France under the command of General John J. Pershing on June 26th.
- The Highway Department begins the task of registering motor vehicles on July 1, 1917.
- Governor James E. "Pa" Ferguson is impeached and removed from office on August 25th. His wife, Miriam A. "Ma" Ferguson, would later serve as the state's first female governor.
- Lieutenant Governor William P. Hobby becomes governor on August 25th.
- U.S. Rubber introduces the first tennis shoe, "Keds."
- Middle West Texas suffers through its worst drought ever. This drought would continue through 1918. 1917 would be Texas' driest year on record, with an average rainfall of 14.3 inches.
- The Chicago White Sox of the American League defeat the New York Giants of the National League, 4 games 2 games, in baseball's World Series.
- The technique for freezing food is developed in the United States by Clarence Birdseye.
- The Russian Revolution begins, as the Bolsheviks (Communists) seize power.
- Governments for Bailey and Hudspeth Counties organized.
- The 18th Amendment (Prohibition) to the United States Constitution is submitted to the states by Congress on December 18th.
- 194,720 motor vehicles are registered in Texas by December 31st.

### THE DEPARTMENT



Motor vehicle travel in the early days often had its drawbacks.

- President Woodrow Wilson announces his "14 Points" peace plan on January 8th.
- The Texas Legislature ratifies the 18th Amendment (Prohibition) to the U.S. Constitution on February 28th. Prohibition became effective in 1920, and lasted until 1933.
- A special called session of the 35th Texas Legislature passes House Bill 63. This bill designates the County Tax Collectors as agents for the Highway Department for the registration of motor vehicles. Governor William P. Hobby signed the bill into law on April 3rd.
- · Raggedy Ann dolls go on sale for the first time.
- The "Red Baron," German flying ace Manfred Von Richthofen, is killed on April 21st.
- There are 48 states in the Union.
- Legendary football coach Knute Rockne becomes head coach of the Notre Dame football team.
- Over 1 million American soldiers are in Europe by July.
- Governor William P. Hobby is re-elected, after defeating former Governor James E. Ferguson, who was legally barred from holding office, in the Democratic Primary.
- The Southwest Athletic Conference, organized in 1914, expands with the addition of Southern Methodist University.
- Texas women vote for the first time.
- · First recorded use of crop dusting airplanes.
- The Boston Red Sox of the American League, defeat the Chicago Cubs of the National League, 4 games - 2 games, in the World Series.
- World War I ends on November 11th. By the end of the war, more than 200,000 Texans had served in the Armed Forces.
- The registration year ends on December 31st, with 250,201 motor vehicles registered in Texas. This is a 28.49% increase over 1917.
- The 1920 U.S. Census indicated that Texas had a population of 4,663,228, an increase of 19.7% from 1910. 67.6% of Texans lived in rural areas, while 32.4% lived in urban areas. Texas ranked as the largest state in land area, and was the 5th largest in population.

#### HOW THE DIVISION OF MOTOR VEHICLE TITLES AND REGISTRATION CAME TO BE

#### In The Beginning...

The automobile, one of the twentieth century's most enduring symbols, made its first appearance in Texas in 1899. Colonel E.H.R. Green of Terrell, president of the Texas Midland Railroad, probably had no idea that the novelty item he was driving would have such a major impact on Texas and the rest of the nation. Colonel Green's description of his first Terrell to Dallas trip captured the moment:

It was amusing to notice the sensation our appearance caused along the road. Cotton pickers dropped their sacks and ran wildly to the fence to see the strange sight. And the interest was shared by the farm animals, too. One razorback sow that caught the sight of us is running yet, I know. At least a dozen horses executed fancy waltz steps on their hind legs as we sped by and but for the fact that we were soon out of sight, there would have been several first-class runaways.

Eight years later, in 1907, enough of these "horseless carriages" had arrived in Texas to compel the State Legislature to address the issue. County Clerks were directed to register these vehicles beginning August 10, 1907. These early automobile owners made their own license plates of wood, leather, porcelain, tin, or a number of other materials. The first automobile speed limit - 18 miles an hour - was also set. The legislature went on to state that upon meeting a horse-drawn cart, an automobile must stop when signaled to do so.

By 1910, there were 14,286 automobiles in Texas. The main obstacle to travel by car was the condition of rural Texas roads. Muddy in wet weather, dusty in dry summer months, Texas roads and weather conspired to keep the automobile city-bound.

After several unsuccessful attempts to create a State Highway Department, the proper spark was finally provided in 1916. The United States Congress passed the Federal Aid Highway Act, sponsored by Senator John A. Bankhead of Alabama. This Act provided \$75 million in Federal matching funds to states doing highway improvements. In order to make highway improvements, a Highway Department was needed. House Bill 2, sponsored by Representative Leonard Tillotson of Austin County, was passed by the 35th Texas Legislature. Governor James E. Ferguson signed the bill into law on April 4, 1917. To finance the State's portion of the matching funds, House Bill 2 transferred the registration of motor vehicles to the new Department. Finally, Texas would have the money to improve the State's roads.

The first registration year began on July 1, 1917. A staff consisting of 10 employees (the <u>entire</u> Highway Department!) moved into the House Chambers of the Capitol and began the task of registering Texas' motor vehicles. By year's end, 194,720 vehicles would be registered. This task was not made any easier when a Special Called Session of the Texas Legislature convened in August. Applications, receipts, checks and money had been spread around the House Chamber, and had to be quickly gathered up. "Took a couple of months to straighten everything out" said long-time chief accountant for the Department, Gordon Lloyd. Governor James E. Ferguson, who had signed the legislation creating the Highway Department only four months earlier, was tried on impeachment charges during that Special Session. These charges were unrelated to the Highway Department or House Bill 2. Governor Ferguson was convicted and removed from office on August 25, 1917.

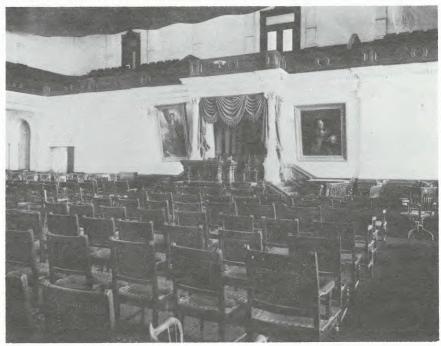


Governor James E. Ferguson, elected in 1916. Governor Ferguson created the Texas Highway Department, on April 4, 1917, when he signed House Bill 2 into law. Four and a half months later, Governor Ferguson was impeached and removed from office. *Archives Division - Texas State Library* 



A rare photo of the Capitol in snow. The House Chamber on the west end of the building (left) served as the Highway Department's first home.

The House Chamber of the Capitol, circa 1894. 23 years later, the House Chamber would serve as the Highway Department's first home. *Archives Division - Texas State Library* 



#### Tax Collectors Become Involved

Because of the large number of motor vehicle registrants, and the prospects for further rapid growth, it became clear that the Highway Department's staff of 10 was not adequate to handle the entire registration process by themselves. The legislature quickly designated the County Tax Collectors as the Department's agents in registration matters during the Fourth Called Session of the 35th Texas Legislature. House Bill 63 was signed by Governor William P. Hobby on April 3, 1918.

#### The Registration Division

The employees stacking application forms on the desks and chairs of the House Chamber of the Capitol building soon evolved into the Registration Division. This Division had the Highway Department's Chief Clerk as its head. The Chief Clerk also served as the General Accountant for the Department. The duties of the Registration Division, as cited in the <u>Second Biennial Report of State Highway Commission</u>, dated January, 1921, were "...issues and records all licenses and numbers for motor vehicles of all kinds in the State." The report goes on to state that the Registration Division had swelled to an average of 25 employees. These 25 employees, as a group, earned a total of \$56,929.49 during the preceding two year period! They were working six days a week, too.

The Registration Division, along with the rest of the Highway Department, soon found a new home on the Second Floor of the Land Office Building, next door to the Capitol. Here the Division stayed until 1933, when they moved across the street to the new Highway Department Building, which still serves as the headquarters of the Texas Department of Transportation. The eight story office building, now named in honor of former State Highway Engineer Dewitt C. Greer, cost \$403,900 to build, and provides 85,000 square feet of office space.

The 1920s and 1930s saw a steady increase in the staff of the Registration Division as well as the workload handled. New categories of license plates were authorized by the State Legislature. Following eight different Chief Clerks, who had guided the Registration Division since its inception, Bessie Bergstrom took over the position on January 1, 1928. She would serve in this position until the creation of the Motor Vehicle Division on October 1, 1945. Bergstrom can arguably be considered the Highway Department's, and possibly state government's, first female Division Head.



The Registration Division's, as well as the Highway Department's second home, the Old Land Office Building. The Highway Department occupied the second floor of the building, until moving across 11th Street to the new Highway Building in 1933.

Austin History Center, Austin Public Library, PICA 05218



The Registration Division, April, 1926, located on the second floor of the Old Land Office Building. Shown clockwise from the left foreground are Marie Trueblood, Hazel Bergstrom, Johnny Byrnes, Irene Williams, Marie Midkiff, and Bessie Bergstrom. Bessie Bergstrom would become Chief Clerk less than two years later.



Bessie Bergstrom served as the Department's Chief Clerk and Registration Division Head from January 1, 1928 until September 30, 1945, when the Registration Division and Title Division were merged to form the Motor Vehicle Division.



The Registration Division's third home, and home of the Motor Vehicle Division's administrative activities until July 9, 1955, the Highway Building (now the DeWitt C. Greer Building). The white building next to the Highway Building (right) is the former Travis County Courthouse, in use as such until 1930. The building was later used to house state offices.



A rare aerial photo of Austin, circa 1920. Archives Division - Texas State Library

- 1. The Capitol
- 2. The House Chamber the Department's first home
- 3. The Old Land Office Building

- 4. The Travis County Courthouse (1876-1930)
- 5. The Travis County Jail site of the Highway Building constructed in 1933
- 6. The University Of Texas

#### The Certificate of Title Division

The growing problem of auto theft and disputes over the ownership of motor vehicles led to the creation of the Certificate of Title Act, which became effective October 1, 1939. The Title Act was initially administered by the Department of Public Safety, with the County Tax Assessor-Collectors acting as agents. As a result of the passage of House Bill 205, the Department of Public Safety's Title Section was transferred to the Highway Department on May 3, 1941.

World War II brought a virtual cessation in the production of new passenger vehicles. Because of the large number of defense plant workers and servicemen entering Texas during the war, the volume of work for this Division only dropped by about 50 percent. World War II's formal end on September 2, 1945, was soon followed by the end of the Certificate of Title Division, which was merged with the Registration Division on October 1, 1945.

#### The Motor Vehicle Division

On October 1, 1945, a new era began as the Registration Division and the Certificate of Title Division were combined into the Motor Vehicle Division. E.J. Amey was named the first Director of the Division. The Division's major duties were to issue and maintain records for motor vehicle titles and license plates.

Texas' post-war economic boom soon had the new Division outgrowing the available space at the Highway Department Building. Motor vehicle registrations in Texas had increased by double digit percentages each year from 1946 to 1950. Available space for personnel and storage (none of the files, which included 3,132,577 registered vehicles in 1950, were automated in any fashion) soon had Motor Vehicle Division employees scattered over several Austin locations. These locations included the Bruggerhoff Building, Knights of Columbus Hall, the Prewitt Building, the Reproduction Building, and a quonset hut at Camp R.M. Hubbard (Camp R.M. Hubbard is named for an early Highway Commissioner). Former Division employee Luther Fox, who began working for the Department in January, 1952, recalls working at three different locations around Austin during his first three and a half years with the Department.



Another busy day in the Records Section, May, 1949.

In front of the Highway Building (now the DeWitt C. Greer Building) in May, 1949. Motor Vehicle Division employees (left to right) Lucille Chapman, Polly Landis, Mary Stringer, and LaVerne Vorwerk.



The Division's Records Section, housed in the downtown Highway Building (now the DeWitt C. Greer Building) in the late 1940's.

Division employees Bart Couch, Chief of Titles, Division employees Bart Couch, Chief of Titles, Iff, and Arthur Seaholm of the Division left, and Arthur Seaholm of the front of the Information Desk, pictured in the front of the Information Highway Building, May, 1949.

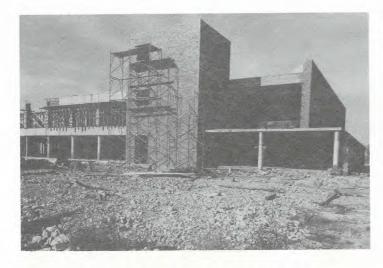


Camp R. M. Hubbard, in Austin. The Motor Vehicle Division moved its operations here in July of 1955.

Because of the demand for space, construction began in April, 1954, on a two-story office building at Camp R.M. Hubbard in what was then considered the edge of north Austin. Completed in July, 1955, the 40,000 square foot building cost \$600,000. On Monday, July 11, 1955, all 230 Motor Vehicle Division employees reported to work under a single roof. Division employees celebrated the move by hosting an open house on Friday, September 30, 1955. The gala attracted 641 visitors from around the State.

Demands for additional space prompted the addition of three more floors to the new building, which was completed in July of 1959 at an estimated cost of \$800,000. This building, largely unchanged since its construction, still serves as the Headquarters of the Division of Motor Vehicle Titles and Registration.

The Motor Vehicle Division Headquarters building under construction, November, 1954.



The weekend of the big move, July 9 - 10, 1955, as workmen move furnishings into the newly completed Motor Vehicle Division Headquarters building.





Planning the new Motor Vehicle Division Headquarters Open House are, left to right: Bob Brewer, R. W. "Bob" Townsley, and Bob Doetsch, Summer, 1955.

D. T. Harkrider, Division Director, second from the right, chats with a group of visitors at the new MVD building open house, September 30, 1955.



#### Field Operations

The early days of the Division had contacts with county tax offices conducted by traveling investigators and auditors based in Austin. An Investigation Section was created on September 1, 1949, due to the extraordinary increase in motor vehicle registrations state-wide. In 1952, the State was broken down into geographic regions and a Division employee based in each region. The investigator based in each area would spend his time (field personnel were all men in those days) auditing tax offices in his region. The enactment of the Salvage Yard Law (House Bill 805) in 1961 broke the Investigation Section into three groups: Auto Theft, Reciprocity and Proration, and General Investigation. An additional burden was placed on this Section when the Motor Vehicle Dealer Law was amended by House Bill 45 in 1963. The amendment placed a much greater administrative and enforcement responsibility on the Department.



Members of the Investigation Section met in Corpus Christi in 1963. Front row, left to right: B. L. Vann, Keto Warner, Otis George, Andy Buntyn, Dick Childers, and an unidentified representative from the National Auto Theft Bureau. Middle row, left to right: Ray McNairy, Don Magnuson. Back row, left to right: Larry Templeton, J. R. Hunnicutt, Edgar Burkhart, Don Brakey, Phil Brooks, Bill Turner.

> Jim Sparks of the Investigation Section destroys unexpired license plates collected at motor vehicle salvage yards in 1963.





The staff of the Houston Regional Office, December, 1969. Left to right: Phil Brooks, Gene Davis, Gene Heath, Armelle Lewis, Bob Jones, Cliff Pate, Bill Turner, and Dick Childers. Gary Herzik inspects a car at a motor vehicle salvage yard in Houston, December, 1970.





Regional supervisors of the South Texas area, San Antonio meeting, 1983. Front row, left to right: Ruben Gonzalez, Gene Bryant, Otis George, Dick Childers, Carl Kokernot, Keto Warner, Ronny Hamilton, J. R. Hunnicutt. Back row, left to right: Allan Neighbors, Phil Brooks, Bob Henke, Jerry Miles, Darrel Hunt, Neal Lewallen.

By the mid-1960s, the volume of work had increased to the point where a more permanent presence throughout the State was required. The first Regional Office was established in the Houston suburb of Bellaire in the summer of 1965. Regional Offices were established in major urban areas throughout the State, the last two in Abilene and San Angelo in the fall of 1973. These Regional Offices allow the public access to services that they would have previously obtained from Division Headquarters in Austin. These now include certified copies of certificates of title, registration permits, salvage yard inventory numbers, motor vehicle dealer licenses, and a number of other services.

Early Regional Offices operated with only a minimal staff. The Longview Regional Office began work in 1967 with only two employees - George McCord and Wanda Burns. George recently recalled the early days, when many tax office employees didn't like to see him coming. Said George, "We only worked counties (tax offices) when there were problems."

Bruce Gardner, left, of the Motor Vehicle Division charms newly elected tax assessor-collectors during the December, 1964 "Bob Tail" Session. "Bob Tail" Sessions were conducted by the Motor Vehicle Division to familiarize newly elected tax assessor-collectors with the duties of office as they related to motor vehicle laws.





MVD employees Tony Reda, second from the left, and Nancy Tiemann, foreground, demonstrate how title documents are microfilmed during the December, 1964 "Bob Tail" Session, acquainting newly elected tax assessor-collectors with Motor Vehicle policies and procedures.



Division employee Jerry Burleson, manning the information phones at Division Headquarters during the early 1960s.

Noontime recreation at the Motor Vehicle Division Headquarters building, August, 1958. Pitching washers are, foreground: C. L. Wharton (left) and D. L. Mills. Their opponents are, background: Royce Ellis (left) and Lavon Carson.



Tarrant County Tax Assessor-Collector Reed Stewart, right, confers with MVD Director R. W. Townsley, August 15, 1962. They are examining a duplicate license receipt, similar to the 198 receipts which turned up missing from the Tarrant County Tax Office. Fort Worth Star-Telegram Photograph Collection Special Collection Division, the University of Texas at Arlington Libraries

#### New and Improved

Motor Vehicle Division and tax office employees' jobs were made significantly easier in 1968 when the millions of motor vehicle records were computerized. Any tax office or Motor Vehicle Division Regional Office in the State with a computer terminal and telephone line access could retrieve motor vehicle records from Austin. This also was a great benefit to law enforcement dispatchers, who no longer had to phone Division Headquarters in Austin to check license plate numbers.

#### The Name Game

Both the Department and Division received two new names each since 1975.

The Texas Highway Department became the State Department of Highways and Public Transportation on June 20, 1975. This was changed to the Texas Department of Transportation on September 1, 1991.

The Motor Vehicle Division became the Division of Motor Vehicles in July of 1985, to avoid confusion with the Texas Motor Vehicle Commission. This was changed to the Division of Motor Vehicle Titles and Registration on September 1, 1991.

#### Today

75 years after its inception, the main duty of the Texas Department of Transportation is still to build and maintain the State's highways. This is still paid for in part by the collection of registration fees, just as they were on that sultry day in Austin, July 1, 1917, when the Department registered its first motor vehicle.

The Department's staff of 10 involved in the registration process has grown to 478. What was initially 194,720 registered motor vehicles has now burgeoned into more than 14 million motor vehicles. Motor vehicle records maintained for the first 50 years in rows of file cabinets are today stored in a mainframe computer. The new Registration and Title System promises to make the registration and title process even more efficient.

After 75 years, the Department's and Division's missions remain much the same as in 1917. The methods, however, have not.



Bobby Meeks, Lubbock Regional Office Supervisor, assisting a citizen with a motor vehicle inquiry.



Part of the staff of the Beaumont Regional Office, 1986. Sitting, left to right, are: Nancy Perry, Carlene Singleton, Barbara Stolle. Standing, left to right, are: Zona Mason, Sharon Allen, Terri Peveto, Cindy McCelvy, Alicia Pedraza, Rita Foster.

#### CHIEF CLERKS OF THE HIGHWAY DEPARTMENT

Vance Stockton (June 4, 1917 - October 30, 1917)
W.V. Tadlock (November 1, 1917 - December 31, 1917)
Vance Stockton (January 1, 1918 - March 31, 1918)
J.F. DuPre (April 1, 1918 - February 15, 1925)
George A. Cunningham (February 16, 1925 - September 21, 1925)
Will Rancier (September 22, 1925 - February 15, 1926)
Leslie McKay (February 16, 1926 - April 13, 1926)
Robert J. Eckhardt (April 14, 1926 - March 31, 1927)
G.H. Lloyd (April 1, 1927 - December 31, 1928)
Bessie Bergstrom (January 1, 1928 - September 30, 1945)

DIRECTOR OF CERTIFICATE OF TITLE DIVISION

John L. Green (May 3, 1941 - September 30, 1945)

#### DIRECTORS OF THE MOTOR VEHICLE DIVISION, DIVISION OF MOTOR VEHICLES, AND DIVISION OF MOTOR VEHICLE TITLES AND REGISTRATION

E.J. Amey (October 1, 1945 - February 28, 1953)

D.T. Harkrider (March 1, 1953 - July 31, 1960)

R.W. Townsley (August 1, 1960 - September 30, 1986)

Dian K. Neill (October 1, 1986 - February 4, 1992)

Anthony J. Reda (Acting - February 5, 1992 - April 9, 1992)

Jerry L. Dike (April 10, 1992 - Present)

## TAX OFFICES

Constructed in 1905, the old Sterling County Courthouse in Sterling City was in use until the current courthouse was opened in 1938. The man standing second from the right, T. Wood, was Sheriff and Tax Collector when this picture was taken in 1905.

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#### COUNTY TAX OFFICE INVOLVEMENT IN THE MOTOR VEHICLE REGISTRATION AND TITLE PROCESS

#### The Early Days

Texas in the second decade of the 20th Century bore little resemblance to Texas in 1992. Automobiles, trucks, jet planes, televisions, radios, air conditioning, computers, and nearly universal access to electricity and telephones have conspired to change the way Texans live, permanently.

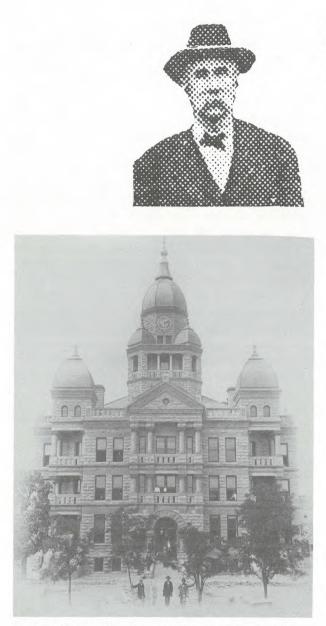
In 1918, Sterling County, in West Texas, was only 42 years removed from its last major skirmish between White Settlers and the Native Indians. A mere 53 years had passed since slaves in Texas had been emancipated. It had been only 82 years since Texas was a part of Mexico. Many Texans had emigrated from other states and countries. While 1918 Texas was not considered the "frontier," many parts of the State were not far removed from it.

The Texas Legislature designated County Tax Collectors as agents in motor vehicle registration matters for the fledgling Texas Highway Department with the passage of House Bill 63 during the Fourth Called Session of the 35th Texas Legislature. This bill was signed by Governor William P. Hobby on April 3, 1918, and took effect 90 days after the Special Called Session ended. This was the beginning of the 74 year old partnership between what is now the Texas Department of Transportation and the State's 254 County Tax Assessor-Collectors.

In 1918, Cochran, Crane, Hockley, and Loving Counties had no county governments. Kenedy and Willacy Counties (as we know them now) had not even been created by the Texas Legislature. Residents of these West and South Texas counties had to travel to an adjacent "attached" (for administrative purposes) county to register their vehicles - no mean feat considering there were few decent roads. An 1874 law stipulated that an "unorganized" county (one with no government) must have a petition signed by 150 qualified voters in order to form a government. This statute was amended in 1918 so that a petition signed by 75 registered voters would be sufficient to form a county government. The petition was then presented to the county board of the "attached" county for approval. Loving County would be the last county in Texas to form a government, finally organizing one in 1931.



Robert Maud, Travis County Tax Collector (1913 - 1921). We wonder what he thought of his new duties? *Austin History Center, Austin Public Library PICB 05877* 



Denton County Courthouse, Denton, circa 1896. The courthouse is still in use today. *Archives Division - Texas State Library*  Harrison County Tax Collector Louis Taylor, pictured here in 1910, was still in office in 1918 when the tax offices took over the motor vehicle registration process.



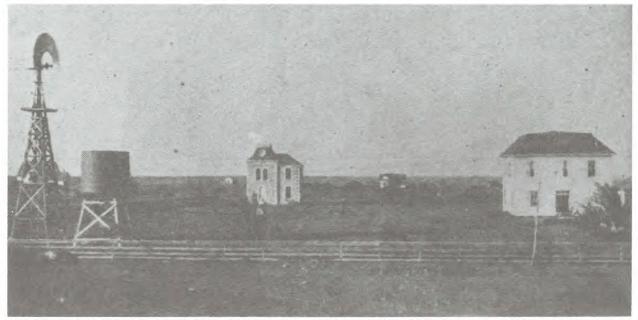
Dickens County Courthouse, in Dickens, upon completion in 1893. This structure is still in use today.

#### The Office of Tax Collector

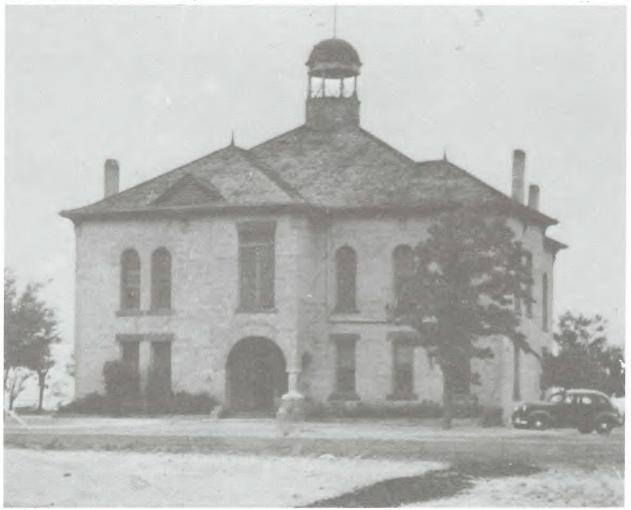
Tax Collectors were elected to serve a two year term of office. In counties with a population of less than 10,000, as determined by the last federal census, the Sheriff also served as the Tax Collector. The tax office was usually located in the County Courthouse.

#### **Boom Times**

Tax Collectors and their deputies across the State were kept busy in the early years. The number of motor vehicles in Texas more than doubled from 1918 to 1922 (250,201 to 531,608). The astounding growth rate continued through the rest of the 1920s. The Great Depression put the brakes on the proliferation of motor vehicles, but by 1930, there were 1,401,748 motor vehicles in Texas.



Home on the range - circa 1900, Schleicher County Courthouse, right, Eldorado Jail and Water Works. Archives Division - Texas State Library



Motley County Courthouse, Matador, built in 1892. The courthouse was destroyed by fire in 1944.



W. H. Schaive, Tax Assessor-Collector of Washington County, in his office in the old courthouse in March 1937.



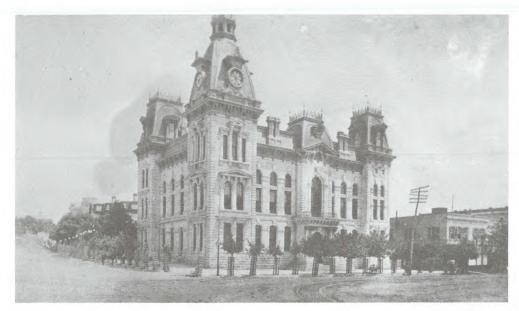
The Crosby County Tax Office, Crosbyton, pictured in the early part of this century. The office is the same today, although it has been remodeled.

#### The Office Evolves

An act of the Texas Legislature combined the offices of Tax Collector and Tax Assessor in 1932. Effective in 1935, the new office of Tax Assessor-Collector took responsibility for the duties handled by both former offices. The term of office was two years. The Sheriff continued to serve as Tax Assessor-Collector in those counties with less than 10,000 inhabitants. In November of 1954, the Texas Legislature extended the term of office for Tax Assessor-Collectors to four years. The law was also amended so that a separate office of Tax Assessor-Collector could be established in counties of less than 10,000 people if the voters so desired, instead of the sheriff serving <u>ex officio</u>.

#### The Certificate of Title Law is Enacted

County tax offices took on additional responsibilities when the Certificate of Title Act became law in 1939. Beginning October 1, 1939, Tax Assessor-Collectors and their deputies began accepting applications for motor vehicle titles as agents for the Texas Department of Public Safety. The Department of Public Safety's Title Section was transferred to the Highway Department on May 3, 1941. Tax offices were then able to combine their motor vehicle activities as both registration and title reports were sent to the Highway Department.



Travis County Courthouse (1876 - 1930), Austin. This site, at 11th Street and Congress, is now a parking lot for the Department of Transportation's Headquarters building.

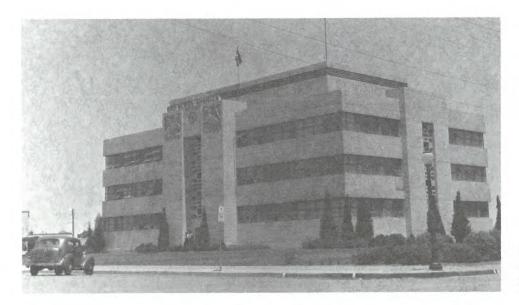
The second Lubbock County Courthouse (1916 - 1968), Lubbock, pictured in August, 1923, during the celebration in honor of the opening of Texas Technological College, now Texas Tech University.



Tarrant County Tax Assessor-Collector John Bourland, front left, accepts a batch of old license plates from W. A. Rodgers, right, in March, 1942. The old plates were collected as scrap for the war effort. Fort Worth Star-Telegram Photograph Collection,

Special Collection Division, the University of Texas at Arlington Libraries





Ector County Courthouse, Odessa, circa 1940s.



Another day at the office, Bosque County Tax Assessor-Collector Clarence McCorkle, front, with deputies Nancy Corton, left, and Elva Seidel, in February, 1941. Elva later became Tax Assessor-Collector in 1977.

#### Substations

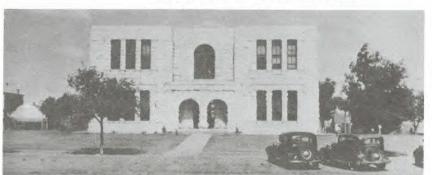
After 53 years of offering services exclusively in the county seats of Texas, an amendment was made to statute to allow for the operation of county tax office substations. House Bill 183 allowed the Commissioners Court of any county to establish branch tax offices "...for the purpose of making sales of motor vehicle license plates." This bill became effective when Governor Preston Smith signed the legislation on March 22, 1971. This proved to be a great benefit to the residents of counties which chose to set up tax office substations, as the distance traveled to conduct a motor vehicle transaction was often considerably reduced. Today, there are 136 tax office substations across the State. Gary Herzik, now the Chief Supervisor of the Division's Title Control Section in Austin, recently recalled two different tax office substation related stories. The first one dates back to the early 1970s, when Gary was based at the Houston Regional Office. The Chief Deputy of the Harris County tax office substation in Humble, a Mrs. Poe, would ask Gary to take the registration money received to the bank across the street to deposit. Large sums of money were received in a relatively short period of time (all license plates then expired on March 31st) and Mrs. Poe feared that she or one of her all female staff would be robbed before making the deposit.



Tarrant County Tax Assessor-Collector John Bourland opens the tax office doors for the first time in over two weeks on December 31, 1948. The office had been closed pending the Commissioners Court approval of Bourland's official bonds.

Fort Worth Star-Telegram Photograph Collection, Special Collection Division, The University of Texas at Arlington Libraries

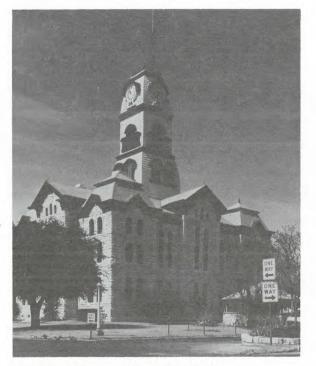
Dickens County Courthouse, Dickens, pictured shortly after its 1940s renovation.





The old Zapata County Courthouse, Zapata. When Falcon Dam was completed in 1954, the reservoir inundated the courthouse.

The second story related occurred when Gary was based at the El Paso Regional Office. Gary would travel with the Chief Deputy of the Presidio County tax office, Frances Razo, on the weekends during 1974 and 1975. They would set up a table in grocery stores throughout the county so that residents who had difficulty traveling to Marfa, the county seat, would be able to renew their motor vehicle registrations. The idea proved popular, especially in a county as large (Texas' fourth largest, 3,892 square miles) as Presidio.



Hood County Courthouse, Granbury. "Second Empire" style architecture.

Gary recalls the "wonderful rapport" that the Division's employees had with the tax office deputies.

The mid-1980s saw several County Tax Assessor-Collectors setting up limited service counters in grocery and convenience stores. These businesses handle only registration renewals, and are operated under contract by store personnel. Said Dallas County Commissioner Nancy Judy, when commenting on grocery stores handling license plate renewals, "We are in the business to provide this service and we want it to be convenient to the people."

Hill County Courthouse, Hillsboro, constructed 1890.



Nolan County Tax Office, Sweetwater, in January of 1949. Left to right: L. E. Musgrove, deputy; J. D. Childers, customer; Weldon Bardwell, Tax Assessor-Collector; and deputies Betty Bryant and Sammye Haggard. Musgrove, Haggard, and Bryant would all later serve as Tax-Assessor Collector for Nolan County.

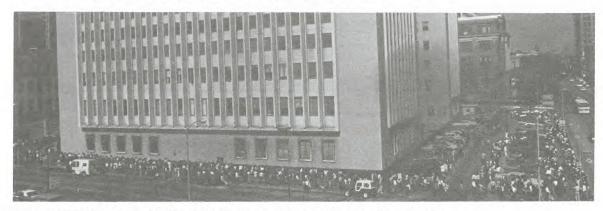




It's that time again! The Tarrant County Tax Office, at 5:00 P.M., March 31, 1952. How long have these customers been waiting in line? *Fort Worth Star-Telegram Photograph Collection, Special Collections Division, The University of Texas at Arlington Libraries* 



Long lines during "Rush," March, 1973, at the Taylor County Tax Office in Abilene.



License Plate renewal time, Harris County Courthouse Annex, Houston, March 1975.



It's renewal time! Long lines at the Bexar County Tax Office, San Antonio, March 31, 1975.

Joe W. Alexander, Tax Collector and Tax Assessor-Collector of McLennan County, 1932-1972.





It's license plate renewal time again at the Travis County Courthouse, Austin, March 1973 or 1974. *Austin History Center, Austin Public Library, PICA 09757* 

#### The Last 25 Years

The last 25 years has seen major changes in the manner in which motor vehicle title and registration work is conducted in tax offices across the State.

The automation of the Department's Motor Vehicle File in 1968 brought access to millions of records to tax offices across the State. Verifying current registration for a title transfer became as simple as typing the vehicle identification number (VIN) or the license plate number on a teletype or the screen of a computer terminal with access to the files in Austin.

"System 78" brought dramatic changes to the

Shelby County Courthouse, center, complete with seasonally decorated "privy," foreground, right.



workload of tax offices across the State. "System 78" was implemented beginning January 1, 1978 to allow for staggered expiration months for passenger and light commercial license plates. This brought an end to the traditional "rush" periods at the end of each March, when all of the State's passenger and light commercial license plates would expire on March 31st. "Rush" occurred when millions of Texans would wait until the last few days of March to purchase their new license plates. With "System 78," these "rush" periods became a thing of the past as approximately 1/12th of all passenger and light commercial license plates would expire at the end of any given month.



In San Angelo, Tom Green County Tax Office personnel at work in the mid 1960s. Seated: Gloria Ballantine, left; and Mary Bess Bowman. Standing: Betty Gibson, left; and Evelyn Vordick, now Tax Assessor-Collector.

Christmas, 1955, at the Washington County Tax Office, Brenham. Left to right - Vennie Herzog, current Tax Assessor-Collector; Henry Appel, Tax Assessor Collector; Florence Roehne; Marjorie Haas; and Josephine Sommer.





Completed in 1882, the old Gillespie County Courthouse in Fredericksburg was used until the current courthouse was completed in 1939. In May of 1967, the old Courthouse was rededicated as a library and meeting hall. First Lady (at the time) Lady Bird Johnson is shown here giving the keynote address.

Other changes to tax office operation in recent years proved to be mixed blessings for customers. Because of the difficulty in collecting registration fees for "hot" checks in recent years, a number of County Tax Assessor-Collectors began instructing their deputies not to accept checks in payments involving motor vehicle transactions. The practice of accepting personal checks was suspended because, as former El Paso County Tax Assessor-Collector Jim Kaster noted



The current home of the Lubbock County Tax Office, since November, 1990, is the former Lubbock Main Post Office.

in 1978, "...a great deal of time and effort..." is expended trying to collect on bad checks.

The last 25 years saw a number of tax offices move out of the County Courthouse and into a Courthouse Annex to alleviate overcrowding. Many of Texas' County Courthouses are over 100 years old, and additional space requirements were often not considered when these buildings were first constructed.



Deputy Lottie Puckett of the Sutton County Tax Office, Sonora, assists a customer in 1964.



Smith County Tax Office deputies Lois Hundley and Lloyd D. Luce, during their visit to Motor Vehicle Division Headquarters in 1955.

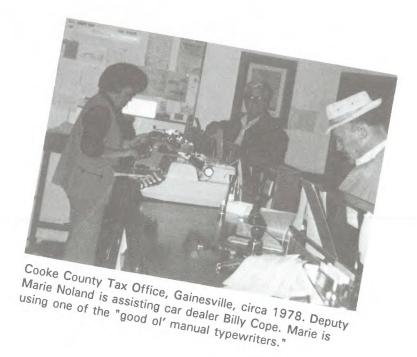
# The Future?

Texas' 254 county tax offices will soon be using 21st Century technology as the new Registration and Title System will place state of the art computer terminals and related equipment in every tax office and substation in the State. With this system, registration and title records will be updated within 48 hours. This compares with the six to eight week period which

it takes to update the Motor Vehicle File now. Compare this with the old manual filing system which maintained the Department's Motor Vehicle File until early 1968, the manual (not electric) typewriters that were in widespread use in many tax offices until the early 1980s, and it doesn't take long to see how far the registration and title process has come.



Cochran County Courthouse, Morton, constructed in 1925.



Val Verde County Tax Assessor-Collector Evelyn Monzingo, at the occasion of her retirement in May, 1985, pictured with Department employees, left to right, Keto Warner, Ben Dillon, and Gene Bryant.



Bailey County Courthouse, Muleshoe, constructed in 1925. Muleshoe has been the county seat since





Over 40 years of Cass County Tax Assessor-Collectors. Left to right: Bobbie Derrick, 1989 - present; Fay Glover, 1979 - 1988; Royce Watson, 1961 - 1979; Harold Powell, 1957 - 1960; and Marion Jones, 1949 - 1952.

# REGISTRATION

-4 9,160

1903—The Selden Patent Plate. Until 1911, almost every manufacturer of gasoline-propelled vehicles had to pay royalties to holders of this patent through the Association of Licensed Automobile Manufacturers.

# EVERYTHING YOU ALWAYS WANTED TO KNOW ABOUT THE HISTORY OF TEXAS LICENSE PLATES ... AND THEN SOME!

#### Today, Just Like Yesterday...

In the early days, license plates were issued to register "horseless carriages. " Registration fees were collected to help fund desperately needed highway improvements. In the name of progress, quiet country lanes and dusty cattle paths were transformed into modern thoroughfares to accommodate the increase in motor vehicle travel. Today, just like yesterday, Texas license plates serve two basic purposes. The plates identify the vehicle and the owner, and provide proof that the owner has paid registration fees for the privilege of using the State's roadways. The plates are

designed so that they are visible during day or night. They also provide valuable assistance to law enforcement authorities in the rec very of stolen vehicles. The major portion of all motor vehicle registration fees collected today are designated for the purpose of building and maintaining Texas highways.

# The First Ones

The first Texas automobile license plate issued during the Summer of 1907 was not actually issued for a private car, but for a motor bus owned by W. B. Chenoweth of Colorado City. Mr. Chenoweth owned two buses, which were six

cylinder. chain driven 14 passenger stages. The license allowed the stage to operate a 28 mile route from Colorado City to Snyder, now known as the first intercity bus line in Texas. The operation was a success, but soon after, Snyder residents decided to ban the vehicles from their town. Many people objected to the self propelled "monsters" which frightened horses and children. Mr. Chenoweth was forced to move to Big Spring, where he formed a bus route between Big Spring and Lamesa. Apparently, his idea was ahead of his time, for Mr. Chenoweth was penniless at the time of his death. So much for the early days of mass transit!



Back in the "good ole days."



Between 1907 and 1916, motor vehicle owners were required to register their vehicles with the county clerk in their hometown. for a fee of 50 cents. The clerks would chronologically assign owners license numbers, the first owner to register received number one, the second, number two, and so forth. Since each county operated the same way, duplication of license numbers was very common. Many owners made their own license plates using wood, leather and other materials. Others patronized the saddle or blacksmith shop. There was not a standard size for the plates since various methods were used to make them. The license

numbers were sometimes made of metal or porcelain and were often purchased at the local general store.

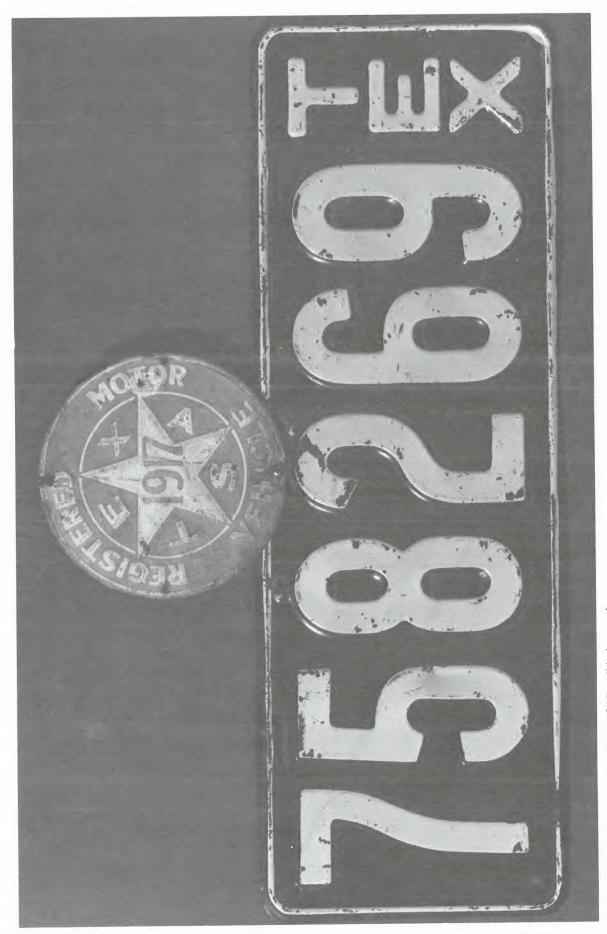
Officials weren't very fussy about drivers licenses in those days either. In most areas, when you registered your vehicle, you also received a drivers license.

As the number of automobile owners steadily increased in the early 1900's, cities joined in to regulate vehicle registration. A Fort Worth city ordinance dating back to June 6, 1908 read "All car owners must register their car with the city secretary and receive a license number, which number must be attached to the rear of the car in figures at least six inches in height. "

Kerrville auto dealer Lee Mason even went so far as to issue a brochure in 1916, advising prospective buyers "Remember you can't sell your license number when you buy a new car. Get a new license number, they cost 50 cents." The pamphlet also included accepted rules of the road, such as .... "Keep to the right, don't cut corners but circle all the way, use your horn, when you see a broken bottle in the road, stop and pick up the pieces."

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In Childress County, the first license receipt was issued on November 11, 1916.



A 1917 Texas license plate with a 1917 validation seal.

In 1917, after the Texas Legislature created the Texas Highway Department with the passage of House Bill 2, the collection of registration fees commenced immediately. Portions of the fees collected were returned to the counties in the form of allotments. The first official Texas license plates, manufactured by the Adams Stamp and Stationery Company of St. Louis, Missouri, were made of sheet iron with white numbers on a black background. This license plate design was used from 1917 through 1922 with each year requiring a different validation seal. The seal displayed on the bore the words radiator, "Registered Motor Vehicle, Texas" with the year of issuance shown. By the end of 1917, the Department had registered 194,720 motor vehicles.



Shown are two examples of radiator seals.





A drawing of a 1923 Chauffeur's badge.

In 1917, the State Highway Department also became responsible for the issuance of the "chauffeur" license which applied to "any person whose business or occupation is that he operates a motor vehicle for compensation, wages, or hire. " For a license fee of \$3.00, the Department issued a metal badge to be worn at all times while operating a motor vehicle or conducting related business. This may be the origin of the metal badge seen today on the caps of some truck drivers and bus drivers.

House Bill 2 which created the Highway Department also created a General Distinguishing Number, the first motor vehicle dealer's license "...which may be attached to any motor vehicle or motorcycle he sends temporarily upon the road." The annual fee was set at \$15, and up to five additional dealer plates could be obtained for a fee of \$5 each.



A 1920 Motor Vehicle Dealer License Plate.

The County Tax Collectors became the official agents for the Department in 1918 and began collecting all motor vehicle, motorcycle, dealer, and chauffeur registration and license fees. The counties retained 50% of the collection and the Highway Department received 50%.

The vehicle registration process has never been a simple one. Originally, fees were based on the horsepower of a vehicle. What was a clerk to do if the horsepower of a vehicle was unknown? Based on the National Chamber of Commerce formula, she would "square the diameter of the bore of the cylinder in inches, multiply by the number of cylinders and divide by two and one half." Sounds like close encounters with "new" math!

The registration fee from 1917 until 1923 was 35 cents per horsepower of the vehicle, with a minimum fee of \$7.50. The fees were deposited in the State Highway Fund for the purpose of building and maintaining highways. By the close of 1920, only three short years after the Texas Highway Department was created, 446,923 motor vehicles were registered in Texas.

# The Roaring Twenties

In the Highway Commission's Second Biennial Report, dated January 1921, the Registration Division's responsibilities consisted of auditing registration receipts and reports from the Tax Collectors, typing and proofing receipts, classifying, filing and maintaining records. A special note stated that "Attention is invited to the importance and usefulness of this identification system of records and the service which it renders in tracing stolen cars. The Department has been instrumental in the past two years of assisting in the recovery of about 200 stolen cars." It's safe to say that history really seems to repeat itself. The times have changed, but the responsibilities have not.



The Travis County Courthouse, home of the Travis County Tax Office, circa 1960s.

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2	1-2	-	Commercial Trucks								
3	1-3		Farm Trucks								
4	1-4		Truck - Tractors								
5	1-5		Farm Truck-Tractors								
6	1-6		Trailers								
7	1-7		House Trailers								
8	1-8		Motor Buses								
9	1- 9		City Buses								
1.0	1-10		Dealers								
11	1-11		Motorcycles								
12	1-12	-									
1.2	1-13	-	Side Cars								
14	1-14		Tractors								
15	1-15		Additional Fees								
16	1-16		Factory Delivery Plates								
17	1-17		Replacement Plates								
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All oth Depart	ment until TC	OTAL net amo	nsfers and Road Tax Receipts go to Texas ission: (no commission allowed on duplice nuty receives \$50,000.00 net. Thereafter 5 nnt received by county reaches \$175,000.01 175,000.00 in recistration year. Commissi next 3000 receipts issued-30: each for n A superson Collegators were of their som	0 % of other fees go to ) net. Thereafter ALL fe	county and 50 es go to Texas I	5 to Texas Highway Highway Department				Tax Aspessor-	Collector
No cot 1000 r	ecclpts issued-	40c each for	175.000.00 in registration year. Commissi next 9000 receipts issued-30: each for n	on to be deducted on rec ext 15,000 receipts issue	eipt issued basi	s-50c each for first r all receipts issued	Swor	n to and subscribed be	fore me this	day of	
and th	at reports be m		x Assessor-Collectors pay out of their com emitted on Monday of each week to the Tex							County Cl	
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Tax Assessor-Collector's Weekly Report, Form 158. Revision date April, 1949. Actual size - 11 by 17 inches.

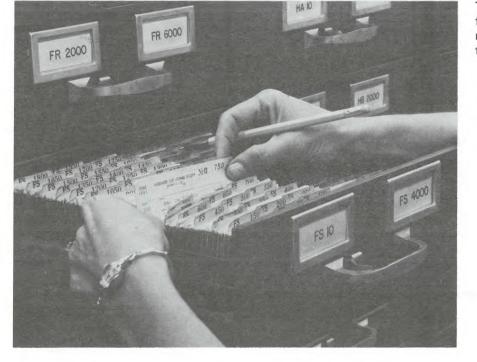
In June of 1923, the registration fee was reduced by the Legislature to 17 1/2 cents per horsepower. A graduated weight fee was placed on all vehicles. The county retained the entire horsepower fee, and the state received the graduated weight fees, together with the miscellaneous transfer fees and chauffeur licenses which were deposited in the State Highway Fund. The Legislature also called for the reregistration of all motor vehicles in the State in order that accurate recordkeeping could begin. New regular license plates were issued. The increase in registrations for 1923 over 1922 was 164,214. A great deal of this increase was attributed to the fact that all previously issued plates were declared void and new plates were issued. For the first time, each vehicle was required to display two license plates. The 1923 license plate was validated by a rectangular radiator seal for 1924. The year 1925 brought in the first regular Texas license plate bearing the year of issuance.

The Department soon found that by changing the color and date of license plates each year, you could easily identify a car that was currently registered. The plates were used as valuable tools recovering in stolen cars. Additionally, the Department began assigning distinguishing numbers and color combinations for the different vehicle classifications, as well. It's hard to imagine the rainbow of colors used through the years for different license plate combinations. Green, yellow, purple, gold, orange, blue and carmine were only a few from the wide array of colors. At one time, the colors of major even universities were used.

Beginning January 1, 1928, the counties were awarded 30% of the weight fees collected, in addition to the horsepower fees. The maximum amount allowed any county as its portion of weight fees was \$50,000. The Highway Department received the remaining 70% of the weight fees together with the transfer fees and chauffeur fees.

With the enactment of additional legislation, 1928, 1929, and 1930 license plates were manufactured in pairs with one plate showing the word "Front" and the other plate showing the word "Rear." Part of the shipment of 1928 license plates arrived at the Port of Houston from Los Angeles, via the Panama Canal, on the S.S. Edgar F. Luckenbach. The plates were then sent to Austin on the Southern Pacific Railroad. The license plates were unloaded from the train and taken to the Land Office Building. The license plates were then laid out and sorted in the hallway of the building to prepare for shipment to the counties. Plates could not be sent to some counties because, as unorganized territories, they existed in name only. Without a county government to regulate vehicle registration, residents had to travel to adjoining counties to purchase their plates.

> The motor vehicle registration files were used by the Department for record inquiries until the system was automated.



# Changing Times

Prior to the establishment of plate manufacturing facilities at the Huntsville Prison Tag Plant, the Texas license plates were purchased on the open market from the lowest bidder. At one time, plates were furnished by companies in Missouri, Minnesota, and California. In 1933, the Texas Legislature passed a law authorizing the Texas Prison System in Huntsville to manufacture our license plates. The acquisitions and installation of the manufacturing equipment began and the first State manufactured license plates were issued in 1935. That year, Texas ranked sixth in the nation for the total number of vehicle registrations.



The License Plate Plant at the Huntsville Prison was constructed in 1938 and is currently used by the Texas Department of Criminal Justice as a repair facility. The inmates on the left are loading packaged license plates for shipping. The inmates on the right are unloading steel used to manufacture license plates.

1936 "CENTENNIAL" license plate honoring Texas' 100th birthday.





Special license plates were manufactured for the famous violinist, Dave Rubinoff, from 1939 to 1953. Since Mr. Rubinoff frequently traveled throughout the United States on concert tours, the display of these special license plates on his vehicle was thought to have been an opportunity to publicize the State of Texas.

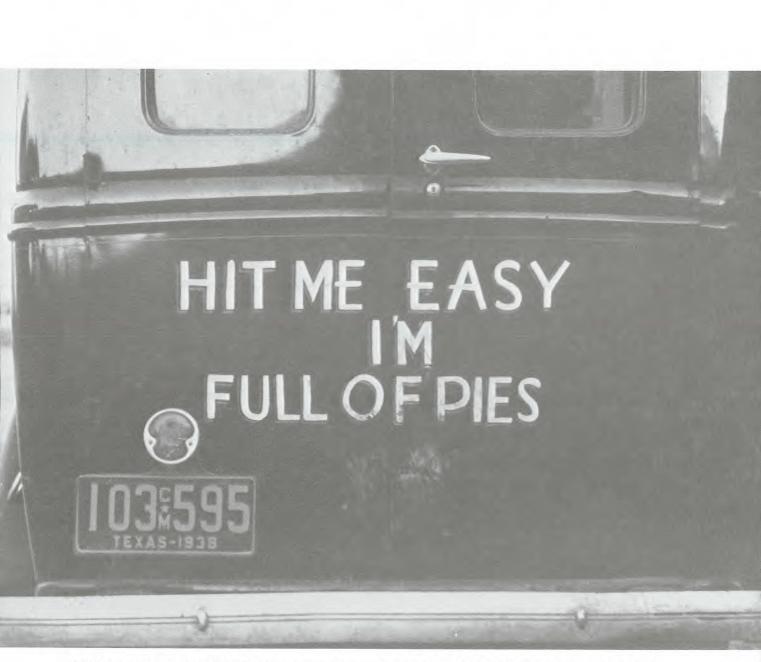
The "Depression" contributed to changing the yearly registration period. Until then, the registration year was based on the calendar year from January 1st through December 31st. The Legislature realized that due to financial hardships people were not able to meet the December 31st deadline, so the purchase deadline was extended to April 1, 1933. Citizens were still suffering financial difficulties in 1934 so the Texas Legislature responded once again and passed a law declaring that if a person purchased 1934

license plates by April 1, 1934, a penalty would not be charged and the license plates would not expire until March 31, 1935. The term "Motor Vehicle Registration Year" was defined in the law at this time, officially beginning the April 1st through March 31st registration year. This would remain in effect for over forty years until staggered registration was implemented in 1978.

To honor the 100th birthday of Texas, 1936 license plates were manufactured displaying the word

#### "CENTENNIAL."

"State Official" License Plates first appeared in 1939. The governor of Texas receives SO 1, the lieutenant governor receives SO 2, and so on through the elected officials. That same year, Texas registered 1,702,507 passenger and commercial vehicles. License plates were redesigned with turned edges. Believe it or not, the reason for the new design was to eliminate the danger of cutting your hands while washing a vehicle.



1938 Commercial License Plates. Commercial plates were created in 1929 by Acts of the 41st Legislature.



A collection of 1942 license plates. The 1942 plates were issued at the onset of World War II. Due to the metal shortage, new plates were not issued for 1943 and 1944.





#### The War Years

In 1943, in the midst of World War II, the public felt the effects of the metal shortage. The Department solicited other means of manufacturing license plates, but to no avail. New license plates were not issued during the 1943 and 1944 registration years. Instead, the plates remained on the vehicles and small metal tabs were issued to validate them for 1943 and 1944. With the 1943 registration year ending in March, 1944, the Department saw an actual decrease in the number of registered vehicles compared to the previous year.

Even though the manufacture of new automobiles had been suspended since early 1942 and vehicle registrations had decreased in 1943-44, the traffic volume on Texas highways soared during the first year after the close of the war. With their involvement and support of the war effort, people began to migrate to different areas of the country. By January of 1945, under the provisions of Senate Bill 43. Texas had entered into motor vehicle reciprocity agreements involving non-resident privileges with 30 other states. Out of state vehicles were afforded privileges while travelling in Texas similar to those afforded to Texas vehicles travelling in other states.

# TEXAS HIGHWAY DEPARTMENT NEW RESIDENT NOTICE



HOWDY PARDNER! IF YOU ARE A VISITOR TEXAS WELCOMES YOU (WE HOPE YOU ENJOY YOUR VISIT)

> If, however, you are a resident of Texas or if you are gainfully employed and living in this State, you are in violation of Texas Motor Vehicle Registration Laws unless you purchase Texas license plates

> Please present this "Notice" to your local County Tax Assessor-Collector for further instructions. If you are a visitor and not living and/or working here, please disregard this "Notice". Remarks:

Date of Issuance	
Name	
Address	
City	
Make of Vehicle	Year Model
Body Style	
License No	Year of License
State of Issuance	
Issued By	
Title	
TEXAS HIGH	WAY DEPARTMENT
	EHICLE DIVISION ON AVE. AUSTIN, TEXAS 78703
5 D12 148	

Howdy Pardner!

86977 DUPLICATE EXAS - 1942 NO Street and Nu OCHILTREE COUNTY Form 1-Passenger Motor Vehicle 81887-741-1,401,400 in quad.

1942 Duplicate License Receipt

#### Postwar Recovery

In 1945 and 1946, the nation was recovering from the war but metal was still in short supply. Registered vehicles sported new Texas license plates, but the plates were not issued in pairs. Only one plate was issued per vehicle and it was attached to the rear of the vehicle. Members of law enforcement agencies soon determined that approaching vehicles displaying only a rear plate were very difficult to identify. In 1947, due to a delivery hitch, there was yet another shortage of license plates. So windshield stickers were issued to validate the payment of registration fees. The windshield stickers were temporary and expired on July 15, 1947. Registrants were required to return to their courthouses to pick up new metal plates. Law enforcement officers throughout the State expressed relief as the license plates were once again issued in sets.

The Texas Legislature enacted safety responsibility legislation in 1951 requiring motor vehicle owners and operators to carry liability insurance. If an accident occurred and the owner or operator could not provide proof of financial responsibility, the Department of Public Safety was required to suspend the registration of all the vehicles registered in the name of the offending party. Since the Highway Department was responsible for Texas motor vehicle registration records, a method of retrieving the records was developed to assist the Department of Public Safety in administering this law. The Remington Rand Soundex Code System, a popular system used in several other states, was used to manually code the names of registrants. This intricate coding system continued for about two years. After that, the Department of Public Safety began confiscating license plates at the time of suspension.

In 1956, at the recommendation of the American Association of Motor Vehicle Administrators, Texas adopted a standard 6 inch by 12 inch license plate. This is standard in most of North America and parts of South America. 1957 brought the adoption of the black and white color combination as standard for Texas license plates. This decision was made after conducting extensive laboratory studies of paint durability and legibility. No doubt about it, Texas license plates had to be sturdy enough to withstand all conditions, from the West Texas sand storms to the wet, salty air of the coastal areas.

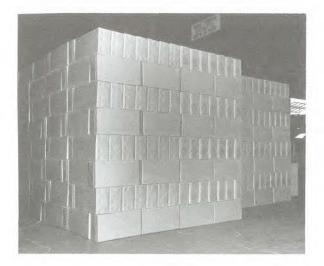


March 7, 1949. With time on their hands, Tarrant County deputies try to attract customers. Fort Worth Star Telegram Photograph Collection, Special Collections Division, The University of Texas at Arlington Libraries





The license plate manufacturing process was very intricate in 1953. In the above pictures, Huntsville inmates are preparing the plates for coating and baking before the alpha/numeric characters are inked. After inking, the plates are baked a second time. Below, right, the inmates are placing paper between each plate before packaging. Below, left, packaged license plates await shipment to county tax offices.







County Tax Assessor-Collector Reed Stewart, above, shows off the 1958 passenger license plate. Fort Worth Star-Telegram Photograph Collection, Special Collections Division, The University of Texas at Arlington Libraries

Below, Farm Truck License Plates, created by the 43rd Legislature in 1933, allow farmers to register their vehicles for 50% of the regular registration fees.



#### Land Ho!

For a short period of time, beginning in 1960 and ending in 1969, the Texas Highway Department issued boat registrations. Boat owners were issued special identification numbers which they attached to or painted on each side of their boats. On September 1, 1969, boat registrations were transferred to the Texas Department of Parks and Wildlife. Nevertheless, the Highway Department remained responsible for registering boat trailers which are required to display current license plates if used on public roadways.

# Personalized License Plates

With the passage of the Prestige License Plate Act in 1965, Texas was about to enter into a new age of car registration. For the fee of \$10 in addition to the regular registration fee, registrants were able to "personalize" their license plates. For the first time, plates could be ordered displaying names, initials, favorite nicknames, or even greetings.



R. W. Townsley and Governor John Connally, 1965. The Prestige License Plate Act was passed as a measure to help finance programs for tourism, recreation, and state parks.



Nueces County Tax Assessor-Collector Joe Stevens with R. W. Townsley, 1965.



Above, Bob Doetsch (on the left), gives a presentation for the tax assessor-collectors during the 1964 "Bob Tail" Session.



Imogene King (Carter) affixes a new 1965 passenger plate bearing the "English" numbering system.

Lower right, Julie Brown (Hamilton) with the 1968 "HEMISFAIR" License Plate.



# A New Age Begins

In the years following World War II, vehicle registration soared at the rate of a quarter of a million more vehicles registered each year. In 1965, the current supply of passenger car license numbers consisting of a two letter prefix followed by two to four numbers was exhausted. As a final tribute, the last passenger plate off the press in Huntsville was appropriately manufactured to read "THE END." Texas adopted the "English" system of license plate numbering as an alternate plan. Under the new system, a three letter prefix followed by two to three mumbers was used in registering passenger vehicles.

The Texas Legislature approved a reflectorized license plate in 1966, after studies indicated that reflectorization may help reduce motor vehicle accidents. Personalized License Plates were the first series of plates manufactured using the new process; but, beginning in 1969, all classes of license plates were reflectorized.

1968 Texas license plates were issued bearing the slogan "HEMISFAIR 68." The plates issued, amid public were controversy, to help promote the international exposition located in San Antonio. It seemed that a few registrants found the license plates objection able because they considered the plates a form of "advertisement" for the city of San But, as the State Antonio. Highway Commission reasoned, support for the exposition was encouraged because it was an effort to secure a greater portion of the national and international travel market, an effort that would benefit the entire State.

### "The Conversion"

Also, in 1968, state officials watched with excitement as the Highway Department undertook a project that would dramatically impact the State's motor vehicle registration and title process. This massive project, known to many as "the Conversion," came as a result of many months of planning and hard work. It began with the installation of the first computer equipment by the Highway Department. And, for the first time ever, a prison system would be used to convert state records from a manual file to a computer master file. At one point, 500 inmates of the Texas Department of Corrections, under the supervision of the Highway Department, were involved in converting 6,000,000 motor vehicle records into a format suitable for computer processing. Curious administrators from all over the world observed the progress of the project, paying careful attention to the advantages of using cost saving inmate labor. In the meantime. "the Conversion" evolved into a modern, computerized system that, by allowing the automated access to motor vehicle records, would forever change the registration process in Texas.

There is no doubt that "the Conversion" took a lot of frustration out of motor vehicle registration. In January 1970, as a result of the new automated system, the Department was able to print and mail 7,000,000 renewal applications, or notices, to registrants based on vehicle information stored in the computer's master file. In the past, as some may well remember, an owner was required to provide a certificate of title and the previous year's license receipt at the tax office to renew license plates. Often during the registration season, the lines at the tax offices were long and painstakingly slow. During the months of February and March, many a customer and clerk alike shared the same irritable disposition, victims of unfortunate circumstances. With the issuance of renewal notices, the registrants and the tax office employees all had less paperwork to deal with. Hence, lines were shorter and faster moving, and temperaments were surely improved. To help matters even more, provisions were made for renewing registration by mail.



Above, Mrs. R. A. Mobley, Tarrant County Deputy, February 9, 1955. Below, the Tarrant County Courthouse, March 30, 1953. Fort Worth Star-Telegram Photograph Collection, Special Collections Division, The University of Texas at Arlington Libraries





A classic picture taken at the Harris County Courthouse Annex during the "Rush" period, March, 1969.

# The Sky is the Limit!

Legislation passed in 1973 had another major impact on the registration process. Texas became the 37th state to adopt multi-year registration. The law authorized the Department to issue "multi-year" license plates. The Department began issuing the new plates during the 1975 registration period. Registrants would no longer purchase new plates each year at renewal time. Validation stickers would be issued every year and used to validate the existing license plates. The validation stickers, like the plates, were reflectorized and produced in Huntsville by the State Prison System. The plates were manufactured using a heavier metal base since the plates had to last a longer period of time. As a result of additional legislation, a small silhouette of the State of Texas was included in the license plate design, replacing the star previously used to separate the letters and numerals.

Multi-year registration was not entirely new for some Texans. Many vehicle owners could recall during World War II when new plates were not issued due to a metal shortage. Tabs were used to validate those license plates. Prior to that time, the first license plates issued in 1917 were, in reality, a form of multi-year plates. Nevertheless, to ease the transition from annual to multi-year registration, the Department developed "System 76." This program was implemented in January 1976 in preparation for the upcoming renewal season.

As if to complement the adoption of "multi-year" license plates, Texas legislators passed a bill, by unanimous vote, to establish a year round registration system. Beginning on January 1, 1978, a staggered registration system for passenger vehicles and light commercial vehicles was enacted. Implementation of the new program was accomplished with the help of the Department's strategic plan known to many as "System 78." There would be 12 registration deadlines instead of one, distributing registration renewals as evenly as possible throughout the year. This would alleviate some of the tremendous amounts of work that occurred when all registrations expired in the month of March. Vehicle owners would no longer all have to register within the same 60 day period. Traditional long waiting lines would become a thing of the past. Of course, as we all know, a lot of registrants still seem to wait until the last day of the month to renew their registration, but the waiting lines are not what they used to be!



Travis County Courthouse, March, 1975, prior to staggered registration.

Vehicle owners would soon notice another license plate format change in 1982. The "English" license plate numbering system adopted by Texas in 1965 was depleted. On the new license plates, three numbers would be positioned before three letters. rather than three letters followed by three numbers as in the past. The number of combinations is limited because the letters "i" and "o" are eliminated, as well as objectionable letter combinations. The increased number of motor vehicle registrations and the issuance of multi-year plates were both cited as reasons for the necessary change in license plate numbering.

In 1985, Texas began issuing special red, white, and blue license plates designed to commemorate the State's 150th birthday celebration. The plates were manufactured displaying the slogan "Sesquicentennial 1836-1986."

# Go for the Gold!

1987, Legislation In was introduced that would allow the State to sell custom bronze license plates with 14 karat gold plated letters and numbers, for a fee of \$1000. The proposal came in an effort to raise money for a sagging economy, cited by some as "a sure-fire moneymaker for the State." Along with the proposal came the idea that the plates would appeal to the owners of luxury automobiles who could afford these special plates. However, to the disappointment of some, the bill did not pass.

The "Gold" license plates were not the only unique plates introduced to registrants. License plates proposed for 1987 were designed depicting the slogan

"Wildflower State" and a drawing of bluebonnets. The design was selected to promote and protect highway beautification efforts by reminding motorists not to litter on state highways. Texas had saved millions of dollars annually in maintenance costs by allowing wildflowers to grow on state highway right of ways. The design was eventually rejected after the public protested the change. The decision was made to return to a simpler design featuring blue numerals, with the word TEXAS and the small silhouette of Texas in red.

# Out with the Old, In with the New

Registration renewal notices delivered a new message to vehicle owners in 1988... "New Plates Required. " The Department was about to begin a massive recall program for license plates over 8 years old, in compliance with a state law that requires the issuance of a "safety plate." Extensive license plate tests were conducted by Department personnel. It was determined that the reflective value of the license plate material deteriorates dramatically after 8 years. reducing the visibility of the plates. With the help of the County Tax Assessor-Collectors' offices, roughly 1.4 million replacement plates were issued over a 12 month period for license plates originally issued from 1975 through 1980. Based on an ongoing schedule, the recall program is still active today so that older license plates are automatically replaced at renewal time.

In August 1989, the Highway Commission approved a specially designed passenger license plate to provide an economical avenue to publicly exhibit the State's spirit. The plate would feature a red, white, and blue Texas Flag adjacent to the word TEXAS. Originally, the plate design also included the slogan "The Friendship State," but due to public opposition, the slogan was never used. Since then, legislative action in 1991 added the slogan "The Lone Star State" to the design as a means of bringing favorable recognition to Texas.

## We've Come A Long Way

Today, license plates are still issued to register "horseless carriages," those self propelled "monsters" of the roadways. But now, there's over 14 million of them! The Department issues license plates for 23 regular vehicle classifications. In addition, there are 40 special categories of license plates. We have come a long way in seventy five years. The methods are different, but the madness is still the same! Stay tuned, the next seventy five years promise to be as exciting and eventful as the first seventy five years.



THE LONE STAR STATE, 1992.



FRONT	
	BACK
MOTOR VEHICLE CERTIFICATE 1918 THIS IS TO CERTIFY That the Motor Vehicle described below has been registered for the year 1918 by L P Morrill Glon Rose TEXAS Registration No.119566 Ford 16 Engine No. 1201229 STATE HIGHWAY DEPARTMENT Austin, Texas	FORM 1-9.1       TERTIFICATE may be trimmed along the dotted border lines if desired.         Intis Certificate may be trimmed along the dotted border lines if desired.         MORSEMENT OF TRANSFER         In case of the transfer of the motor vehicle described on the ownership will induce hereon the name and address of the transfere, who should then return the induced certificate with a transfer fee of transfer will be issued to the transferee.         Name of Transferee         Address in full.         County of Transferee's Residence.

A copy of a 1918 Motor Vehicle Certificate of Registration which was recognized as the ownership document for the 1916 Ford.

ACARCARCARCAR	ERTIFICATE	OF TITLE TO	A MOTOR V	EHICLE CROACE
The State herein name lawful own	of Texas, Depa ed, has been dr er of the moto	rtment of Public uly registered in r vehicle descril	c Safety, certifies the office of the bed below.	that the applica Department as t
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The applicant subject to the official records vehicle is sub	has stated under above described of the Departme ect to the liens h	liens and encumbrai	owner of the herein nces and no others, a e of the issuance of the rated.	described motor vehi ind it appears upon is certificate, said mo
		Н	OMER GARRISON	JR., Director
May 9	, 1940	Ву	ALPH L BUELL Chief C	Theref

The Texas Department of Public Safety Certificate of Title which was issued October 1, 1939, through May 2, 1941.

L'AGORDALIAGO	CERTIFICATE OF TITL	E TO A MOTOR VEHICL	E CONCORCOURTED
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been duly	registered in the office of th	he Department 'as the lawful	owner of the
Motor veh	icle described below.		
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subject to th	e above described liens and enc	is the owner of the herein described umbrances and no others, and it at	motor vehicle.
official recor-	is of the Department that at the biect to the liens hereinbefore	he date of the issuance of this certifi	cate, said motor
venicie is su	bject to the liens hereinbefore	enumerated. D. C. GBEER,	
-	- Talia	State Highway	Engineer
Mar.	3. 1942	By John Duren	Cheen
1		Director of Ti	le Division
1	TIFICATE OF TITLE IN A SAFE PLACE. DO		

To differentiate from the title document issued by the Texas Department of Public Safety, the Highway Department developed a new format and numbering system. Subsequent titles issued as a result of Texas title transfers carried the original title number with an alpha (A, B, C, D, etc.) prefix.

# THE PROCESSING AND ISSUANCE OF TEXAS CERTIFICATES OF TITLE

#### Need for a Title Law

Since the birth of the Highway Department in 1917, Texas vehicle owners were **only** required to register (license) their vehicles. The owner's receipt for the payment of registration fees was recognized as the State issued ownership document.

Without a title law, there was no protection from unscrupulous persons for lienholders (individuals, banks, and other institutions that loaned money to finance the purchase of a vehicle) nor for innocent purchasers. Although a lien was required to be filed in the county of the lienholder's residence, there was nothing to stop the vehicle owner from going to another county and selling the vehicle, purportedly clear of any mortgage, by execution of a bill of sale.

Stolen vehicles from other states were also a continual problem. Texas was surrounded by nontitle states (Louisiana and New Mexico) and states with weak title laws (Oklahoma and Arkansas).

A Texas Certificate of Title Act was needed to accomplish two major purposes:

- . To protect the lienholder by providing a central recording agency for the filing of a lien on a motor vehicle used for collateral, and
- . As an anti-auto theft law to protect an innocent purchaser from buying a stolen Texas vehicle.

#### The Title Act Becomes Law

The original Texas Certificate of Title Act was coauthored by Milton J. Mehl, a Fort Worth attorney representing the financial community, and Bart Couch, a Texas Department of Public Safety Supervisor from Austin, representing the future administrators of this Act.

The 46th Texas Legislature enacted House Bill 407 to provide for the issuance of certificates of title on all motor vehicles sold or encumbered in this State, effective October 1, 1939. This bill placed the administration of this law under the Texas Department of Public Safety, and named County Tax Assessor-Collectors as their designated agents. The title fee was set at twenty-five cents.

House Bill 407 also included provisions for a person interested in a motor vehicle for which the Department had refused to issue a certificate of title or had suspended or revoked an existing Texas Certificate of Title. This process is known as a tax collectors hearing, which has been a viable solution to the title issuance process for over 50 years.

In October 1940, the Certificate of Title Section was located in Building One at Camp Mabry and consisted of seventeen employees.

Applications for Texas Certificate of Title were filed with the County Tax Assessor-Collectors. The application included an affidavit to attest to the ownership of a vehicle or a current (1939) license receipt and/or a bill of sale, dealer invoice, or a separate affidavit of ownership. The title transactions and the fees were submitted to the Certificate of Title Section with a report recording all transactions by receipt number.

Beginning with number 1, an Addressograph Numbering Machine printed the title number on the first application for title and sequential title numbers thereafter. A certificate of title was produced by dexigraph (photostat). The photostat technique actually copied the upper part of the application for title. The negative (the motor card) became the hard copy file and was filed by the motor number for future reference and inquiries. The original title was hand stuffed in an envelope and mailed to the registered owner.

Many problems existed with the one-title issuance concept. Regardless of whether or not the application recorded a lien, in all instances the original title was mailed to the registered owner. The most common problem was the forging of the release of lien by the owner and the sale of an encumbered vehicle. However, additional laws and policies gradually strengthened the Act.



Equipment (processor) used by the Department for dexigraph title issuance.



Attendees of the 1964 Tax Assessor-Collectors Bob Tail Session touring the dexigraph title process. Employees from left to right are: Agnes Ingram, Mary Blair, and Louise Pruett.

Herb Gardner, retired former Supervisor of the File Maintenance Section, explains the trimming process to visiting county tax assessor-collectors attending the 1964 Bob Tail Session.



The negative of the dexigraph title became the hard copy motor card for file.

"Chev and the set of 57K 1311. 37691030	•	Amaril10,Te:	Donald A.Duck	91 N. Fairmont	Amarillo,Texas 79103	THE SAID MOTOR VEHICLE IS BUBJECT TO THE FOLLOWING LIENS AND NONE OTHER:	NAME	MAIL Addres	CITY AND STATE	AMT. ADDRESS	ur Wonald U. Wuck
	VEAR 1957 8 MODEL 1957 8 CURRENT TEXAS BT	PREVIOUS V.L. Duck	NAME OF OWNER DO	MAIL ADDRESS 91	CITY AND STATE AM	THE SAID MOTOR VEHICLE	IST IN FAVOR OF	L Date	ANT.	ZND DATE ANT.	BIGNATURE OF OWNER Or Agent

#### Significant Amendment to Title Law

The 47th Texas Legislature amended the original Act by the passage of House Bill 205 effective May 3, 1941. This amendment made several desirable changes in the Act and transferred the Certificate of Title Section, its personnel, property, equipment, and records from the Texas Department of Public Safety to the Texas Highway Department because of its close connection with vehicle registration. This bill also required titles which reflected liens to be mailed to the recorded lienholder rather than the registered owner.

County Tax Assessor-Collectors gained additional duties as designated agents in title matters for the Highway Department. The title fee increased from 25 to 50 cents and was split evenly by the Highway Department and County Tax Assessor-Collectors. The 25 cents retained by County Tax Assessor-Collectors was for payment of expenses incurred by their offices for the handling of title work.

House Bill 205 required all Texas vehicle owners to apply for a Texas Certificate of Title by January 1, 1942. A grace period was administratively provided that allowed almost any kind of evidence of ownership to support the first-time application for title.

# <u>Texas Highway Department's</u> <u>Certificate of Title Division</u>

From the inception of the Texas Certificate of Title Act on October 1, 1939 through May 2, 1941, the Texas Department of Public Safety Certificate of Title Section had issued 1,739,000 titles. A backlog of approximately 500,000 transactions remained and were eventually processed by the Highway Department.

On May 3, 1941, when the Texas Highway Department Certificate of Title Division was officially established, its location was the Dahlich Building at 15th and Lavaca Streets in Austin.

Approximately twelve employees from the Department of Public Safety Certificate of Title Section transferred to the Highway Department. John Green became the Director of the Certificate of Title Division, and Bart Couch became the Chief of the Certificate of Title Division.

#### Highway Department's Dexigraph Title Issuance

The Highway Department continued the issuance of dexigraph titles. Three separate cameras were used to produce titles with liens, titles with no liens, and duplicate original titles. The rolls of film that were used had the capacity to produce eight hundred exposures. After the film was developed and dried, the titles were trimmed and stamped with the issuance date. The original and certified copy titles were then run through the multigraph machine where the reverse sides of the documents were printed.

Statistics reveal that during the period of May 3, 1941, through August 31, 1942, the Certificate of Title Division received a total of 1,666,639 applications for title. During this same period, 97,027 duplicate or certified copies of titles were issued.

#### Effects of World War II

During the war, there was a noticeable decline in the number of vehicles that were titled. From September 1, 1942, through August 31, 1944, the Division received 1,287,898 applications for title.

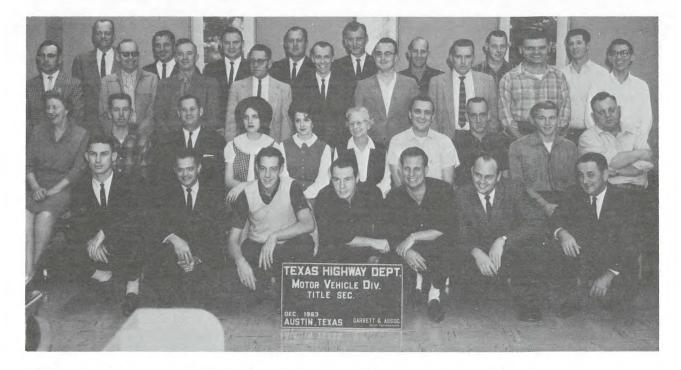
This may have been a blessing in disguise, because during the early part of the war, the dexigraph title issuance and evidence records section were located in the condemned Bruggerhoff Building. After the dexigraph title was issued, the original title documents surrendered in support of the Application for Texas Certificate of Title were stored sequentially by title number in wooden file racks.

Shortly after the Motor Vehicle Division was created in October 1945, postwar vehicle manufacture and sales exploded. Title issuance was on the increase, and storage of the hard copy documents became a nightmare.

To end the hard copy storage problem, the Department acquired twelve Kodak Recordak microfilm machines. It was determined that it would take two years to microfilm the existing hard copy file. As title transactions were microfilmed, the original documentation was destroyed. Out-of-state title documents, however, were stamped "CANCELLED BY SURRENDER TO TEXAS" and were periodically returned to the issuing states.



1953 photograph of the Title Section - (left to right) Front Row: Texie Pfaefflin, Bertha Dell Allamon, Ruth King McLean, Barbara Black, Emma Jean Mott, Jean Spillar, Addie Mae Williamson, and Patsy Engelhardt. Second Row: Maude Shugart, Polly Landis, Naome Ware, Maunette Penick, George Agnew, Mr. Bragg, J. R. Hunnicutt, and Royce Ellis. Third Row: Mae Outlaw, Bill Litton, Howell Wilhite, Tommy Kouri, Leonard "Sonny" Molberg, Grover Howell, and Lonnie King. Fourth Row: R. W. (Bob) Townsley, Lavon Carson, Bert Westbrook, Bob Gorham, Elmer Lundgren, Laurence Amstead, and Carl Robinson. Fifth Row: Frank Cook, John E. Bell, Bruce Andawatha, and Bruce Gardner.



Title Section, December 1963 - (left to right) Back Row: Joe Gamel, Lee Schulke, David Knopp, Harold Horner, Herb Arens, Bill Billingsley, Mike Wacker, and Gaylon Turner. Next Row: Leslie Pecht, Elrmer Lundgren, Howell Wilhite, Dennis Hicks, Laurence Amstead, Frank Grose, Grover Howell, Owen Lohman, and Bill Turner. Next Row: Maude Shugart, Ken Lawrence, Gordon Griffin, Peggy O'Neil, Shirley Massey, Texie Pfaefflin, Bill Penry, Bob Jones, Ronnie Scott, and Harley Evans. Front Row: Jerry Miles, Gene Davis, Carl Bloomquist, Louis Riffe, Melvin Soderberg, Delton Ross, and Royce Ellis.

#### **Title Examination Process**

As applications for title were received in the Title Section, they were broken down by types of supporting evidence and boxed by the date of receipt. They were worked in sequential date order and received a complete examination. Title examiners were expected to have a complete knowledge of Texas title requirements and a working knowledge of other states' title requirements.

# A Better Means of Vehicle Identification

Probably the most challenging and least publicized undertaking by the Division dealt with a realization that a better means of identifying vehicles (other than by motor number) was needed. Not only Division personnel but also the American Association of Motor Vehicle Administrators, the Federal Bureau of Investigation, the National Automobile Theft Bureau, and others worked with vehicle manufacturers (mainly General Motors and Ford) to design and implement the original vehicle identification numbering system. It was the biggest break through of all time in assisting all parties to identify vehicles.



# Additional Amendments to the Act

As the Texas Legislature convened, adjourned, and reconvened each biennium, additional amendments to the Act were made as follows:

- . The titling of house trailers effective July 1, 1947;
- . The title fee increased from 50 cents to 75 cents effective June 15, 1955; and
- . The titling of trailers and semitrailers effective August 11, 1959.

# Conversion from Manual to Automated Files

The backlog of work with no relief in sight prompted the Department in the 1960s to engage the consulting firm of Ernst and Ernst to study and report on current registration and titling procedures. When the final report was submitted in 1967, it was quite evident that the manual environment must succumb to the age of automation. A tremendous task needed to be accomplished to better serve the people of Texas!

1949, Bart Couch, left, Chief of Titles, and Bob Brewer, right, then Supervisor of the Records Section.

NO.	535680 C	Texas High Form SL	WRY Depar	timent	DUPLICATE-ORIGINA pplicant if Application	L -	No	535680	C
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D/OR EXCHANGE ADE IN TAL	2350.00	Serial No. Seller's name Ist Lian Mtr. Vehicle 2nd Lien Mtr. Vehicle	RU	Amount	License No. IB 9. In favor.	287Surrender Address	Perri	Address	rt.

The Tax Collector's Receipt, Form 31, used in 1950. Note the numbers used after Austin in the State Comptroller and Texas Highway Department addresses.

In order to understand the tremendous job that was about to be undertaken, Ray McNairy (retired Systems Analyst) said, "You must imagine the work environment in the mid 1960s and the very limited knowledge about computers." Ray recalls visiting the University Co-op book store searching for information on computers. When the manager was asked if he had any books or magazines about computers, his response was "No!"

According to McNairy, "The computer age was coming up like a sunrise; and there were plenty of hot-shot vendors, entrepreneurs, and snake oil salesmen who contacted the Motor Vehicle Division promising the fulfillment of the dawning miracle. The answer to everybody's prayer -- easier work, less cost, everybody would be happy at the touch of a button. Actually, what really existed was hot air!"

The Department's Automation Division was kept abreast of progress and problems facing plans for conversion of the Motor Vehicle Division's records. The four major areas of concern were floor space, additional employees, the method of conversion, and the selection of a service bureau to accomplish the conversion.

The Division's administration was nagged by a question concerning the method by which the hard copy records would be converted. After many sleepless nights wrestling with the question, R. W. Townsley (former Director of the Division) had the solution. At work earlier than usual, he announced, "We'll do it at Huntsville!" A staff meeting was called to further discuss the idea, and then a visit with Dr. George J. Beto of the Texas Department of Corrections was scheduled.

# Texas Department of Corrections to the Rescue

During the visit, Townsley wasted no time laying out his cards and informing Dr. Beto what had to be done. The conversion would entail:

- . The sorting of approximately 7 million 1968 license receipts;
- . The matching of the 1968 license receipts with the existing active motor cards;
- . Typing approximately 6 million motor cards;

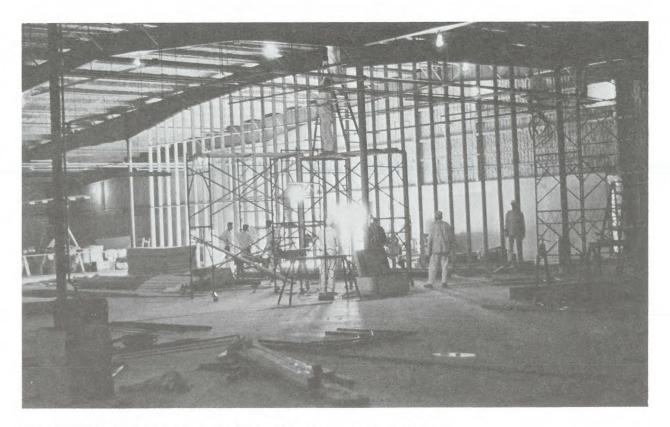
- . Proofing the information typed from the motor cards;
- . Scanning the typed information and converting it to magnetic tape that will be transported to Austin and dumped into the Department's mass storage equipment, and
- . Typing pertinent information from 1969 license receipts that will be used to update the master motor vehicle file.

Dr. Beto expressed an interest in the conversion plan. He advised that he would discuss the details with his staff and get back with Townsley.

A meeting was later scheduled with representatives of the Texas prison system. A discussion of the conversion ensued, and then the important question was posed, "Can you do it?" Sammie D. Bradley, Assistant Director for Industries, and W. D. Kutach, Assistant Director for Treatment, advised that a facility to accomplish the necessary work on the prison grounds was not available. They stated that a new building could possibly be built, but first inmates would need to be screened for typing abilities. Now that they had a clear picture of the conversion plan, they would study the results of the interviews with the inmates, establish a realistic beginning and ending date, and determine an overall cost. A decision would soon be rendered, and Townsley would be notified.

Approximately a month later, spirits were dampened when Bradley informed Townsley that the prison system could not accomplish the typing phase in the allotted seven month period. This determination was based on the number of inmates available for the typing phase with an average typing speed of 12 words per minute.

A. P. Manning, Administrative Assistant, Industrial Department, met with Division personnel and advised that the Texas Department of Corrections had screened 2,150 inmates, who claimed typing abilities. Through aptitude and other tests only 250 qualified, but only 165 would be available at the designated time. He believed that through training schools that 200 typists could be ready by June 1968. He warned that the possibility was ever present that trained typists could be lost due to parole.



Early stages of the Conversion Unit at the Texas Department of Corrections.

Further discussion regarding a realistic completion date continued. A completion date of June 1969 was agreed upon by Manning and Townsley, and the conversion was finally a settled matter.

Dr. Beto's decision to help with the conversion opened new avenues of rehabilitation to inmates. The State of Texas was the first jurisdiction to contract for prison inmate labor services to accomplish state agency goals, and, in doing so, received a good product in an expedient manner at a substantial savings (approximately \$2 million).

Ray McNairy feels to this day that "fate" played a part in the conversion effort. "For some reason, Fate decided to put R. W. Townsley and Sammie Bradley of the Texas Department of Corrections in the same place at the same time with the same conviction. If either of these two individuals had been missing from the duo, the 'conversion' would not have occurred as successfully as it did."

# Computer Hardware Selection

Once the decision on converting the hard copy records had been made, the next issue was the selection of the computer hardware. Fortunately, since the Department's Automation Division would assume responsibility for computers, the Highway Task Force provided an almost unlimited budget for this major overhaul.

Some vendors were so sure about their automated systems that they flew prospective purchasers to their on-site operations. Ray McNairy remembered one computer vendor that flew a plane load of prospects to see one of their marvelous computer systems. Upon the return of the Division representative, he reported that an integral part of the configuration was an electric light in a cardboard box!

Points of consideration for the computer hardware included computer down time, memory capability, response time, convenience, etc. When all aspects of available computer hardware had been researched, it was time for the lucky vendor to be announced. IBM was selected as the Department's computer hardware vendor.



Retiree Marie Conrey, center, poses one last time with fellow employees of the Systems Section on October 6, 1971. Standing left to right: Paul Hancock, Billy Hill, Mike Wacker, Marie, Nancy Wolff, Jimmy Goolsby, Patsy Melcher, David Tommie, Don Whitsel, and Bob Braden. Kneeling: Duval Jarl and Jim Sparks.

Hire or Train Our Own

While the selection of the computer hardware was being researched, the Division administration was in a quandary of whether to hire programmers or to train current Division employees. It was decided that the work force would be canvassed for possible interest in programming. Over 200 employees expressed an interest. These employees were scheduled to attend and participate in a one-week programming class.

Shortly thereafter, programming aptitude tests were given. Twenty-seven potential programmers made the grade. These employees continued their training -- attending classes conducted by Control Data Corporation and IBM.

In the end nine employees survived, and seven are still with the Department -- Bob Braden (Project Administrator for the Registration and Title Project), Jimmie Goolsby (Assistant Director of the Automation Division), Billy Hill (Automation Division Unit Manager for Design, Construction, and Finance), Tobe Hubbard (Director of Programs for Technical Operations for the Division of Motor Vehicle Titles and Registration), Duval Jarl (Automation Division Programmer Analyst for Motor The Division line-up in 1968–69 during the Conversion in Huntsville. Back row, left to right: Ronnie Scott, Ronny Rowley, David Richter, Cliff Pate, and Larry Templeton. Middle row: Frank Love, Randy Harwell, Gary Gage, Harley Sutton, and David Giles. Front row: Ken Lawrence, Dale Martin, and Paul Hancock.

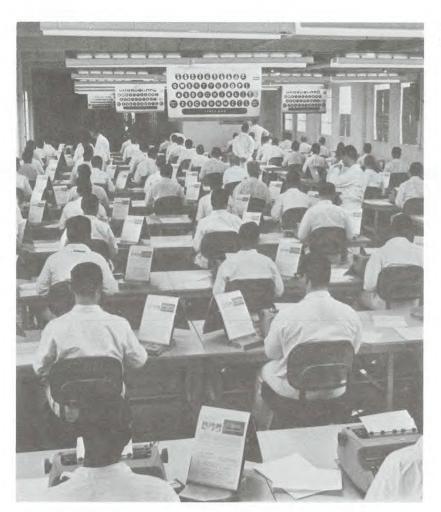


Vehicle Support) and Mike Wacker (Automation Division Unit Manager for Motor Vehicle Support). Retiree Marie Conrey, who worked the latter part of her Highway career with these programmers, holds a special place in her heart for these guys that she "mothered" during the Division's automation conversion.

#### Gutsy Guys!

The Division administration sought out current employees to temporarily **transfer** to the Texas Department of Corrections to oversee the conversion effort. There were ready voluenteers and those, who, when approached about the **possibility**, were honest and advised that they should only be considered for a "standby" situation.

A group of approximately 20 was chosen, and Larry Templeton (current Director of Programs for Support Operations) was selected as the Conversion Coordinator. This group attended a training period for insight into problems associated with working among inmates. After an "on-site" visit, a few decided that working in confinement was not their cup of tea!



Prison inmates being trained the basics of typing.



The lonesome picket on the southeast side of the Conversion Building that housed an armed guard.



The completed Conversion Unit at the Texas Department of Corrections spanned one acre of land.

#### At the Texas Department of Corrections

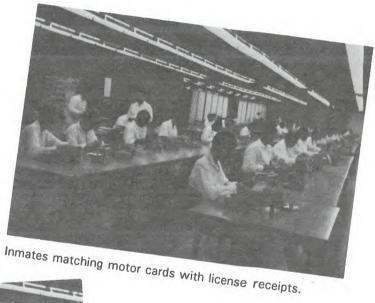
While the programming training was being conducted, the new facility at the Texas Department of Corrections was being completed. Prison inmates were being trained to keystroke information from the Division's hard copy records.

Prison inmates had a certain pride about their work, too. On one occasion, an inmate threatened to burn a receipt. Another inmate stepped in and knocked him out cold!

#### Temporary Relocation for Necessary Modifications

To facilitate uninterrupted service while physical modifications were taking place at Headquarters, office space was rented on Burnet Lane to relocate hard copy files, microfilm, etc. It was necessary to raise the flooring on the second floor for the miles of cable that would be installed to connect data entry terminals with the Automation Division's main frame.





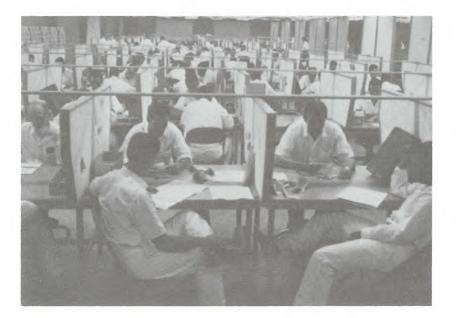


Inmates typing information from the license receipts and motor cards that was scanned onto magnetic tape to create the automated motor vehicle records.

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This is a sample of the format used to capture information from the motor card and the 1968 license receipt. The information was then proofed and eventually scanned to create the automated motor vehicle record.



Inmates proofing typed documents from actual motor cards and license receipts before being submitted to the scanner.

#### Additional On-line Hookups Coordinated

In addition to the in-house conversion, telecommunication efforts had to be coordinated with the Texas Department of Public Safety, Regional Offices, county tax offices, law enforcement, etc. The equipment had to be compatible and ready to go on line at the same time the Motor Vehicle Division switched from the manual to the automated environment.

#### Ahead of Schedule

The conversion, which began with the prison

construction and training phases in October 1967, was completed ahead of schedule. All "loose ends" were tied and Division personnel transferred back to Headquarters by August 1969. "I am proud to say that from inception to completion this mass conversion was done in record time with the least amount of confusion and delay", says Bob Brewer (retired former Chief of Titles and Assistant Director). "It could not have been done without the total committed support of our administration and the dedication of all the Division employees involved; Hubert Henry, retired former Director of the Automation Division, and his staff; and A. P. Manning, Lonnie Eslick, and Connie Wilson of the Texas Department of Corrections."



Inmates performing assigned duties in the Batch Control and Typing Pools.



Inmates proofing scanner rejections.



The equipment at the Texas Department of Corrections included two tape drives (center).

#### Conversion Makes Dexigraph Title Issuance Obsolete

A by-product of the conversion overhaul was a computer-generated title document. The first such document was issued February 5, 1968. This ended the era of the issuance of dexigraph titles by the State of Texas.

The last dexigraph title number issued was 40774499. Computer-generated titles began with title number 50000000.

#### A Need for "Special" Title Issuance

As Motor Vehicle Division Regional Offices were being established in the mid to latter 1960s, it was soon apparent that there existed a need for a quicker way for the recorded owner to receive his title or, upon request, a certified copy of title. "Special" handling charges were implemented in June 1970. This "special" handling charge was collected at the time an application for title was filed with the County Tax Assessor-Collector (\$2) or submitted with a request for a certified copy of title (\$1) to Austin Headquarters.

Six months later, Motor Vehicle Division Regional Offices were permitted to issue certified copies of title provided the applicant was agreeable to paying the teletype inquiry service charge of \$4.75. As programs were developed for use in conjunction with the automated equipment located in the Regional Offices, special title issuance was implemented in these offices in December 1976.

In 1983 County Tax Assessor-Collectors were directed to send "Special" title transactions to a special post office box, where upon receipt, examination, and approval, the titles are issued within five days of receipt.

#### Time to Consider a Security-type Title Document

The computer-generated Texas Certificate of Title was issued for many years without criminal repercussions of the document itself. When the document began to appear as counterfeits, it was time for the Division to take action. Security features for the title document were needed to squelch counterfeiting and to enhance the integrity of the document. The new title document which the Department began issuing March 11, 1974, contained the intaglio "feel of steel" raised surface, the latent image (designated letters of the alphabet appearing in the vertical borders of the negotiable title), and erasure sensitive background inks. Another problem had been solved for the time being.

#### Salvage Titles

To comply with the provisions of the Texas Salvage Yard Law, the Division designed a Salvage Vehicle Bill of Sale, which incorporated a certification statement that the negotiable title had been surrendered to the Department and an assignment area for transfer of ownership. These bills of sale were allowed to be completed by insurance companies who had paid a total loss on a vehicle and were, therefore, surrendering the negotiable title to the Department for cancellation. Problems arose regarding the authenticity of the document when rebuilders wanted to use the salvage vehicle as collateral.

In May 1974, the Department issued its first Texas Salvage Certificate of Title. The reverse side provided spaces for the assignment and reassignment of the document.

This document was revised in May 1976 when programs were designed to issue computer-generated salvage titles. Its appearance and format were similar to the computer-generated negotiable title. The revised form did not, however, possess any security features.

#### Additional Motor Vehicles Required to Be Titled

The Texas Legislature enacted legislation that required the following additional motor vehicles to be titled thereby amending the Texas Certificate of Title Act:

- . Camper trailers September 1, 1967;
- . Off-highway motorcycles September 1, 1975;
- . Mopeds September 1, 1983; and
- . 4-Wheel all-terrain vehicles -September 1, 1983.

#### Increase in Title Fees

House Bill 1537, enacted by the 65th Texas Legislature, increased the title fee from seventy-five cents to \$3.00. This new fee became effective August 29, 1977.

During the 68th Texas Legislature, Senate Bill 288 was passed which increased the title fee from \$3.00 to \$10.00. This bill also increased the fee for a request for certified copy of original title from twenty-five cents to \$2.00. Both of these fee increases became effective September 1, 1983.

#### Odometer Requirements Make an Impact

Although Federal odometer disclosure requirements were implemented in March 1973, only motor vehicle dealers were required to comply with Federal regulations. States were <u>not</u> mandated to enforce Federal odometer regulations. Amendments to the Texas Certificate of Title Act regarding odometer disclosure requirements were not enacted until the 68th Texas Legislature enacted House Bill 2183. The bill required motor vehicle odometer readings on certificates of title, title assignments, and reassignments. The bill became effective January 1, 1984, and the Department began printing odometer readings on all original, certified copies, and duplicate original certificates of title.

#### One Source Document for Title Input

In 1986 in conjunction with the "point of sale" concept recommended in the study conducted by Coopers and Lybrand, the Division began to research a better means for title input. Information for title input was being gathered from several documents in the title transaction by input operators. It seemed that if there could be only one source document the title input process would take less time. Also, it wasn't too early to begin to train



Employees, from left to right, Angie Adams, Donna Rosenbush, Sue Norment, Dottie Browr, and Betty "Jo" Crowe are thankful for the conversion. Inquiries on title and registration verifications are entere d into the computer by means of the IBM 2740 teletypewriter machines. The computer searches for the automat d motor vehicle record and generates a printout, Form 38-C.

county title clerk personnel to place pertinent information necessary to title issuance on one document.

At that time the information disclosed on the Tax Collector's Receipt for Texas Title Application/Registration/Motor Vehicle Tax (Form 31) was a compilation of information gathered from other documents within the transaction. Consequently, it was decided that the Form 31 would be the targeted document.

Input on the project was requested from the County Tax Assessor-Collectors. Some even volunteered to be considered for the "pilot program" (a trial and error time period to work out the kinks).

On February 1, 1988, the Department began to utilize the Form 31 as the input document for updating title and registration records.

#### The Federal Truth in Mileage Act of 1986

The rumblings from Capitol Hill in Washington regarding implementation of the Federal Truth in Mileage Act of 1986 became real to the Department the latter part of 1988. The effective date was

April 29, 1989, and all jurisdictions (states of the United States) were expected to comply with at least a separate odometer disclosure statement form that met Federal requirements.

During this time, the 71st Texas Legislature was in session, and House Bill 2020, which tracked the Federal odometer disclosure requirements, had been introduced. It was later enacted, and the Department developed conforming (complying with State and Federal odometer disclosure requirements) title documents. On April 30, 1990, the Department implemented these title documents which were bigger (7 inches X 8 inches) and packed with security features.

#### A Superstitious Fee?

It's doubtful that superstition was on the minds of members of the 72nd Texas Legislature when Senate Bill 3 was enacted and the title fee was increased from \$10.00 to \$13.00. Whether lucky or unlucky, the \$13.00 fee became effective December 1, 1991.

#### It's All in the Programming

Even in the midst of the computer age, some vehicle description information may really put a computer to task! You see, the current title issuance program is programmed to print the year model of the vehicle as one manufactured in the 20th Century (1900).

Can you imagine the reaction of a vehicle owner who filed an application for title on an 1887 (19th Century) Baker Elberg Electric Wagon when he received his title? You're right! The owner was quick to inform the Department that "We had erred!"

Once the correct information was entered under a special title issuance program which requires the keystroking of all four digits of the vehicle's year model, the Department was back in good graces with the vehicle owner! Luckily, very few of these antique vehicles are titled. The only other Texas titled 19th Century vehicle is an 1899 Locomobile Roadster.

The Registration and Title System Project has taken the century of manufacture into consideration in the "point of sale" concept. After all, with the 21st Century only 8 years away, it won't be long before the Department may be titling vehicles which were manufactured in all three (19th, 20th, and 21st) centuries!

#### Quite a Feat

As we look back over the history of the Department's title issuance, it's interesting to note that in over 50 years only 4 types of negotiable certificates of title have been issued -- the dexigraph title (1941); the computer-generated title (1968); a secure title (1974); and a larger, more secure title (1990).

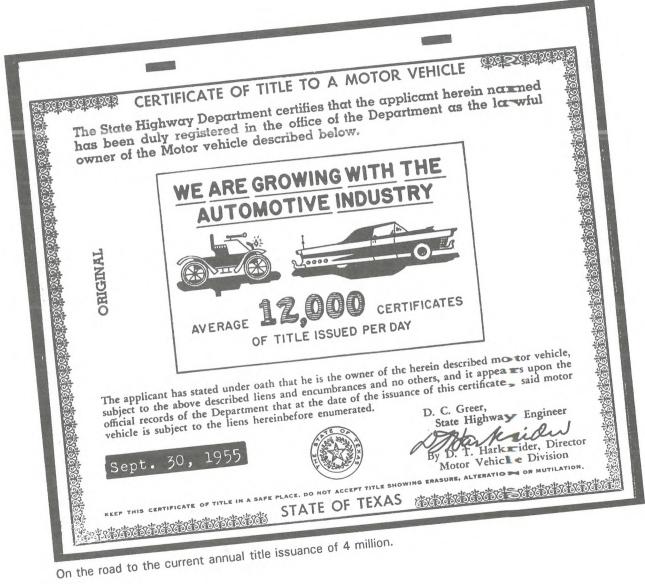
Title issuance has increased from approximately 1.5 million titles issued during the first 16 months to 4 million annually.

#### Looking Ahead

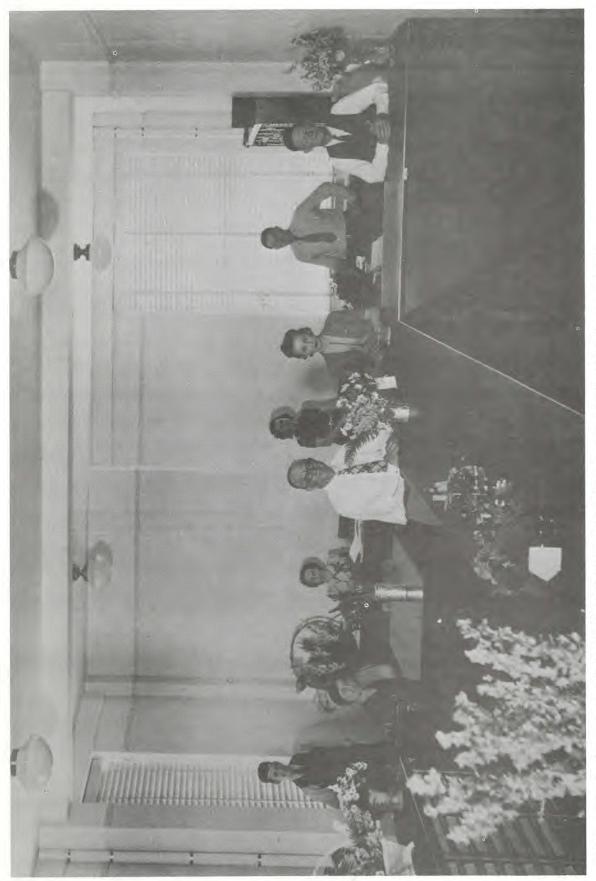
With the implementation of the Registration and Title System Project just around the corner, revisions to title documents in conjunction with this Project are already being considered. Some preprinted fields may be deleted, while others may require additional space for more information.

This The 21st Century is another consideration. may require additional space in the lien date field and shifting the lien information further to the right.

Whatever the revisions, we are all anxiously awaiting the implementation of this "point-of-sale" concept that will better serve the people of Texas!



**MEMORIES** 



Washington County Tax Assessor-Collector W. H. Shaive and his staff in the new courthouse in Brenham, 1939.

#### MEMORIES

#### How Times Have Changed ....

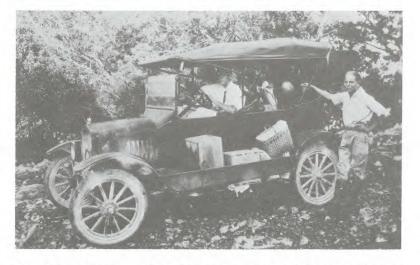
Former Department employee Iva Lee Schneider recently recalled the days when female Highway Department employees "in a family way" were required to be terminated at the end of their sixth month of pregnancy.

Former Val Verde County Tax Assessor-Collector Evelyn Monzingo recalled in 1984 that she wasn't a Finance major in her college days at Sam Houston State College (now University). Said Evelyn, "When I went to college, women got an education so that they could become teachers. All my sisters are teachers. That was the vocation for ladies in those days."

They must have been "rebels with a cause!" Paul Hancock, Supervisor in the Division's Production Data Control Section was a member of the original team of programmers transferred from the Motor Vehicle Division to the Division of Automation at the onset of "the Conversion" in 1968. Not wanting to leave friends and colleagues at the Motor Vehicle Division, they all grew "protest" mustaches. Talk about "wild and crazy" guys!



An early 1900s "traffic jam" in Lubbock.

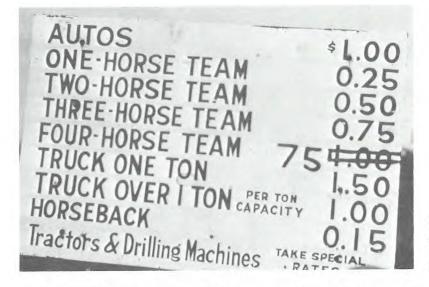


This vintage photo illustrates how the automobile influenced lifestyles.



The deadline nearing, the Tarrant County Tax Office fills with customers wishing to renever their license plates on March 18, 1948.

Fort Worth Star-Telegram Photograph Collection, Special Collection Division, The University of Texas at Arlington Libraries

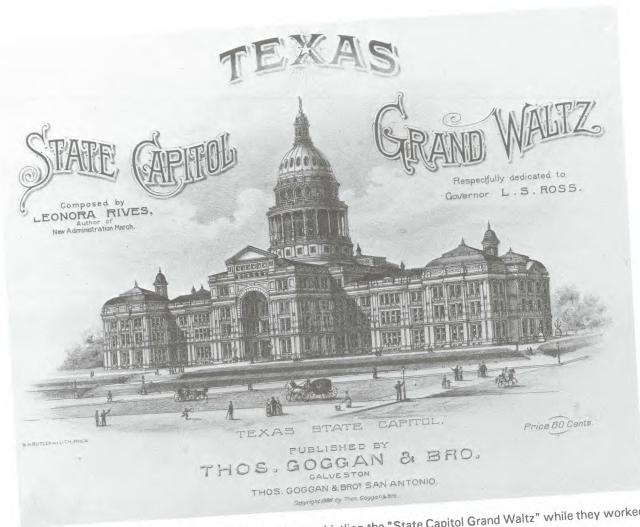


Biased against motor vehicles? An early Texas toll bridge rate sign seems to favor horses as a mode of transportation.

Ex-Department employee Wray Weddell Sr., now deceased, recalled at the time of his retirement (November, 1958) a story from his childhood in Belton. At the age of 10, young Wray was taking a mule drawon wagon-load of cotton from the family farm to the local cotton gin. While driving the mule team, a strange sight sped past - a horseless carriage. Wray didn't have time to stare, as he had to turn his immediate attention to calroing his spooked mules. Little did young Wray know that his future career would involve the registration and titling of these vehicles.

Recently retired Department employee Dottie Brown recalls what initially interested her into seeking State Employment - the long Christmas Holiday! Dottie had been working as a waitress in Austin at the Talley-Ho Restaurant and Walgreen's lunch counter, when she took note of State employees' December 23rd through December 27th Christmas break. Beginning work for the Department in 1949, Dottie was bitterly disceptioned when the State Legislature cut the Christmas Holiday to December 24th through the 26th (the present Charistmas break). A short article in the April, 1946 issue of <u>Texas Taxes</u> concerned Tax Assessors and Collectors Association of Texas' Vice President, W.C. "Dub" Allen, the Nueces County Tax Assessor-Collector. Following a listing of his community involvements, was the concluding comment "Yes, girls, he is still single."

Wanda Burns, the Office Manager in the Division of Motor Vehicle Titles and Registration's Longview Regional Office, fondly recalled her early years with the Department in the 1960s and 1970s. "We were always getting raises."



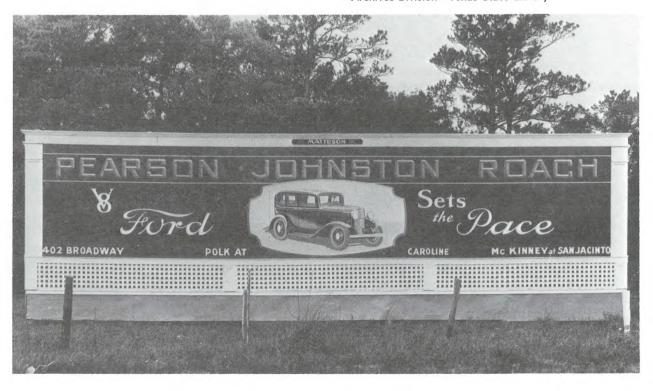
Early Registration Division employees may have been whistling the "State Capitol Grand Waltz" while they worked. Or did they? Archives Division - Texas State Library Marie Noland, Tax Assessor-Collector for Harrison County, was a deputy for quite awhile before obtaining her present position. Among her duties assigned by her previous boss, Joe Riley (Tax Assessor-Collector, 1932-1970) was to type his weekly Sunday School lessons. This may have assisted Marie later in her career, as she attributes "divine providence" to obtaining her present office. Just before the 1976 election, her opponent died.

When retired Department employee Marie Conrey began her career during the Great Depression, her hourly wages were 50 cents an hour! Marie recalls that "it was a miracle to get a job" in those days, and was hired into a three day temporary position with the Maintenance Division. Those three days stretched into a long, productive career.



"The Law" just east of the Pecos, Sheriff and Tax Assessor-Collector Herman Moore of Sutton County.

Need a new car? This 1930s car dealership sign in Houston suggests so. Archives Division - Texas State Library



When the Division's Records Section was still housed at the Highway Building (now the DeWitt C. Greer Building), a telephone information center was manned around the clock. This was so because the Department of Public Safety needed to have access to motor vehicle records 24 hours a day. Bob Brewer, who was then the Chief Supervisor of this Section, would sometimes be notified at home, usually in the middle of the night, if the phones were not being answered. Bob would then have to go to the building and see what the problem was. The problem usually turned out to be an employee asleep on the job. These employees were given a verbal warning and a lecture on the importance of the information provided.

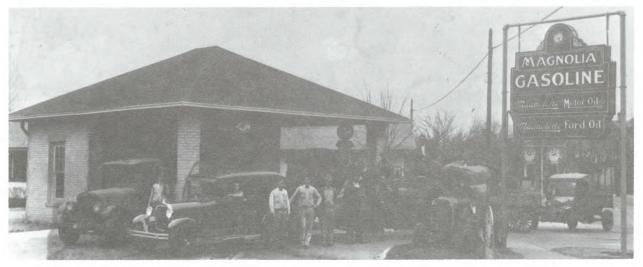
When former Bastrop County Tax Assessor-Collector J. H. Jones retired in 1946, an article commemorating his 42 years of public service appeared in the April edition of <u>Texas Taxes</u>. The article states that "When he first started out on his official career it was necessary to ride horseback over a large portion of the county because the communities were few and widely scattered and there were no semblance of roads to many of them."

Carole Kownslar, a supervisor in the Division's File Maintenance Section, vividly remembers working the information phones in the Records Section before the files were automated. She described the scene as "rows and rows and rows of file cabinets." "We ran all day long, constantly going back and forth to those files to check vehicle records everytime we received a phone call. We had to wear dresses back then. Of course, after the files were automated and we no longer had to dig in the files, the dress code changed and we were allowed to wear slacks!"

An early "horseless carriage" turned alot of heads, as shown in this 1948 photograph.



Times were changing in this 1928 photograph of a Magnolia Gas Station in Denton. The Model "A" Ford, front left, was the first one in town.



Buran House, Tax Assessor-Collector of Crosby County, since 1970.

Good things take time? Registrants wait to renew their license plates outside the Travis County Tax Office, March, 1975.



#### The Devil is in the Details

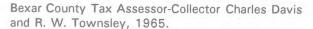
Retired Department employee Jim Sparks recalled an office constructed of stacked cardboard boxes assembled in the unfinished basement of the Division's Austin Headquarters. A quiet space was needed to complete work on a special project, and the quietest available space happened to be in the basement. Because there was no heating or air conditioning available there, the light bulbs were changed with the season! The cardboard office met its untimely demise when it was discovered by then Division Director R. W. "Bob" Townsley, who had gone to the basement as a result of a tornado warning. Bob didn't like the "office," and had Jim and his subterranean office mate, Ray McNairy, move up to the surface, er, ground floor.

Crosby County Tax Assessor-Collector Buran House recalled his "baptism of fire" recently. Appointed to office on January 1, 1970, Buran was still learning the ropes when duty called him to the front. One of the two women in his office had called in sick the last day of March, 1970. This day also happened to be the last day to renew expiring passenger license plates in Texas. With the line of customers snaking down the hall and around the courthouse, the remaining woman soon succumbed to the pressure. Crying, the woman picked up her purse and went home. With Buran facing several hundred irritated constituents, what did he do next? "I waited on one customer at a time, the best I could" replied Buran.

Wanted - a 1978 personalized license plate! One license plate collector could not understand how he had lost his 1978 personalized license plate, the only one missing from his collection of personalized plates dating all the way back to 1965. Rick Smith, Division employee, tried on more than one occasion to explain to the gentleman that the plates were not actually lost. The story goes like this...for 1977, personalized plates were issued embossed with a 1977, but the plates did not expire until March of 1978, and then in 1978, the Department began issuing personalized plates with validation stickers to indicate the expiration date instead of embossing the expiration, so the personalized plates issued in 1978 really expired in 1979. The bottom line is personalized license plates were not manufactured displaying a 1978 expiration. Say that again, Rick?!

An undated AP wire service article entitled "The Tip Was Legit!" tells of one Abilene man who had just purchased new license plates. The man, Doyle Roberts, returned home and unwrapped the plates. Between the license plates, he found a note which read "Help, I'm being held prisoner." The license plates were manufactured by inmates at the (then) Texas State Penitentiary in Huntsville.





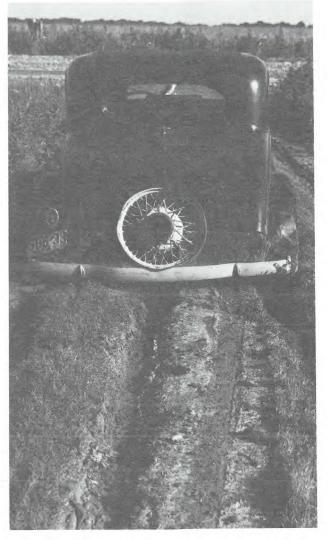


The use of motor vehicles in advertising must have been quickly grasped by the enterprising owner of this vehicle. This photograph was taken in Austin in 1920. Note the license plates. *Archives Division -Texas State Library* 



Tarrant County Tax Assessor-Collector John Bourland had a headache in this March 18, 1948 photo. With less than two weeks until the license plate renewal deadline, thousands of license plates still haven't been issued.

Fort Worth Star-Telegram Photograph Collection Special Collection Division The University of Texas at Arlington Libraries



Deep rutted roads like this one proved to be a big incentive to passing legislation which created the Texas Highway Department.

At one time, the Division issued pocket pagers to those employees with duties that frequently forced them to conduct business away from the headquarters building. As one employee arrived at the office late one afternoon, he was confronted as to why he had not answered his pager all day. He responded that his pager had not "beeped." When he checked the mechanism for malfunctions, he realized he was carrying his automatic garage door opener instead!

Donna Wood, longtime Division employee, was trying to assist a title clerk with a difficult vehicle inquiry. The clerk determined that the vehicle had a passenger classification but her futile attempt to locate the vehicle's serial number prompted Donna to ask, "What make is it? Ford? Chevrolet? Pontiac?" The title clerk responded, "No, it's a Cessna airplane!" Is this within the scope of RTS?!

Department employee Peggy Faulkner of the Lubbock Regional Office recently remembered her first day on the job. Peggy, who was hired as a customer service clerk in the Lubbock office, began work September 16, 1974. With the office short staffed that day and Peggy being a greenhorn at her job, the office lobby soon filled with inpatient customers. A frustrated Peggy shortly began to wonder what she had gotten herself into. With tears in her eyes and filled with self-doubts, the work day couldn't end soon enough for her. Peggy came back to work the next day, and has subsequently stuck it out to this day. Peggy is now the Office Manager in Lubbock.

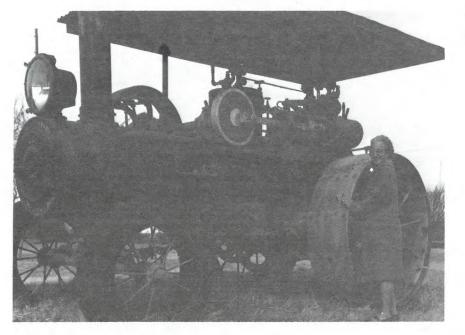
Former Department employee Dottie Brown began working for the Division in the File Section at the downtown Highway Building (now the DeWitt C. Greer Building). With no air conditioning in those days (the late 1940s and early 1950s), employees tried to stay comfortable in the summer months with the help of ceiling and floor fans, and by opening the unscreened windows. Dottie remembers the day when a stack of registration receipts was blown out the window and into the alley behind the building. Dottie and a number of other employees quickly scampered outside to gather up the errant receipts. "Gone with the Wind!?"

Right, the present day Lubbock County Courthouse, built in 1950.



Below, an early (1958) bumper sticker?





Where's the vehicle identification number?

Below, Jerrie Ballard, Tax Assessor-Collector of Dickens County, began as a tax office clerk in May, 1971, and became Tax Assessor-Collector in January, 1981.



Former Cochran County Sheriff and Tax Assessor-Collector Hazel Hancock. Hazel first took office in 1948, upon the death of his predecessor, who also happened to be his father.



#### The Good Ol' Days

A. Hazel Hancock, the former Tax Assessor-Collector and Sheriff of Cochran County found "the most interesting part of being Sheriff/Tax Assessor was knowing what everybody had and being responsible for assessing the value of it." Hazel is now retired and resides in Morton and "enjoys doing nothing."

On the advice of his father, former Division Director R. W. "Bob" Townsley sought State employment in 1941. What advice that turned out to be! Beginning as a Junior Title Examiner on June 18th, his career was soon interrupted by World War II, where he served in the Army Air Corps. Returning to work with the Department in 1945, he met and married fellow Division employee Alice Nell Olle. Bob became Motor Vehicle Division Director in 1960, and served with distinction the following 26 years. Bob and Alice have been married for 46 years now. Father does know best!

Curtis G. Winn, the former Tax Assessor-Collector of Ector County, recounted in 1980 how he and his staff had "...always tried to render friendly and competent service at all times and endeavor to apply the golden rule in assisting everyone...."

Before the days of staggered registration, one elderly woman was reportedly seen year after year in line at the Harris County substation in Humble during the last two or three days before the March 31st deadline. When asked why she waited to renew her registration each year, rather than renew early to avoid the lines, she replied "Sir, I don't have anything else to do. I enjoy talking to all of these people!"

Up until 1928, the Highway Department's Motor Vehicle Files were maintained by license number, engine number, and in alphabetical order. In 1928, the alphabetical file was discontinued.



One big, happy family. The staff of the Tom Green County Tax Office, Christmas, 1961. Standing, third from the left, is the current Tax Assessor-Collector, Evelyn Vordick. The Tax Assessor-Collector at the time was Jimmy King, seated, second from the right.



Commander Roy Newman, with the Texas Department of Public Safety, examines the vehicle ownership papers provided by actor Ingo Neuhaus during the video taping of "The Texas Chop-Shop Massacre." The Department produced video was a public service project aimed at preventing vehicle theft and salvage yard fraud.



Christmas 1979 at the Cooke County Tax Office, Gainesville. Front row, left to right: Debbie Bradshaw, Billie Knight, Faye Perrin, and Helen Seiwell. Back row: Joyce Zwinggi (now Tax Assessor-Collector) left, and Wilma Elliott.

Nina Hughes in the Shelby County Tax Office located in Center can remember the days when, in lieu of a cash register, a cigar box was used for the small bills and the change; and, a cracker box was used for the large bills and the checks. Those really were the good ol' days!

The July, 1957, edition of <u>Highway News</u> contained a notice entitled "No More Licenses To Mary Bonner." Mary was a Motor Vehicle Division employee who's sister was employed by the Driver's License Division of the Texas Department of Public Safety. As a service to Department employees who needed to renew their drivers licenses, Mary would send them directly to her sister, who would speedily process them and return them to Mary. As the article stated, "Mrs. Bonner stated regretfully that her retirement has rendered this system obsolete...."

El Paso County Tax Assessor-Collector Jimmy Hicks received some unexpected help with license plate renewals in 1985. Faced with a three week backlog and anticipating the need to spend an additional \$32,000 in overtime pay, Jimmy was pleasantly surprised when numerous groups and individuals volunteered to help out. Volunteers from the International Business College and the Retired Senior Volunteer Program had the backlog of registration renewals cleared up in no time, and at no additional expense to El Paso County taxpayers.

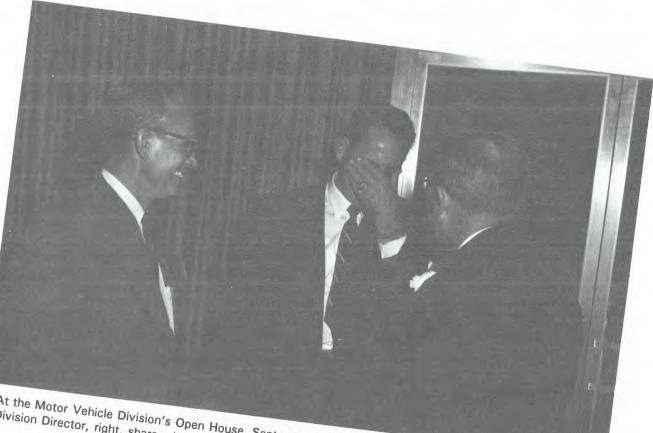


Townsley's Angels? This June, 1970, photograph of the "Secretarial Seminar" shows then Division Director R. W. "Bob" Townsley surrounded by 25 fashionably attired women. Future Director Dian Neill is in the front row, second on the right from Mr. Townsley.

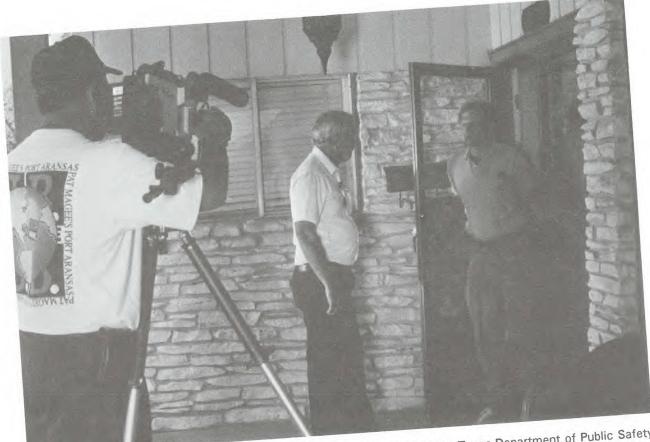
Harry Randolph, a former Department employee who retired in 1963, recalled that during the 1920s, one of the most lucrative jobs in the Department was that of "temporary typist." Persons employed in these positions transcribed information from a county license receipt to a smaller receipt designed to fit the Department's files. These typists were paid on a piece-work basis and could earn as much as \$15 a day. This compares with an average monthly salary of \$60 at that time.

Jessie Grubb was a soldier just returned home to Marshall in March of 1946. Jessie had just finished his military service during World War II. He needed to register his vehicle so that he could take his girlfriend out that night. A visit to the courthouse found a line two blocks long to get into the tax office. People in line recognized Jessie, and upon hearing of his date, let him get in front of them. In no time at all, Jessie found himself at the head of the line. Jessie was on time for his date, who now is his wife.

Shelby County Tax Office deputy Nina Hughes still uses a manual typewriter. "It's because of my stubbornness," she says.



At the Motor Vehicle Division's Open House, September 30, 1955, Sam Stewart, left, and D. T. Harkrider, Division Director, right, share a laugh with Carl Smith, the County Tax Assessor-Collector of Harris County.



Department employee Al Rubio videotapes Commander Roy Newman of the Texas Department of Public Safety Motor Vehicle Theft Services, and actor Ingo Neuhaus during the production of the Department's public service video entitled "The Texas Chop-Shop Massacre."

#### Wrong Place, Wrong Time

Retired Department employee Bob Brewer remembers attending a particularly interesting seminar on auto theft. Because the Division of Motor Vehicles worked with the Department of Public Safety in identifying and recovering stolen vehicles, Bob was invited to attend a workshop on stolen vehicles presented by the Federal Bureau of Investigation and the National Auto Theft Bureau. Part of the seminar included a demonstration on how a vehicle could be stolen in less than 30 seconds. Law enforcement officers noticed two unfamiliar men that seemed particularly interested in this demonstration. Their interest was indeed genuine - the two gentlemen were car thieves! Wrong place, wrong time....

Steve Elsner, Huntsville Coordinator for the Division, will never forget his first visit to the Huntsville Prison System. Department personnel are educated in areas involving prison security, but Steve was not prepared when he met face to face with a prison inmate who had indeed been a former high school classmate.

Louis Riffe Jr., Supervisor in the Division's Correspondence Section, recently received the most unexpected request for a duplicate certificate of title. The request came from a gentleman residing in Fayetteville, North Carolina, named Louis Riffe Jr.! Louis, our Louis that is, reports that the incident was merely coincidental. He does not know of any relatives in North Carolina.

#### People Say the Darnedest Things

Denise Wallace, Tax Assessor-Collector for Bosque County, recalls that in 1975, when she was deputy tax collector, a woman who had recently renewed her license plates returned with her validation sticker in hand. "Can I help you?" said Denise. "Yes," the woman replied, "Do you have another color sticker? This one clashes with the color of my car...."

An article about then Gillespie County Tax Assessor-Collector Bill Petmecky, which appeared in the April, 1946 issue of <u>Texas Taxes</u>, stated that Bill married his Chief Deputy, Emma Maier, to "discourage her from running against him."

Patsy Cates, the Tax Assessor-Collector of Nacogdoches County, recently remembered a disgruntled man who rode his bicycle into the tax office during the early 1970s. "I demand to see the Governor" was all he said, and there he stood. The Sheriff finally came and showed the man the door.

MVD Directors R. W. "Bob" Townsley, left, and D. T. Harkrider, right, share coffee and a laugh at the Division's Coffee Shop at Camp Hubbard.

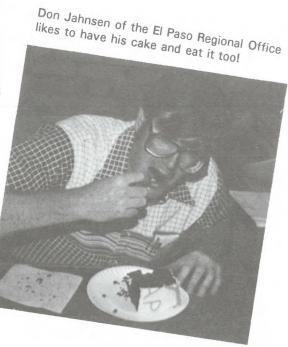




On the occasion of Dian Neill's retirement, left to right, TxDOT Deputy Executive Director Byron Blaschke, DMVTR Director Dian Neill, TxDOT Executive Director Arnold Oliver, and TxDOT Associate Executive Director Henry Thomason.



Sutton County Tax Assessor-Collector Ann Hill, left, pictured with Deputy Peggy Sharp, Christmas, 1978.



Upon hearing about the Department's new Registration and Title System Project, Harlon Eakin, the late Tax Assessor-Collector for Shelby County, requested that his office "...be the last tax office in the State to go on line."

A man walked into the Bosque County Tax Office in Meridian a few years ago. He presented his registration renewal notice to the deputy behind the counter. "Do you own a 1975 Ford Pick-Up?" the deputy asked. The customer's jaw dropped open in amazement. He could not believe that the deputy could describe the man's vehicle just by looking at him. "It's right here on the renewal notice, Sir" was all the deputy could respond.

The following notes, attached to title applications, were received by the Division's San Angelo Regional Office.

"Please note that there is no weight slip enclosed as licensed weigher is being buried today in Fort McKavett and scales are locked and no keys available."

"Here we are again! Three "Hail Marys" that this is finally right!"

"This title was signed on the wrong line...but Mr. Hudson has Parkinson's disease and was doing very well to sign at all...."

We gratefully acknowledge the assistance of all the current and former employees of the Texas Department of Transportation and the County Tax Assessor-Collectors of Texas who contributed their time and efforts for this history. Without their invaluable assistance, this work would not have been possible.

# Texas Department of Transportation

## HISTORY OF TEXAS CERTIFICATES OF TITLE

The applicant has stated under oath that he is the owner of the berein subject to the above described liens and encumbrances and no others, the subject to the liens hereinbefore enumerated. The applicant that stated to the instance of the berein subject to the liens hereinbefore enumerated. The applicant has stated under oath that he is the owner of the berein the subject to the liens hereinbefore enumerated. The applicant has stated under oath that the list the owner of the berein the subject to the liens hereinbefore enumerated. The applicant has stated under oath that the list the owner of the berein the subject to the liens hereinbefore enumerated. The applicant has stated under oath that the list the owner of the bereins of the liens hereinbefore enumerated. The applicant has stated under oath that he list the owner of the bereins of the liens hereinbefore enumerated. The applicant has stated under oath that he list the owner of the bereins of the liens hereinbefore enumerated. The applicant has stated under oath that the liens hereinbefore enumerated.		CERTIFICATE OF TITLE TO A MOTOR VEHICLE e State Highwary Department certifies that the applicant herein n is been duly registered in the office of the Department as the la ment of the Motor vehicle described below.	ethicle, motor neer irector
Oct. 25, 1966	Vournally W. Townsley, Dirr the Yehic Dirition e. actraction on normal control of the second second control of the second second control of the second second control of the second second second second second second second seco	t. 25, 1966 By R. W. Townsidy D. STATE OF TEXAS	ehicle, on the motor neer irector ion nearies.

The Texas Certificate of Title Act became effective October 1, 1939; and the manufacture of title certificates from that time until February, 1968, was accomplished by using a "Dexigraph" photographic reproduction process. Some of these Dexigraph titles are still in existence.

The ORIGINAL title recording a lien is negotiable (transferable) and was mailed to the legal owner (lienholder) as shown on the face of the title.

The DUPLICATE ORIGINAL title which records a lien is nonnegotiable (nontransferable) and was mailed to the owner (registered owner) as shown on the face of the title for registration purposes.

CHEV 16437 1970 2DR ABCIZ3 1 111 BLANK MOTOR CO BLANK		02/05/70 OB00111	
JOHN Q. PUBLIC 123 COLLEGE AVENUE BLANK, TEX 78707	01/20/70 ANY LOAN CO PO BOX 1001 Blank, Tex	78705	
An and a second	CHERTICAL DIRECTOR MOTOR VEHICLE OF MOTO	1 00000000 x EG 1000 00 EAAKS TE D1720/70 ANY LOAN PO BOX 10	the day reminered the below 000000000 02/05/70 DUPLICATE ORIGINAL UBLI C GE A VENUE X 7 8707 CO

In February, 1968, the Department began issuing certificates of t itle which were prepared from a computer and high speed line printer. The origin al design of the computer printed certificates of title is illustrated; however, t hese title documents were only in existence for six years and were discontinued in March, 1974.

The ORIGINAL title recording a lien is negotiable (transferable) and was mailed to the legal owner (lienholder) as shown on the face of the title.

The DUPLICATE ORIGINAL title which records a lien is nonnegotiable (nontransferable) and was mailed to the owner (registered owner) as shown on the farce of the title for registration purposes.

CHEV 1 GIAW69K	PICATION HUMANDY	
LIDER NUMBER 2 DR AND	0000000	02/10/84
QUALITY CHEVROLET INC NE	W CITY TX	ORIGINAL
JOHN Q PUBLIC 123 PLAIN DRIVE NEW CITY, TEX 78700	01/02784 ABC FINANCE 321 MAIN NEW CITY, T	
<b>S</b> <sup>T bis Title muss be signed in ink upon receipt</sup>	ATTACK AND ADDRESS OF	SAISED AGENT

Since March, 1974, the Department has issued security-type certificates of title which are also printed using a computer and high-speed line printer. These titles are designed in such a manner as to prevent counterfeiting. The documents can easily be checked for authenticity by touch as well as sight since they are manufactured with raised surfaces by a process which requires the use of steel engraving dies. Beginning January, 1984, the Department began printing odometer readings on all ORIGINAL titles and DUPLICATE ORIGINAL titles.

The ORIGINAL title is a negotiable (transferable) security-type title which was mailed to the lienholder; or if there were no liens, it was mailed to the owner as shown on the face of the title.

#### To test for authenticity:

- 1. Hold the title at arm's length facing the natural light or an overhead light source. Observe the vertical borders while holding the title face up and slightly tilted. The latent image of the letters "TEX" and "MVD" will appear on the left and right borders respectively.
- 2. Run your fingers over the borders and the State Seal. You will feel raised surfaces which were produced with steel engraving dies using a printing process known as "Intaglio" printing.
- 3. If an eraser or ink eradicator has been applied to the face of the title in an attempt to erase or obliterate any printed matter, the background colors bleach out to white. If a lightened area appears around the printing, it could mean there has been an attempt to alter the information.
- NOTE: Since the security-type title is designed to prevent counterfeiting, it was not possible to reproduce an exact replica of the title in this book. The actual color of a security-type title is blue with some red blended into the background toward the center of the title. Also, a red outline of the State of Texas appears in the center of the title.

#### DUPLICATE ORIGINAL TITLE

When a lien is recorded on an application for title issuance, the original title is mailed to the lienholder and a DUPLICATE ORIGINAL title is mailed to the registered owner as shown on the face of the title. The DUPLICATE ORIGINAL title is a nonnegotiable (nontransferable) title which will serve as evidence of ownership for registration purposes only. Since this title is nonnegotiable, it does not have the security features.

0000000	DO NOT ACCEPT TITLE SHOWING ERASURE ALTERATION OR MUTILATION	THAT THE AL	DEPARTMENT OF HIGHWAYS AND PUBLIC TR PPLICANT HEREIN NAMED HAS BEEN DULY R T AS THE LAWFUL OWNER OF THE MOTOR T	EGISTERED IN THE OFFICE OF THE
CHEV	1 G 1 AW 6 9 K 2 C R 1	33183		
1982 2DR 000XXX CAADTY	3100		SAMPLE	02/10/84
OUALITY CHEN	ROLET INC NEW CI	ТҮ ТХ	WINER	DUPLICATE ORIGINAL
to the herein described lier appears upon the official r of the issuance of this cer	scribed motor vehicle, subject and encumbrances and no others, and il- scords of the Department that at the date tificate, said motor vehicle is		JOHN Q PUBLIC 23 PLAIN DRIVE NEW CITY, TEX	
Original Title mailed	to 1st Lien Holder 🛌		ABC FINANCE	

### CONFORMING DOCUMENTS

Effective April 30, 1990, Texas implemented the issuance of new title documents which comply with Federal and State odometer disclosure requirements.

Federal law requires the Department to print an odometer title br and (ACTUAL MILE-AGE, MILEAGE EXCEEDS MECHANICAL LIMITS, or NOT ACTUAL MILEAGE) on all titles for vehicles which are not exempt from odometer disclosure requirements. These brands will be shown as the first brand beneath the word "REMARK(S)."

Titles issued on vehicles which are exempt from the Federal and S tate odometer disclosure requirements will indicate the word "EXEMPT" in the odometer reading field. The following vehicles are exempt from the disclosure requirements:

- . vehicles having a manufacturer's rated carrying capacity in excess of 2 tons;
- . vehicles having a gross vehicle weight rating of more than 16,000 pounds;
- . vehicles that are not self-propelled; and
- . vehicles that are 10 years old or older.

The Original Certificate of Title, shown on page 6, is a blue security-type document measuring 7 X 8 inches in size. The enlarged title document prov ides for 3 dealer reassignments and a space at the bottom for the name and address of the first lienholder, when applicable, to be recorded on a subsequent title.

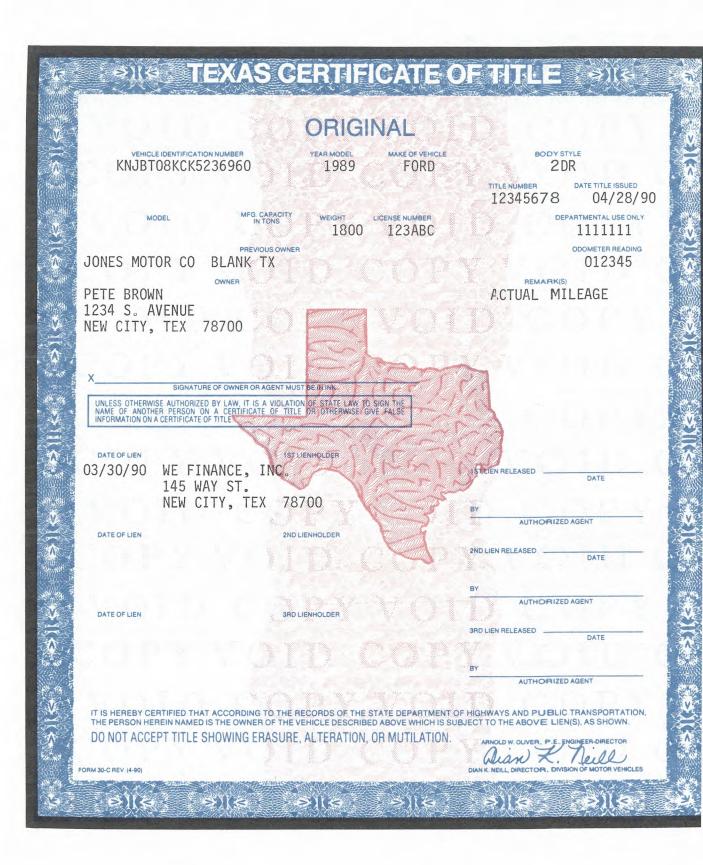
The distinctive Certified Copy Texas Certificate of Title, shown on page 8, reflecting its unique brown border, is the same size as the Original Certificate of Title document and has the legend "CERTIFIED COPY" printed at the top of the form. It also conforms to the odometer disclosure requirements and possesses the same security features as the Original Certificate of Title document.

#### SECURITY FEATURES

- \* Sensitized security paper.
- \* Non-optical brightener paper.
- \* Border design printed by intaglio steel plate process.
- \* Text matter and signature at bottom of form printed in permanent lithographic ink.
- \* Prismatic fine line tint (printed in colors which make photographic reproduction extremely difficult).
- Tint contains outline of State of Texas lithographically printed in a "medallion" design.
- \* Signature line on face of title to contain microline wording TXDMV consecutively across the line.
- \* Copy Void Pantograph on face and back of title.
- \* Erasure sensitive background inks.
- \* Background security design.
- \* Complex colors.
- \* Text matter on back of document printed with permanent lithographic ink with erasure sensitive background inks.
- \* Title control number printed on face of title.

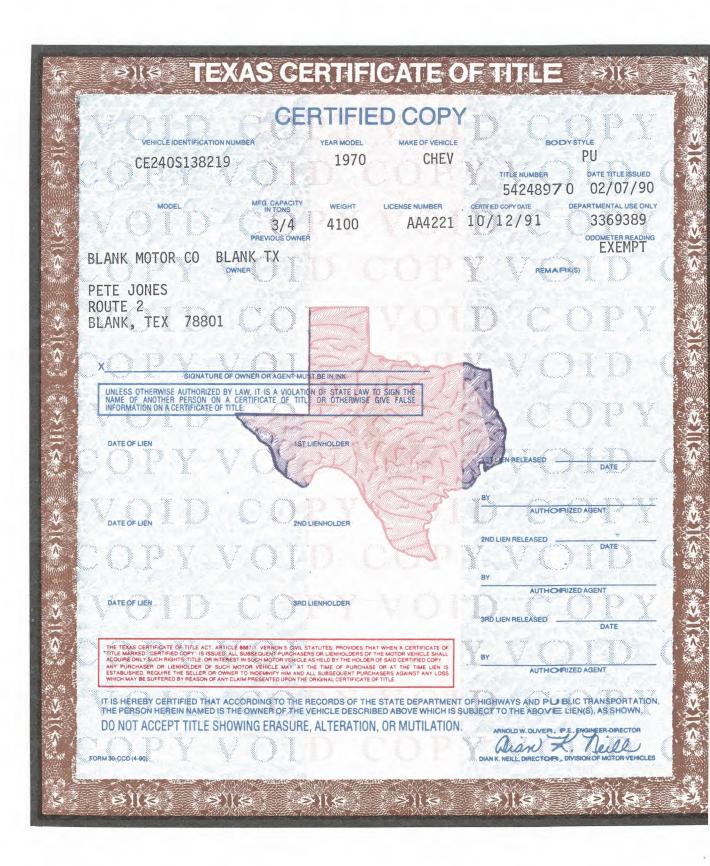
The green Salvage Certificate, shown on page 23, is also printed by a secure process. The 7 X 8 inch document provides space for 3 reassignments and complies with Federal and State odometer disclosure requirements.

NOTE: Effective April 1, 1990, notarization is no longer required on title transfer documents. However, it should be noted that a title document that has been nota-rized is not a reason for rejection.



NOTE: The back of the Certified Copy of Texas Certificate of Title is identical to the back of the Original Certificate of Title document.

	FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE IN CONNECTION WITH THE TRANSFER OF OWNERSHIP, FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.
	The undersigned hereby certifies that the vehicle described in this tille is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address
OF TITLE	Name of Purchaser       Street       City       State       Zip         Centry to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked       In The mileage stated is in excess of its mechanical limits       In The mileage stated is in excess of its mechanical limits         OboMETER READING (No Tenths)       In the odometer reading is not the actual mileage.       WARNING - ODOMETER DISCREPANCY         Date of Sale       Signature of Seller/Agent       Printed Name (same as signature)         I am aware of the above odometer certification made by the seller/agent       Printed Name (same as signature)
	Signature of Buyer/Agent Printed Name (same as signature).
	The undersigned hereby certifies that the vehicle described in this title is free and clear of all liefs, except as noted herein, and has been transferred to the following printed name and address
DEALER ONLY	Name of Purchaser     Stréet     City     State     Zip       Certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked     1. The mileage stated is in excess of its mechanical limits.     2. The odometer reading is not the actual mileage. WARNING - ODOMETER DISCREPANCY       Date of Sale     Dealer     Dealer
EALER	Dealer's Name
	Agent s Signature I am aware of the above odometer certification made by the seller/agent.  Signature of Buyer/Agent  Printed Name (same as signature)  Printed Name (same as signature)
DEALER ONLY	The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address Name of Purchaser I dentify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is Checked I. The indege stated is in excess of its mechanical limits. Doowsetter READING NO Terms Date of Dealer s Name Dealer s Name
ā	Printed Name (same as signature)
	I am aware of the above odometer certification made by the seller/agent
	Signature of Buyer/Agent Printed Name (same as signature)
DEALER ONLY	The undersigned hereby certifies that the vehicle desceed in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and address Name of Purchaser Leartify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked Date of Opoweren newbing (no reine) Dealer is Name Agents, Signature I am aware of the above odometer certification made by the seller/agent.
	and the second



### USE OF SUPPLEMENTAL DEALER REASSIGNMENT FORMS

Effective April 30, 1990, supplemental Dealer Reassignment forms may be used to transfer ownership of motor vehicles only when all reassignments of Texas Certificates of Title (both conforming and nonconforming) have been completed. This also applies to completion of all assignments of Manufacturers' Certificates of Origin.

This does <u>not</u>, however, affect title transactions supported by Texas Certificates of Title or Manufacturers' Certificates of Origin <u>executed prior to April 30</u>, 1990, transferred by means of supplemental Dealer Reassignment forms. Additionally, a Texas dealer may continue to transfer an out-of-state title by means of a supplemental Dealer Reassignment form in lieu of completing the reassignment on an outof-state title.

With the implementation of the issuance of the conforming Texas Certificate of Title on April 30, 1990, the Department began to provide a secure Dealer's Reassignment (Form 41-A). This form has security features which are designed to detect alteration or attempts to duplicate the form and also complies with the Federal and State odometer disclosure requirements. This document <u>must</u> be used for additional reassignments in conjunction with conforming titles. However, a dealer is not precluded from also using the secure Form 41-A with nonconforming titles.

	VEHICLE IDENTIFICATION NU		YEAR MODEL	MENT OF TITLE FOF MAKE OF VEHICLE	-	BODY STYLE	CERTIFICATE OF TITLE N	UMBER
	MODEL	NAME	OF STATE OR COUNTR	RY IN WHICH LAST REGISTERED		YEAR OF LICENSE	LICENSE NUMBER	2
100			WOLL OTATE THE A	ILEAGE IN CONNECTION WI				00
	PROVIDING A FALSE STATE	EMENT MAY RESU	JLT IN FINES AND/O	OR IMPRISONMENT.				
	The undersigned hereby certifies	hat the vehicle desc	ribed in this title is free	and clear of all liens, except as n	oted herein, a	nd has been transferred to the ic	llowing printed name and addre	\$9:
. >	Name Of Purchaser I certify to the best of my knowle	dge that the odometer	Str reading is the actual m	eet ileage of the vehicle unless one of	City the following	statements is checked:	State Zip	
REASSIGNMENT BY DEALER ONLY	ODOMETER READING		(NO TENT	THS) 1. The mileage stated 2. The odometer read	is in excess of ing is not the	of its mechanical limits. actual mileage. WARNING - ODO	VIETER DISCREPANCY.	
SIGN	Date of Sale	]	1				Dealer No.	
SEAS				Dealer's Name				
	I am aware of the above odo	Agent's Sig	mature made by the seller/	agent.		Printed Name (Same	as Signature)	
		Signature of B	uver/Agent			Printed Name (Same	as Signature)	
	The undersigned hereby certifies	that the vehicle desci	ribed in this title is free	and clear of all liens, except as n	oted herein, ar	nd has been transferred to the fo	llowing printed name and addre	85.
	Name Of Purchaser	doe that the odometer	Stri reading is the actual m	net- ileage of the vehicle unless one of	City the following	statements is checked:	State Zip	
ONLY	ODOMETER READING		(NO TENT	1. The mileage stated	is in excess o			
REASSIGNMENT BY DEALER ONL	READING Date of	1			ing is not and i	actual mininger. His marte - Obor	Dealer	-
ASSIG	Sale	J		Dealer's Name	-	1.1.1.	No	
BY		Augusta			-	Printed Name (Same	ne Sinnatura)	-
	I am aware of the above odo	meter certification	made by the seller/	agent.			as ognatory	
1992	The undersigned hereby certifies	Signature of Buthat the vehicle descri	uver/Agent ribed in this title is free	and clear of all liens, except as no	oted herein, ar	Printed Name (Same		55:
4			Se server				State Zip	
ONLY		dge that the odometer	Streading is the actual m	lieage of the vehicle unless one of				
MEN NON	ODOMETER READING		(NO TENT	HS) 1. The missige stated 2. The odometer read	is in excess o ing is not the r	of its mechanical limits. actual mileage. WARNING - ODO!	METER DISCREPANCY.	
REASSIGNMENT BY DEALER ONL	Date of Sale	1.5.5					Dealer No.	1
Y DE		1	10	Dealer's Name	26		1	0
cr in	I am aware of the above odo	Agent's Sig	inature marie by the seller/r	treos		Printed Name (Same	as Signature)	- 28
		Signature of B.		agoin.		Printed Name (Same	er Plancker	
1	The undersigned hereby certilies	that the vehicle descr	ribed in this title is free	and clear of all liens, except as no	oted herein, er	nd has been transferred to the fo	lowing printed name and addres	35:
	Name Of Purchaser		Stri	bet -	City	and an order to relate the state	State Zip	
1	ODOMETER	age that the ocometer	(NO TENT	HS) 2 The order read	is in excess o	d its mechanical limits		
DNLY	READING		(NO TENT	HS)  2. The odometer readi	ing is not the a	actual mileage. WARNING - ODO)		
INMENT ER ONLY	Date of Sale		<u> (1933)</u>	Dealer's Name			Dealer No.	
SSIGNMENT DEALER ONLY	Sale			100 m 10 m				
REASSIGNMENT BY DEALER ONLY				10 H 20 H		Printed Name (Same	as signature)	
BY DEALER ONLY	am aware of the above odor	Agent's Sig meter certification r	made by the seller/a	agent.				
LIEN REASSIGNMENT BY DEALER ONLY		meter certification r Signature of Bu	made by the seller/s	igent.		Printed Name (Same	as Signature)	

The nonsecure Dealer's Reassignment (Form 41) has been revised to comply with Federal and State odometer disclosure requirements. Therefore, a separate Odometer Disclosure Statement will not be required when this revised form is used to transfer ownership of a motor vehicle. However, the nonsecure Form 41 may only be used for additional reassignments in conjunction with nonconforming tit les. When current stocks of these forms are depleted, the Form 41A will be required for additional dealer reassignments of titles to motor vehicles.

VEHICLE IDENTIFICATION NO.	YE	ARMO	DDEL T	TLE NUMBER						
MAKE OF VEHICLE	BODY STYLE		MODEL							
STATE OR COUNTRY IN WHICH	LAST REGISTERED	YEAR	OF LICENSE	LICENSE NUMBER						
FEDERAL AND STATE LAW R OWNERSHIP. FAILURE TO C IMPRISONMENT.	EQUIRES THAT YOU STATE THE M OMPLETE OR PROVIDING A FALS	ILEAGE E STAT	IN CONNE	CTION WITH THE T AY RESULT IN FIR	ANSFE					
	REASSIGNMENT BY DI ifies that the vehicle described in the red to the following printed name and	is title	is free and	clear of all liens, ex	c <b>e</b> pt as n					
Name of Purchaser	Address		City	State	Zip					
	wledge that the odometer reading i the following statements is checked.		Odom	eter Reading	Tent					
	in excess of its mechanical limits.				100 hotton					
Dealer Number	ng is not the actual mileage. WARNI	NG - O	DOMETERD	ISCREPANCY						
	Dealer's Firm Name									
Date of Sale	Agent's Signature									
I am aware of the above	Printed N	ame (Si	ame as Signa	ature)						
odometer certification made by the seller/agent.	Signature of Buyer/Agent									
	Printed Name (Same as Signature)									
	REASSIGNMENT BY DI ifies that the vehicle described in the red to the following printed name and	nis title	is free and	clear of all liens, ex	cept as r					
Name of Purchaser	Address			State	Zip					
	Address wledge that the odometer reading i	s the	City	eter Reading	Tent					
actual mileage unless one of	the following statements is checked.			eter neuering						
<ol> <li>The mileage stated is</li> </ol>	s in excess of its mechanical limits. ng is not the actual mileage. WARNI	NG - O	DOMETER D	ISCREPANCY						
-	]									
2. The odometer readin		aler's l	Firm Name							
2. The odometer readin Dealer Number	ן סיינער דיין דיין דיין דיין דיין דיין דיין דיי	Date of Sale								
2. The odometer readin Dealer Number Date of	]	gent's	Signature							
2. The odometer readin Dealer Number Date of	]A			atura)	Printed Name (Same as Signature)					
2. The odometer readin Dealer Number Date of Sale Lam aware of the above	]A			ature)	2					
2. The odometer readin  Pealer Number  Pate of Sale	A	ame (Si								
2. The odometer readin Pealer Number  Date of Sale  Lam aware of the above odometer certification	A	ame (Sa ture of	ame as Signa	nt						

### USE OF SECURE POWER OF ATTORNEY FORM

In conjunction with the issuance of conforming title documents on April 30, 1990, the Department began to provide a secure Power of Attorney (Form D12-271-A). (Refer to Page 12 for an example of the form.)

Federal Law provides that the same person cannot sign an odometer disclosure as both the transferor (seller or his agent) and transferee (buyer or his agent) in the same transaction, unless the title for the vehicle is physically held by a recorded lienholder or the title has been lost. Therefore, the Form D12-271-A is used whenever either of the foregoing situations occur, and the seller does not wish to return to the buyer (dealer or insurance company) to complete the Odometer Disclosure Statement and title assignment. However, the secure Power of Attorney form is required only when the title to be transferred is a conforming title.

The secure Power of Attorney (Form D12-271-A) must be prepared in duplicate by using carbon paper which provides legible information and <u>must</u> be completed as follows:

. Part A. A Power of Attorney to Transfer Ownership and to Disclose Mileage.

Part A is required to be executed and completed by both the seller and the buyer. It is suggested that both the original and the duplicate Power of Attorney contain original signatures.

Upon securing the certificate of title, the buyer shall exercise the authority granted him by the seller by executing the assignment and odometer disclosure on the title. Any buyer, other than a dealer, is then required to file an application for title in the buyer's firm name supported by the Power of Attorney.

. Part B. Power of Attorney to Review Title Documents and Acknowledge Disclosure.

If a dealer retails the motor vehicle before he receives the certificate of title, his purchaser may grant power of attorney to the dealer to execute the purchaser's acknowledgment of the odometer disclosure. In this instance, Part B of the Power of Attorney must be executed by the retail purchaser and the dealer.

. Part C. Certification.

The dealer, upon securing the certificate of title, shall exercise the authority granted to him in Parts A & B and shall execute Part C. <u>It should be noted that</u> if both Parts A & B have been completed, the dealer must execute Part C.

Federal law requires that the Power of Attorney be returned to the issuing state.

- . If the vehicle is sold by a dealer to a Texas retail purchaser, the Power of Attorney with original signatures shall accompany such purchaser's application for title when filed by the dealer. The duplicate Power of Attorney and a copy of the front and back of the certificate of title shall be maintained in the dealer's file for a 5-year period.
- If a dealer reassigns title to another dealer or out-of-state buyer, or if the dealer transacts a cash sale, the Power of Attorney with original signatures shall accompany the title transaction. The dealer granted the power of attorney shall return the duplicate Power of Attorney and a copy of the front and the back of the certificate of title to the Texas Department of Transportation, Division of Motor Vehicle Titles and Registration, Post Office Box 26470, Austin, Texas 78755-0470.

When the dealer receives the certificate of title, he shall exercise the authority granted to him in Parts A and B and shall execute the assignment and first reassignment of title and Part C.

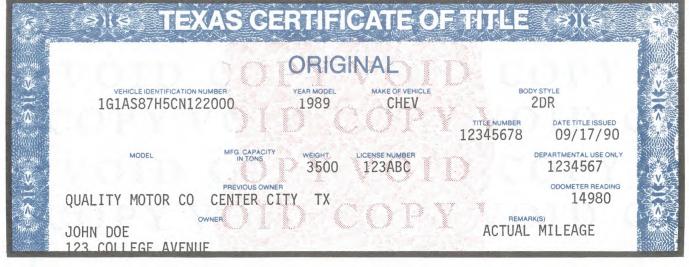
NOTE: When a secure Power of Attorney (Form D12-271-A) is used in conjunction with a nonconforming certificate of title, a dealer granted power of attorney is not required to return the document to the Department. In this case, the secure Power of Attorney remains with the title transaction until an application for title is filed.

		E OF TEXAS		
POWER	OF ATTORNEY FOR TRANS	SFER OF OWNERSHI		
WARNING: THIS FORM MAY BE US	ED ONLY WHEN TITLE IS	PHYSICALLY HELD	BY LIENHOLDER OR HA	
This Form Must Be Submitted To The Sta		Powers Of Attorney. F	ailure to Do So May Resul	t In Fines And/Or Imprisonment
	2월 <i>4 (24 2</i> 10 문제			
Vehicle Identification Number	Year Model Mak	ke of Vehicle	Body Style	Model
PART A. A POWER OF ATTORNEY TO	TRANSFER OWNERSHIP A	ND TO DISCLOSE MI	LEAGE	
Federal and State law requires that you state	ate the mileage upon transfer		a false statement may rea	ult in fines and/or imprisonment
I,(Seller's Name, Pr		appoint	(Buyer's Dealership	
as my attorney-in-fact, to execute a the mileage on the title for the vehicle d	Il documents necessary to escribed above exactly as s	o transfer my intere-	est in the above descril	bed vehicle and to disclose
I state that the odometer now read the actual mileage unless one of the follo	8	(no tenths) miles		y knowledge that it reflects
(1) I hereby certify that to the t			lects the mileage in exce	es of its mechanical limits
<ul> <li>□ (1) I hereby certify that the odometer</li> <li>□ (2) I hereby certify that the odometer</li> </ul>				
		A service		
(Signature of Seller/Agent)		(Printed Name)		(Date of Statement)
	(Seller's Street A	ddress, City, State, Zip Co	ode)	
(Signature of Buyer/Agent)		(Printed Na	me of Individual Signing as Buyer	/Agent)
	rship's Name, Street Address, City	Chate 7 in Carde Dont as	20-05-05-06-00-05-00-08- The A	Dealer Number
(Deale	rship's Name, Street Address, Uity	, State, Zip Code - Print or	туре)	Dealer Number
PART B. POWER OF ATTORNEY TO	REVIEW TITLE DOCUMI	ENTS AND ACKNO	WLEDGE DISCLOSURE.	(PART B IS INVALID UNLESS
PART A HAS BEEN COMPLETED.)				3 약 도와 화장
I,(Buyer's Nam	e. Print)	, appoint	(Dealership's	s Name, Print 🕽
as my attorney-in-fact, to sign the mileage dis	closure on the title for the vehi	icle described above, onl	y if the disclosure is exactly	as the disclosure completed below
	동생님은 이 나는 것은 것 같은 것 같은 것 같이 많을 것 같아요.	같은 집 다양하는 다 다양한 것 다니?		
(Signature of Buye	r/Agent)		(Printed Na	me)
(Signature of Buye		e Firm Name, If Applicable)		me)
(Signature of Buye	(Print or Type	e Firm Name, If Applicable) Iddress, City, State, Zip Cc		ne)
Federal and State law requires that	(Print or Type (Buyer's Street A	odress, City, State, Zip Co	de)	
	(Print or Type (Buyer's Street A	iddress, City, State, Zip Co upon transfer of	de)	
Federal and State law requires that in fines and/or imprisonment.	(Print or Type (Buyer's Street A ) you state the mileage Print)	iddress, City, State, Zip Co upon transfer of , state that the o	ide) ownership, Províding a odometer now reads	false statement may resul
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# **ODOMETER STATEMENT**

All Texas Certificates of Title issued since March 1, 1984, record the vehicle's odometer reading as reflected on the application for title. The odometer reading must also be recorded on the Form 31.

		TYPE O	R PRINT IN IN	к					
Tax Collector	JAMES JOHN 091590	TAX OFI	FICE USE ON County Transaction	71	23456		DI	MVTR USE O	NLY
1. Vehicle Identifi 1G1AS87H	cation Number 5CN122000		2. Year 89	3. Make CHEV	4. Body Style 2DR	5. Model		6. Odometer Real	ding
7. Empty Weight 3500	8. Carrying Capacity (lbs.)	9. Tonnage	10. Trailer Type () Semi() Full	11. Plate No. 123ABC	12. Vehicle	Unit No. 13. Ow	vner I.D. No.	(Employer I.D. or SS	N "see below



The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and ac Quality Motor Company 123 Sea Ave. Center City, Tex 78700 Name of Purchaser Certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is check 14952 000000 Signature of Seller/Agent I am aware of the above organizer certification made by the seller/Agent I am aware of the above organizer certification made by the seller/Agent I am aware of the above organizer certification made by the seller/Agent I am aware of the above organizer certification made by the seller/Agent I am aware of the above organizer of Seller/Agent I am aware of the above organizer certification made by the seller/Agent I am aware of the above organizer certification made by the seller/Agent I am aware of the above organizer of Seller/Agent I am aware of the above organizer certification made by the seller/Agent I am aware of the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following printed name and ad John Doe 123 College Ave. Center City, Texas 78700 City State City Stat		FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE IN CONNECTION WITH OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND	THE TRANS	MENT.
I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checking in the mileage stated is in excess of its mechanical limits.         14952         OboMETER READING (No Tenths)         Date of 09/10/90         Signature of Seller/Agent         I am aware of the above or other certification made by the seller/agent.         Signature of Buyer/Agent         Signature of Buyer/Agent         Date of 09/10/90         Signature of Buyer/Agent         Signature of Buyer/Agent         The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens. except as noted herein, and has been transferred to the following printed name and ad         John Doe       123 College Ave.       Center City, Texas 78700         Name of Purchaser       Street       City       State			llowing printed name a 78700	and addres
I am aware of the above organizer certification made by the seller/agent.       CHAR/ENE BENNE#         Signature of Buyer/Agent       Printed Name (same as signature)         The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following printed name and ad John Doe 123 College Ave. Center City, Texas 78700         Name of Purchaser       Street	F TITLE	Certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the followin     1. The mileage stated is in excess of its mechanical limits.     ODOMETER READING (No Tenths)	ing statements is	checked
John Doe 123 College Ave. Center City, Texas 78700	0			
	0	I am aware of the above commeter certification made by the seller/agent.	NE#	
O ODOMETER READING (No Tenths)	0	I am aware of the above organizer certification made by the seller/agent. Signature of Seller/Agent Signature of Buyer/Agent The undersigned hereby certifies that the vehicle described in this title is free and clear of all liens, except as noted herein, and has been transferred to the following the follow	NE#	and addres

Contraction of the second of t	ини составля и состав
APPL CATION FOR TEXAS CERTIF TYPE OR PRINT IN LINK TAX OFFICE USE ONLI Tax Callector Date Tansaction Number 2 (Year 2 (Year) 2 (Year) 2 (Year) 3 (Secrying Capacity (lbs.) 9. Tor hage 10. Trailer Type () Semi() Full	FICATE OF TITLE
14.       Applicant's Name (Purchaser, Donee, Trader) Address       Jim DAndy DALLAS, TX.         14a.       Renewal Notice Info. Name (If Different From 14) Address       DALLAS, TX.         14a.       Renewal Notice Info. Name (If Different From 14) Address         14b.       Vehicle Location Info.       (If Different From 14) Address, City, State, Zip Code         15.       Previous Owner (Seller, Donor, Trader) City, State, Zip Code         15.       Previous Owner (Seller, Donor, Trader) City, State, Zip Code         16.       1st Lien Date         16.       1st Lien Date         040792       Address	15a. GDN-Deale = Use Only ECT TO THE FOLLOWING FIRST LIEN 15a. Additional Liebba
City, State, ZipCode 17. FOR CORRECTED TITLE, CHECK REASON & LOW Who one (1) you'r in a contrequired by law to disclose your sonal serurity no mitormairon is requested for our records maintenance program to ass Form 130-U Rev. 1-92	In title transfer documents is a third-degree felony offense punishable by not ommmunity correctional facility. In addition to imprisorment, a fine of up to nber. However, primarily because of duplication of individuals' names, this t in identifying the true owner of a vehicle.
10,1,50,00 10,1,50,00 10,1,50,00 10,1,50,00 10,00,00	VARIOUS REASONS WHY AN APPLICATION IS REJECTED

### VARIOUS REASONS FOR REJECTIONS ON ASSIGNMENTS

Name and address of the purchaser must be shown on title assignments in order to comply with federal and state odometer requirements.

Odometer reading. (NOTE: A separate odometer statement is required with a title document that does not conform to Federal and State odometer disclosure requirements.)

WHEN VEHICLE IS SOLD, TITLE HOLDER MUST ASSIGN AND BORNISH THIS ZAPLE, CURRENT LICENSE RECEIPT, AND	
WHEN VEHICLE IS SOLD, TITLE HOLDER MUST ASSIGN AND EVENISH THIS THEE, CURRENT LICENSE RECEIPT, AND SALES TAX AFFIDAVIT TO THE PURCHASER WHO MUST FILEAPPLICATION WITH COUNTY TAX ASSESSOR-COLLECTOR WITHIN 20 WORKING DAX'S TO AVOID STO PENALTY. FEDERAL AND STATE LAW REQUIRES THAT YOU STATE JON MILEAGE IN CONNECTION WITH THE TRANSFER OF OWNERSHIP. FALURE TO COMPLETE OR POVIDING A FALL STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT. The UNDERSHIP. FALURE TO COMPLETE OR THOUGHTG A FALL STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.	Name of owner should agree with owner's name as shown on the face
JIM DANDY MOTORS, INC Name d'Audose 1777 Base Societte 1777 Base Societte 17777 Base Societte 17777 Base	of the title.
Signature       Private Varies (above as biginative)       Private Varies (above as biginative)       The underspane beress end that the varies designed at lens, except as note here: and has been transferred to the following private nume and address:       DIVENT	Letters Testamentary must be attached to authorize signature of Executrix.
Suparature of Buyeri / Agent     Suparature of Buyeri / Agent     Suparature of Buyeri / Agent     Printel Nation (same as signature)     The underspect hereby certification the vehicle described in this the shear of same of all lens, except as hold herein and has been transferred to the following stratements is checked     To underspect hereby certification the vehicle described in this the shear of same of the vehicle unless one mechanical limits     Dobut from RADMO (we have)     Dob	Purchaser's name must be shown.
Signature of Buyer/Agent     Printed Name (same as signature)      The underspired hereby cethiles that the vehicle described mins the is free and cleaned users and address     Signature of Purchase!     Signature of Purchase     Signature of Purchase!     Signature of Purchase!     Signature of Purchase     Signature of Purchase!     Signature of Purchase     Signature of	Current Texas Master Dealer License Number must be shown.
I am aware of the above odometer catrification made by the seller/agent     Printed Name (same as signature)       I am aware of the above odometer catrification made by the seller/agent     Printed Name (same as signature)       Signature of Boyer/Agent     Printed Name (same as signature)       I LEXHOLDER TO BE RECORDED AND SHOWN ON NEW TITLE     ISTUEN (NAVOR OF NAME & ADDRESS)	Attach a statement of fact from the seller stating the reason for the error and to whom and on what date the vehicle was sold.
	An obvious error which has been corrected by drawing a line through the error is acceptable provided there is no conflict with the rest of the transaction.

# RELEASES OF LIENS

Date of release must be shown.



On releases of lien only, no authority is required for any agent to sign for an individual. However, the agent signing shall not be the owner of the vehicle.

### Attach Letters Testamentary.



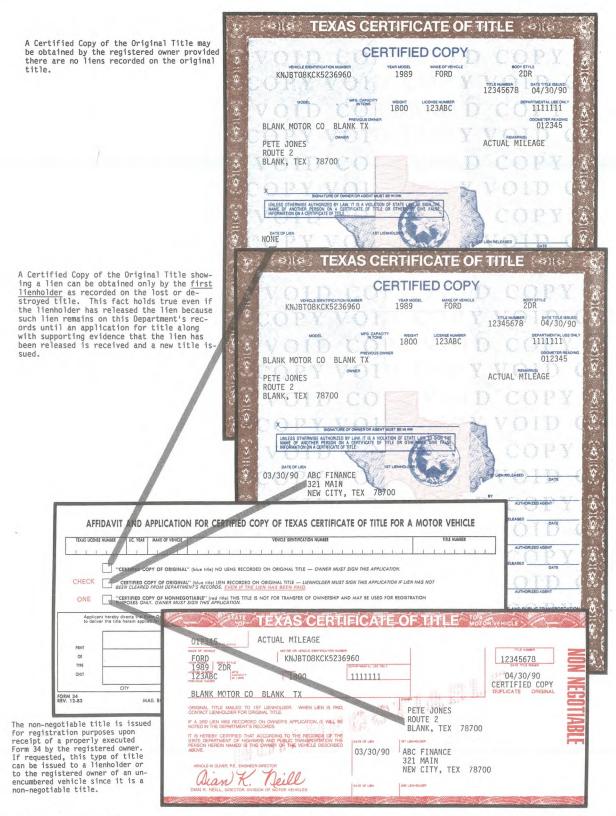
Agent's initials not acceptable. Require full signature.



Typed name not acceptable. Require signature.



# APPLICATIONS FOR CERTIFIED COPIES OF TITLES



Applications for certified copies of titles should be mailed direct to the Department (TxDOT, Division of Motor Vehicle Titles and Registration, Department 1080, P. O. Box 4677, Houston, Texas 77210-4677) with the fee of 2.00; or the applications can be processed immediately by any of the Division Regional Offices for a fee of 5.00.

REMEMBER: If the outstanding title records a lien and a negotiable title is desired, the Form 34 must be executed by the lienholder.

## REPOSSESSION BY RECORDED LIENHOLDER

1000000000000000000000000000000000000	DMVTR USE ONLY 6 Operators Reading 1700 Price Control of Soft Price Soft Price No. On Competitional Control Price Soft
A A A A A A A A A A A A A A A A A A A	6. Odometer Reading

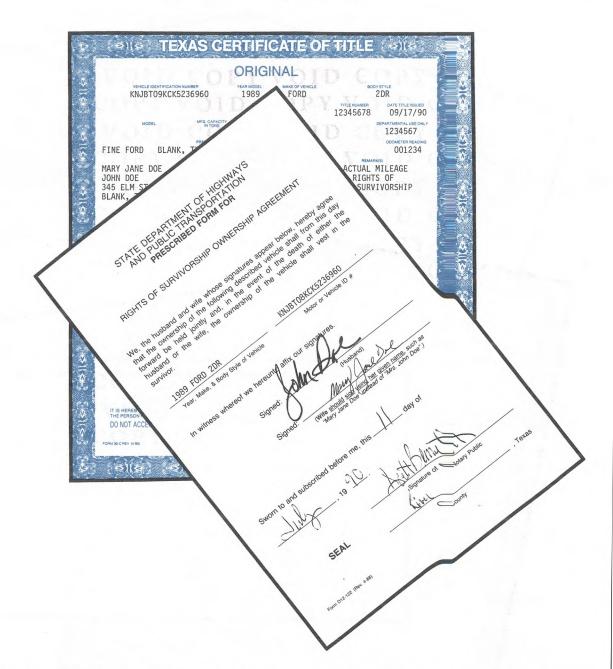
The lienholder may transfer ownership by assigning the Certificate of Title when repossessing from a RECORDED LIEN. At such time, proof of curment registration for the vehicle will be required.

# REPOSSESSION BY HOLDER OF CHATTEL MORTGAGE

	1	
BLAIR JOINES TOTOJ TOTO TO	88     Image: State of the stat	issession       Image: Constraint of the second seco
BIG TOWN AUTO SALES BILLYE J JONES BILLYE J JONES 123 PECAR STREET 123 PECAR STREET		First State Bank 4000 Pine Blud. unk, 7exaz 78701 CHATTEL MORTGAGE
BLANK, TEX X Sources United of Administration of Methods of Administration of Administration Methods of Administration of Administration Methods of Administration of Administratio of Admi	THE STATE OF TEXAS COUNTY OF BLANK	KNOW ALL MEN BY THESE PRESENTS:
05/01/1900	That ofBlank the Mortgagor, in consi	Billye J. Jones County, Texas, hereinafter called ideration of the sum of One Dollar and
DATE OF LIEN	other consideration to  County of <u>Blank</u>	me in hand paid by First State Bank
DATE OF LIEN		
	1989 FORD 2DR VIN:	ENT OF HIGHWAYS ALBOVE LIENDI

When a lien as evidenced by a Chattel Mortgage is not recorded on a certificate of title, the lienholder must secure title in his name when repossessing from such Chattel Mortgage. If the title is in the name of the person from whom the repossession is made, the title need not be attached, provided a verification of title record is presented. In addition, proof of current registration for the vehicle will be required.



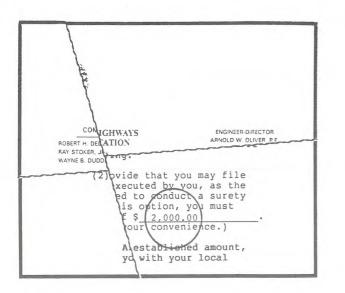


A "Rights of Survivorship" agreement involving a motor vehicle is valid regarding <u>community</u> property as well as separate property of a husband and wife. Spouses may agree, in writing, that all or part of their community or separate property becomes the property of the surviving spouse upon the death of a spouse.

Upon receipt of this form, together with a title application and the proper evidence of ownership, this title with the remark "Rights of Survivorship " will be issued to the applicants.

When either the husband or the wife is deceased, the Department will issue a new title in the name of the surviving spouse upon receipt of the de ath certificate, the outstanding negotiable title, and a properly executed applic ation. If the survivor's spouse desires to transfer ownership of the vehicle, only then would the assignment of the surrendered title need to be executed.

## ISSUANCE OF TITLE SUPPORTED BY CERTIFICATE OF TITLE SURETY BOND





As a result of legislation enacted by the 71st Texas Legislature, Regular Session, 1989, the provisions of Section 39 of the Texas Certificate of Title Act, Article 6687-1, V.C.S., were amended to provide an alternative to a tax collector's hearing. Section 39(b) provides that the Department <u>may</u> issue a certificate of title in instances when any person interested in a motor vehicle to which the Department has refused to issue a certificate of title or has suspended or revoked a certificate of title files a surety bond with the Department.

Section 39(b) further provides that the surety bond shall be issued on a form prescribed by the Department and executed in favor of the title applicant by a person, firm, or corporation authorized to conduct a surety business in Texas. The bond shall be in an amount equal to one and one half times the value of the vehicle as determined by the Department and shall expire three years after its effective date. The Department must maintain the original surety bond for the three-year period.

When an application for title supported by a surety bond and the Department's letter with enclosures is received by the County Tax Assessor-Collector's Office, the bond must be examined very closely. The following requirements must be met before the transaction may be accepted for filing:

- . The application for title must be filed within 30 days of the effective date of the bond.
- . The bond must be an original and must be issued on the prescribed form.
- . The bond amount must be equal to or greater than the amount indicated in the Department's letter.
- . The bond must contain the Principal's (Title Applicant's) name, complete address, and **original signature**.
- . The bond must contain the surety company's name, complete address, and signature of the agent.
- . The bond must describe the vehicle referenced in the Department's letter and must include the body style and model of the vehicle.
- . The bond must indicate the effective date of the bond.
- . Any alteration to the surety bond necessitates the issuance of a new bond or an amendment properly signed by the agent for the surety company.

If the title transaction is in order, it will be processed; and a Texas Certificate of Title will be issued with the remark "BONDED TITLE." This rem ark will be carried forward on all subsequent title transfers including Salvage Certi ficates for a three-year period.

When the three-year period has elapsed and if the Department has <u>not</u> been notified of pending action to recover on the bond, the "BONDED TITLE" remark will be removed from the motor vehicle record. The owner of record will be notified that the remark has been removed due to the expiration of the bond and that he mary either file an application for corrected title supported by the original title, the notification letter, and the \$10.00 filing fee with his local County Tax Asses sor-Collector or, upon transfer of ownership, provide the notification letter to the purchaser along with the original certificate of title or, if applicable, Salvage Certificate.

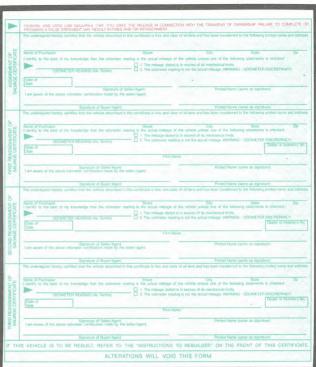
The original surety bond will be returned to the purchaser (Principal) of the bond.

### TRANSFER OF LIEN

A procedure is now in place which allows a lienholder to assign a recorded lien to another lienholder without obtaining the owner's signature on the Application for Certificate of Title, Form 130-U. In these instances, only the \$10.00 application fee is collected.

## SALVAGE CERTIFICATE





When an insurance company obtains a certificate of title to a vehicle as the result of paying a total loss claim, such company must surrender the title to the Department in accordance with the Salvage Yard Law, Article 6687-2, V.C.S. The insurance company must indicate on their Inventory Receipt whether the vehicle was involved in "flood damage" or "collision or other damage."

A Salvage Certificate is issued by the Department in the name of the insurance company; and when flood damage is indicated, the "FLOOD DAMAGE" remark is printed on the Salvage Certificate. This remark becomes a permanent record in the Department files and all subsequent titles issued for such vehicles will contain this remark.

For vehicles involved in "collision or other damage," i.e., fire, hail, or damage other than flood, no remark is recorded on the Salvage Certificate; but at the time the vehicle is repaired and placed in an operable condition, the negotiable title will reflect the remark "RECONDITIONED." Again, all subsequent titles issued for such vehicles will bear this remark.

Salvage Certificates are also issued to individuals and salvage yards in those instances when they have surrendered the certificate of title for a salvaged vehicle to the Department and then subsequently decide to transfer the vehicle.

# ITEMS REQUIRED TO SUPPORT AN APPLICATION FOR TEXAS TITLE WITH A SALVAGE CERTIFICATE IN EVIDENCE

When a salvaged vehicle has been placed in operable condition and is sold using a Salvage Certificate to transfer ownership, an application for certificate of title must be filed with the County Tax Assessor-Collector's Office. The following evidence must support the application for title: (1) the Salvage Certificate properly assigned to the applicant; (2) an inspection statement completed by a law enforcement officer, a pencil tracing, or an Affidavit of Physical Inspection (Form D12-270) executed by the applicant confirming the identity of the vehicle; and (3) a Rebuilder's Affidavit (Form 61) executed by the owner responsible for rebuilding the vehicle.

The Form 61 must record a complete explanation as to what repairs were made to the vehicle and list the materials and parts used in making such repairs. If the repairs were not completed by the owner, it will be necessary to indicate the name of the garage or individual that repaired the vehicle in the explanation portion of the Form 61.

An inspection by an authorized inspection station is required (in lieu of a law enforcement officer completing the inspection statement on the Salvage Certificate) even though the vehicle may already display a valid inspection certificate which was issued prior to rebuilding the vehicle. The vehicle inspection certificate number and expiration date must be recorded on the Form 61.

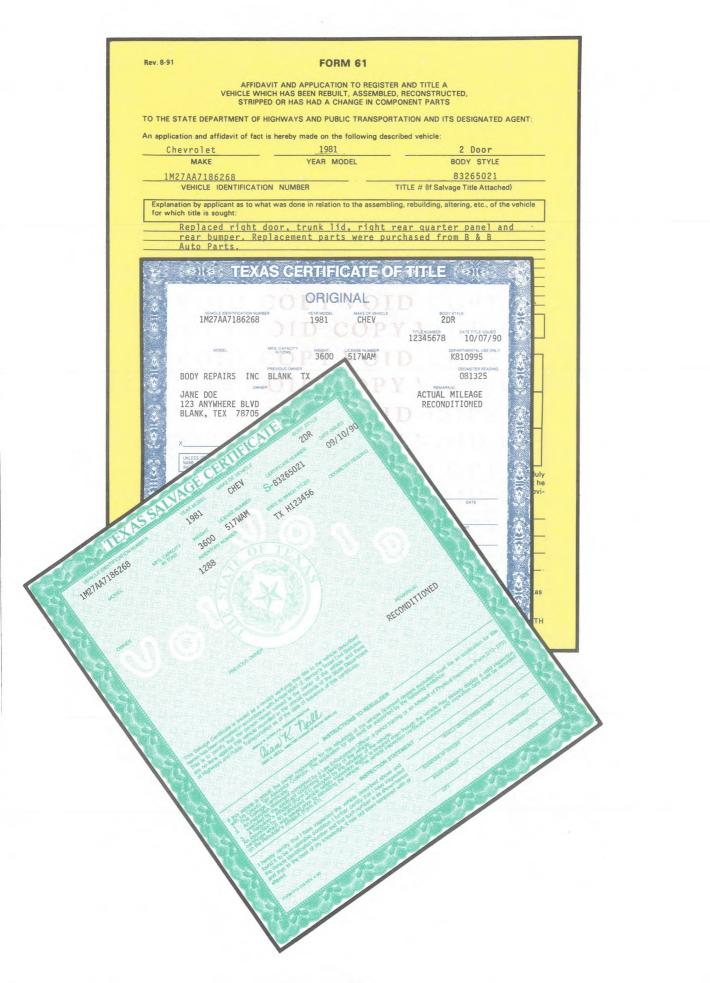
The odometer disclosure statement must be executed on the Salvage Certificate; or if a nonconforming Salvage Certificate is supporting title issuance, a separate odometer statement must accompany the title transaction.

If an out-of-state title was surrendered for the issuance of a Salvage Certificate, an Identification Certificate, Form VI-30-A, will be required in support of the application for Texas title.

When the certificate of title is issued, it will record the remark "FLOOD DAMAGE"; or it will record "RECONDITIONED" if the vehicle was involved in collision, fire, hail, or damage other than flood. This remark will appear on all subsequent titles issued by this Department.

A copy of the current license receipt shall accompany the application. The existing license plates or new license plates shall be issued as outlined below:

- 1. If the vehicle was previously registered for the current registration year and the current license plates were surrendered to the Department for cancellation, replacement license plates may be issued.
- 2. If the registration has expired but the license plates have remained on the vehicle, such plates shall be validated for the current year.
- 3. If the vehicle was not registered for the current year and the license plates are not affixed to the vehicle, the vehicle must be registered as of the date application for title is filed for the balance of the registration year previously assigned to the vehicle.
- 4. If the vehicle displays current registration, the current license number shall be shown on the application for title.



### DOCUMENTS REQUIRED ON VEHICLES IMPORTED INTO U.S.

An application for Texas title and registration on a vehicle imported into the United States must be supported by a DOT Form HS 7 along with bond release letters for those vehicles brought in under bond. (Exceptions are vehicles manufactured prior to 1-1-68 and vehicles imported from the manufacturer by U. S. dealers or distributors on security-type MCO's.)

The description of the vehicle must be shown on the form. If the VIN is not shown, the license number will be acceptable provided it can be tied in with other evidence in the transaction.

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# TITLE FOR REGISTRATION PURPOSES ONLY (RPO TITLE) FOR AN IMPORTED VEHICLE

	QUEST FOR NON-NEGOTIAE PURPOSES ONLY FOR A		
title for	that the vehicle described below o "Registration Purposes Only" qua d by the attached DOT HS Form 7:		
	Make Vehicle Identific	ation No.	Country
1.	Vehicle was manufactured prior to Motorcycles before 1/1/69 and all oth		rds were in effect
2.	Vehicle complies with Federal Motor \	/ehicle Safety Standards.	
3.	Vehicle was imported into the Unite conform to the Federal Motor Vehic be sold. VALID FOR ONLY ONE REGIST	de Safety Standards and	
4.	Vehicle was imported into the Unite or a public international organizati government, does not conform with and, therefore, cannot be sold.	on or civilian on assig	nment for foreign
	Commercial vehicle used in intern provided by U. S. Customs Service, Ti HS Form 7 is not required.)		
6.	Other.		
	wner		
Name of (		State	
		, state	
		, state	Zip Code
City	ersigned owner of the motor vehicl ents set forth above are true and corre	e described herein, do	
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City I, the unc the staten Signature or Author	ersigned owner of the motor vehicl ents set forth above are true and corre of Owner	e described herein, do ect. DES THAT FALSIFYING	hereby certify that
City I, the unc the staten Signature or Author WARNING	ersigned owner of the motor vehicl ents set forth above are true and corre of Owner zed Agent	e described herein, do ect. DES THAT FALSIFYING THIRD-DEGREE FELON TRANSPORTATION TLES AND REGISTRA	hereby certify that INFORMATION ON Y.

Under certain conditions, a title for "Registration Purposes Only" may be issued on an imported vehicle that cannot be sold or titled in Texas. The owner of a nonconforming vehicle <u>may be required</u> to secure Texas registration for failure to display the international marker or if the foreign license plates expire or become lost or stolen. In these instances, the applicant must complete a Request for Non-negotiable Title for Registration Purposes Only for an Imported Vehicle, Form D12-274, and <u>will not be required to comply with DOT standards</u>. (Form D12-274 should be modified as illustrated.) Only the following applicants identified as indicated by Block 5, 6, or 7 on the required DOT HS Form 7 may qualify:

- 1. Block 5 A nonresident (visitor).
- 2. Block 6 A member of the armed forces or a civilian on assignment for a foreign government.
- Block 7 An individual who imports a vehicle for show, test, experiment, or competition.

For example, foreign visitors or students may operate their vehicles in Texas for a period of only one (1) year provided the vehicles display current foreign license plates and an international marker, and provided the foreign national does not establish residence or become gainfully employed. (An international marker is an oval decal displayed on the rear of a vehicle consisting of the initial(s) of the issuing country in black letter(s) on a white background. This marker shall be not less than 4.5" in height and 6.9" in width.) Foreign military and civilian personnel on assignment in Texas under a NATO agreement may operate their vehicles in Texas indefinitely provided the vehicles display current foreign license plates and an international marker.

It will be necessary to label the Form 31 to prevent the use of this form to renew registration, to inform lienholders that the applicant does not possess negotiable evidence of ownership, and to provide for the issuance of an RPO title with the proper branding should the transaction become lost.

- -- If any category under #3 of the RPO Form D12-274 is checked, "SALE PROHIBITED" shall be noted in Item Field 6 of the Form 31 to the right of the owner`s name and address.
- -- Additionally, if under #3 either "a" or "c" is checked, "1-YEAR REG" shall be noted in Item Field 6 of the Form 31 to the right of the owner's name and address.

### TRANSFER OF TEXAS TITLED VEHICLE

#### CURRENTLY REGISTERED

The same registration expiration month that was previously assigned to the vehicle shall be retained. The seller must surrender his copy of the current license receipt to the purchaser, and it must be attached as supporting evidence to the purchaser's application for title.

#### UNREGISTERED

A vehicle does not have to be currently registered when transferred. If purchased unregistered, it must be registered as of the date of application for title for the balance of the registration period previously assigned to the vehicle. To determine what registration expiration month has been assigned to the vehicle, the applicant must present the previous registration receipt or verification of registration must be attached.

# TITLES ISSUED FOR REGISTRATION PURPOSES ONLY

		1	TYPE OR PRI	IT IN INF	<							
	C JON	TA	X OFFICE	JSE ON	ILY BLA	MV						
Tax Collector	03109			County		1234	56			DM	VTR USE OF	LY
1. Vehicle Identi	ification Number		[ 2 Y				30 Body Style 4 DR	15	Model		6. Odometer Read	
PK41LO	10195499			70 iler Type	3. Make PLY		4DR				EXEMPT Employer I.D. or \$\$	
3800	a a carrying ca	pecty (ox) s		mi( ) Full	11. Plate No. FYB6	76	12. Venide	Unite Nio.	13. Owner	LD. NO. (E	Employer I.D. or 55P	-266 0410
(Purchas	Applicant's Name Ler, Donee, Trader) Address Ry, State, Zip Code		DOF CONGRESS K TX 788	01								
14a. Renewall	Notice Info. Name	and the second second	the second second					-				
	and the second second	111111		12 200 200		-	and the second	-		-		
	1.03105 5. 6. <u>OWNE</u> Marrie, str address, c state, zip 7. Classifica 01 12. Year	Transfer registr per JC city 20 B1	3344510	Rey Ress Cas	3. Expires last day of	Month 02 se paid- sued	IPT FOR Year 91 10. Carryir capacit	4. Tr	AS TITI exas license YB67 gistration fe new plates	e no. 6 ee paid- issued weight		
	5. 6. OWNE Name, str address, o state, zip 7. Classifica 01	Transfer registr ever JC city 20 B1	A Validation sticl 3344513 of current ation Of Congr ank Tex	Rey Ress Cas	3. Expires last day of	Month 02 se paid- sued	1 Year 91	4. Tr Reg Ng Ny 16. Pr	PYB67 approximation features provide the provide the provide the providence of the providence of the providence of the provide the providence of the provide	e no. 6 ee paid- issued weight no.		
	5. 6. OWNER Alarne, str addrass, c state, zip 7. Classifica 01 12. Year 7.0 16. Vehicle 1	Transfer registr see JC city 2C B1 tion	Validation sticl 3344513 of current [ whn Doe 00 Congr ank Tex 8. Tonna	Rey Ress Cas	3. Expires lest day of the part of the par	Month 02 se paid- sued	10. Carryin capacit	4. Tr	EXAS license TYB67 jistration for here plates [11. Gross rev. license 1W796. irrendered	e no. 6 re paid- issued weight no. 3		
	5. 6. OWNER Alarne, str addrass, c state, zip 7. Classifica 01 12. Year 7.0 16. Vehicle 1	Transfer registr B tion 13. Make P1y Lobertification r _001954	Validation sticl 3344513 of current [ whn Doe 00 Congr ank Tex 8. Tonna	Rey Ress Cas	3. Expires lest day of →→ pistration f no plates is 78801 9. Empty w 380 \$% R 17. Odd E>	Month 02 se paid- sued veight 0	10. Carryin capacit	4. Tr Ref 16. Pr 24 18. Su FI	EXAS license TYB67 jistration for here plates [11. Gross rev. license 1W796. irrendered	e no. 6 ee paid- issued weight no. 3 title no.		
	5.	Transfer registr B tion 13. Make P1y Lobertification r _001954	Validation etici 3344512 of ourrent [ hn Doe 0 Congr ank Tex 8. Tonna 8. Tonna 9. 99 20. Diesel fee	ress as 14. Body 4D	3. Expires lest day of →→ pistration f no plates is 78801 9. Empty w 380 \$% R 17. Odd E>	Month 02 se paid- sued veight 0	10. Carryir capacit	4. TT Rep 16. Pi 24 18. Su FI 23. Tc 25. TT	EXAS license TYB67 gistration fe new plates 11. Gross rev. license 4W796. rrrendered - vtal reg./Trr	e no. <u>5</u> weight no. 3 ititle no. ins. fee 0 a 0		

			·IC	ATE OF	mile		
1 he	YEAR MODEL	MAKE OF VEHIC	LE		HICLE IDENTIFICATI	ON NO.	
	1970 Ply				D195499		
	OUT-OF-STATE LICENSE NUMBER			1990	BY STATE OF Florida		
	ne of Owner	John 200 C					
Add				State	Texas	78801	
	, Blank						
	, Blank					Zip Code	

This type of title is issued to both residents and nonresidents who do not possess the necessary evidence to obtain a negotiable Texas title and, also, to nonresidents who do not wish to relinquish such evidence provided that in all cases the vehicle involved was last registered out of state. If a lien is recorded upon the evidence of ownership presented, such lien should be noted on the application for title. Only one copy of this non-negotiable title is prepared, and it is mailed to the registered owner.

The negotiable evidence of ownership covering this vehicle should not be submitted with this application. In the event the applicant presents such evidence of owner-ship (title, registration receipt, etc.) to the tax collector, the documents <u>should</u> be returned to the applicant after preparing the application.

The description must describe a <u>used</u> vehicle last registered out of state and must agree with the description shown on the Identification Certificate, Form VI-30-A.

The license number, year, and state of issuance must be shown.

The vehicle must be registered in the name of the owner.

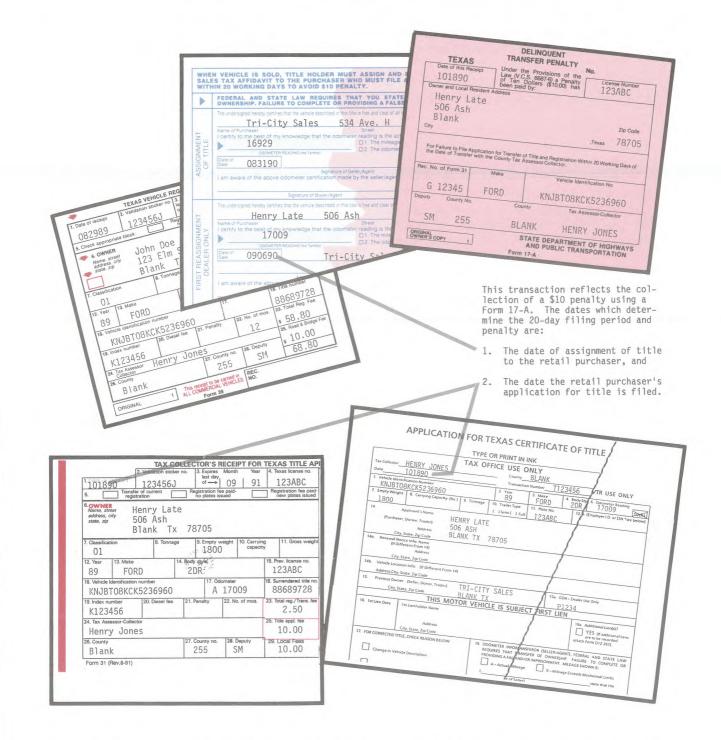
"Registration Purposes Only" should be shown in Block 32 of the Form 31 and on all future registration receipts until proper application is made for a negotiable Texas title.

FOR	IFICATIO A MOTOR VEH LED IN SOME O	ICLE	LAST RE			
VEHICLE YEAR	MAKE			BODY STYLE		
1970	Ply	4 DR				
	MANUFACTURER'S VEH	ICLE IDE	NTIFICATION	IUMBER		
PK 41	L 0 D 1 9	5 4	9 9			
NAME OF STATE OR COUNTRY IN WHICH LAST REGISTERED	Florida		EAR OF LICENSE LICENSE NUMBER 1990 24W7963			
3-10-90 Date	be attached to your chase Texas License	TO OV applica	tion for Te	xas Certificate of Title at y Tax Assessor-Collector.		

STATE OF	TEXAS CEF	RTIFICATE	OF TITLE MOTOR VEHICLE	
DODUCTION READING		0499 0000000000000000000000000000000000	REGISTRATION PURPOSES ONLY 05/25/90	NON NEGO
BROWN CHRYSLE ORIGINAL TITLE MAILED TO 11 CONTACT LENHOLDER FOR ONIX IF A 3RD LIEN WAS RECORDED NOTED IN THE DEPARTMENTS R	ST LIENHOLDER. WHEN LIEN IS BINAL TITLE ON OWNER'S APPLICATION. IT WI	in State Ville	JOHN C. DOE JOHN C. DOE 200 CONGRES BLANK, TEXAS 7800J	GOTIABL
STATE DEPARTMENT OF HIGHW	ACCORDING TO THE RECORDS OF 195 AND PUBLIC TRANSPORTATION 2 OWNER OF THE VEHICLE DESC -DIRECTOR DELECTOR	THE IDATE OF LEN	ar usvoulen	F
DIAN K. NEILL, DIRECTOR, DIVIS	ION OF MOTOR VEHICLES		and the second se	

- 1. This type of title may not be issued for new vehicles.
- 2. A weight certificate for all commercial vehicles in excess of one ton must be submitted; however, in the case of apprehension, the requirement of a weight certificate may be waived by a Field Auditor of the Division of Motor Vehicles or an officer of the Department of Public Safety.
- 3. An Identification Certificate, Form VI-30-A, must be submitted; however, if the vehicle has been apprehended for a registration violation, the Form VI-30-A is not required <u>provided</u> an out-of-state address is shown on the application for non-negotiable title and the applicant furnishes a self-certification as to the correct vehicle identification number appearing on the vehicle.
- 4. A Power of Attorney is not required as authorization for an agent or operator to sign for an owner.

# COLLECTION OF DELINQUENT PENALTY

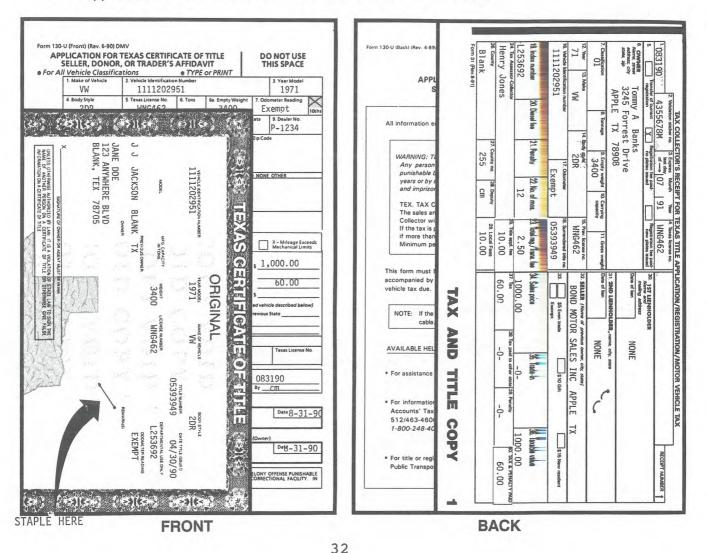


NOTE: The 20-day filing period consists of 20 working days. It does not include Saturdays, Sundays, and holidays on which the county tax offices are closed. The delinquent transfer penalty applies to USED vehicles which are currently registered and titled in Texas at the time of transfer. The penalty shall not apply to the following: (1) new vehicles transferred on manufacturers' certificates; (2) vehicles transferred on U. S. Government Form 97 or Texas Surplus Property Agency Form V-1; (3) transfers notarized out of state; (4) transfers by operation of law; (5) applications for corrected title; (6) applications for title filed in the name of an exempt agency or a Texas licensed dealer; (7) applications for title filed by insurance companies on stolen vehicles; or (8) vehicles transferred on Salvage Certificates.

### TITLE TRANSACTION ASSEMBLY PROCEDURE

The Form 130-U has been revised to accommodate new information fields. Beginning in mid-1992, the new forms will be available and existing stocks of the forms (Form 130-U shown in the illustration below) should be destroyed. However, until the new forms are available, the following transaction assembly procedure applies.

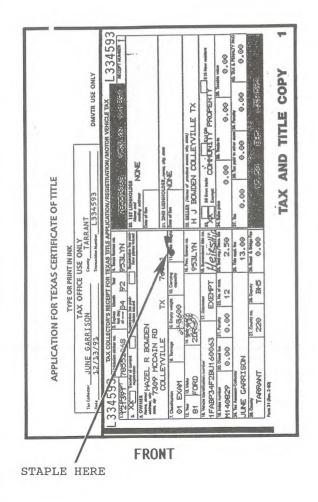
- Fold the title in such a manner so that the spaces "FOR DEPARTMENTAL USE ONLY" and "TITLE NUMBER" appear on the same side.
- 2. The <u>BOTTOM EDGE</u> of the folded title should be placed to the <u>LEFT</u> of the title application in order for the "FOR DEPARTMENTAL USE ONLY" and "TITLE NUMBER" spaces to be visible on the <u>FRONT</u> of the application.
- 3. Supporting evidence should be inserted between the title and the <u>FRONT</u> of the title application. The supporting evidence should not exten beyond the edge of the title application on either side or conceal any vehic le information above the name of the previous owner.
- 4. The Form 31 should be placed lengthwise on the <u>BACK RIGHT SIDE</u> of the title application facing out so that all information on the form is visible. The Form 31 should be positioned with the <u>LEFT SIDE</u> of the form the <u>TOP EDGE</u> of the title application.
- 5. One staple should be placed in the <u>CENTER</u> of the title in the area normally containing special codes so as to hold all the evidence and the Form 31 to the application and not obscure the vehicle information.

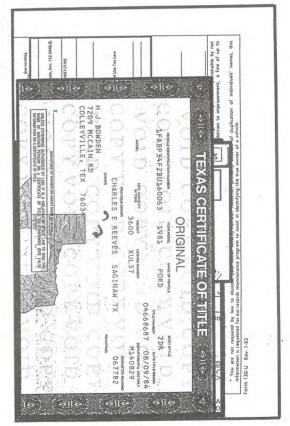


Upon receipt of the new Form 130-U, three title assembly procedures shall apply:

### Routine Texas Title Transactions

- 1. Fold the Form 130-U in half so that the DMVTR USE ONLY is visible on the in the TOP LEFT CORNER.
- Position the <u>RIGHT-HAND EDGE</u> of the Form 31 on the <u>TOP RIGHT EDGE</u> of the title application. The <u>BOTTOM EDGE</u> of the Form 31 should not extend beyond the RIGHT-HAND EDGE of the title application, Form 130-U.
- 3. Fold the title in such a manner so that the spaces "FOR DEPARTMENTAL USE ONLY" and "TITLE NUMBER" appear on the same side.
- 4. The <u>BOTTOM EDGE</u> of the folded title should be placed to the <u>LEFT</u> of the title application in order for the "FOR DEPARTMENTAL USE ONLY" and "TITLE NUMBER" spaces to be visible on the <u>BACK</u> of the application.
- 5. Insert all supporting evidence (license receipt, odometer statement, etc.) between the title and the <u>BACK</u> of the title application. The supporting evidence should not extend beyond the edge of the title application on either side.
- 6. One staple should be placed in the <u>CENTER</u> of the Form 31 above the area containing the gross weight to hold all the evidence and the title to the *cr*plication and not obscure any of the vehicle information.

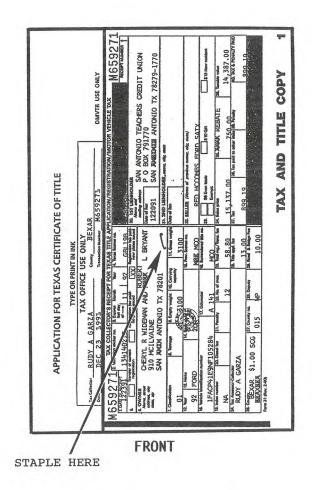


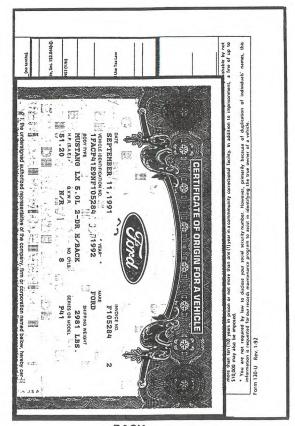


BACK

#### Security-type Manufacturer's Certificate of Origin Transaction

- 1. Fold the Form 130-U in half so that the DMVTR USE ONLY is visible on the TOP LEFT CORNER.
- 2. Position the <u>RIGHT-HAND EDGE</u> of the Form 31 on the <u>TOP RIGHT</u> <u>EDGE</u> of the Form 130-U. The <u>BOTTOM EDGE</u> of the Form 31 should not extend beyond the <u>RIGHT-HAND EDGE</u> of the title application, Form 130-U.
- 3. Fold the Manufacturer's Certificate of Origin (MCO) in such a manner that the vehicle information is visible. Place the <u>BOTTOM EDGE</u> of the MCO to the LEFT on the BACK of the title application.
- Insert additional evidence between the MCO and the <u>BACK</u> of the title application. The inserted evidence should not extend beyond the edge of the title application.
- 5. One staple should be placed in the <u>CENTER</u> of the Form 31 **a** bove the area containing the gross weight to hold all the evidence and **t** he title to the application and not obscure any of the vehicle information.

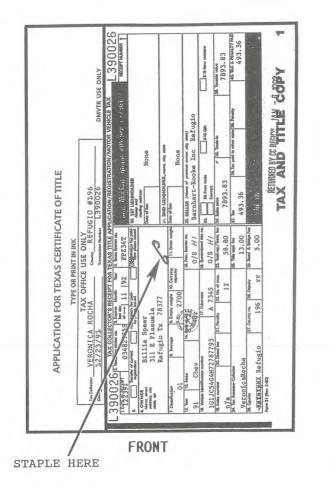


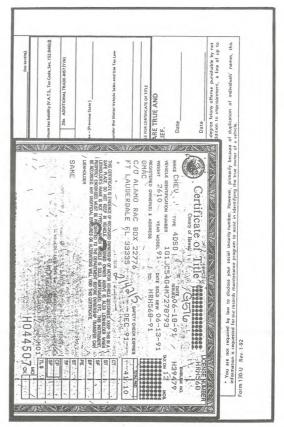


BACK

#### All Other Title Transactions

- 1. Fold the Form 130-U in half so that the DMVTR USE ONLY is visible on the FRONT in the TOP LEFT CORNER.
- 2. Position the <u>RIGHT-HAND EDGE</u> of the Form 31 on the <u>TOP RIGHT EDGE</u> of the title application. The <u>BOTTOM EDGE</u> of the Form 31 should not extend beyond the RIGHT-HAND EDGE of the title application, Form 130-U.
- 3. Fold the surrendered evidence of ownership in such a manner that the vehicle information is visible. Place the <u>BOTTOM EDGE</u> of the folded evidence to the <u>LEFT</u> on the <u>BACK</u> of the title application.
  - Note: When the title transaction is not supported by the outstanding title, but the transaction includes a title verification, the title verification shall be folded so that the index number and title number appear on the same side.
- 4. Insert the supporting evidence between the ownership document or title verification and the <u>BACK</u> of the title application. That evidence should not extend beyond the edge of the title application on either side or conceal any vehicle information above the name of the previous owner.
  - Note: In the case of 1st- and 2nd-stage MCOs, insert the 2nd-stage MCO between the 1st-stage MCO and the <u>BACK</u> of the title application with the vehicle information facing out. Insert any additional evidence between the 2nd-stage MCO and the <u>BACK</u> of the title application.
- 5. One staple should be placed in the <u>CENTER</u> of the Form 31 above the area normally containing the gross weight to hold all the evidence and the title to the application and not obscure any of the vehicle information.





BACK

# YEAR-ROUND REGISTRATION SYSTEM

Under the year-round registration system, all new and out-of-state passenger vehicles, light trucks (one ton or less manufacturer's rated carrying capacity), motorcycles, mopeds, travel trailers, trailers, farm trucks, and farm trailers shall be registered as of the date of application for title for a period of 12 months, inclusive of the month in which the application is filed.

EXAMPLE: The owner of a new passenger car files his application for title and registration on August 10, 1990. Therefore, the registration is issued for a 12-month period extending from August 1, 1990, through July 31, 1991.

<sup>1</sup> 08109	90	2. Validation stick 1000000 r of current ration	DK Beg	last day of	07 e paid- sued	91	Z Re	23ABC gistration fee pain new plates issue
6. OWNER Nama, stre address, ci state, zip	ity ]	Dorothy I 172 West Austin To	Main		15			
7. Classificati 01	8. Tonnag	io is		3500 10. Carry capac				
12. Year 13. Make 85 Chev			14. Body style 2 DR			15. Prev. license no. NeW		
16. Vehicle k 1065		number 5314702	17. Odometer 10				urrendered title n MCO	
19. Index nu	mber	20. Diesel fee	21. Pe	21. Penalty 22. No. of mos. 12				otal reg./Trans. fe 50 <b>.</b> 80
24. Tax Asse C. B		lor	-		-			ittle appl. fee 10.00
26. County Trav	27. County no. 227		28. Deputy YS		29. Road & Bridge F 10.00			

<sup>1</sup> 0810	Transfe	1000000	JK	1 Regist	ration fe	03 e paid- sued		Be	580ER gistration fee p new plates issu
6. OWNER Name, str address, c state, zip	sity 200	ry Jones Maple S tin Texa	Str	reet 78	701				
7. Classification 02			8. Tonnages 2.5		9. Empty weight 8000		10. Carryin 5000		11. Gross we 13000
12. Year 13. Make 79 Ford			1- Body style. Van				rev. license no. 1E		
	dentification			17. Odometer 83675				urrendered title )/S	
19. Index nu	mber	20. Diesel fee	1	21. Penalty 22. No. of mos. 08					fotal reg./Trans. 79.83
24. Tax Ass C. B	essor-Collect	or							litle appl. fee
26. County Trav	1	27. County no. 28. Deput 227 YS				load & Bridge			

The license plates will be validated with a July "month" sticker and a 1991 "year" sticker.

Collect the appropriate annual registration fee.

All other classifications of vehicles, except as stated above, shall be registered for the established registration period of April 1st through Marc all 31st of the succeeding calendar year. All new and out-of-state vehicles in this category shall be registered as of the date of application for title for the balance of the current registration period ending March 31st.

EXAMPLE: The owner of an out-of-state truck with a manufacturer's rated carrying capacity of 2.5 tons files his application for title and registration on August 10, 1990. Therefore, the registration is issued for an 8-month period extending from August 1, 1990, through March 31, 1991.

The license plates will be validated with a March "month" sticker and a "1991" year sticker. For a vehicle receiving "annual" plates which are reiss led each year, the expiration date (MAR-91) will be debossed in the upper corners of the plates.

Collect the appropriate registration fee for the balance of the registration period (8 months).

ONCE A REGISTRATION PERIOD HAS BEEN ESTABLISHED AND AN EXPIRATION "MONTH" STICKER HAS BEEN ISSUED, SUCH EXPIRATION MONTH WILL REMAIN PERMANENTLY AS SIGNED TO THE VEHICLE AND CANNOT BE CHANGED SO LONG AS THE VEHICLE CLASSIFICATI ON REMAINS THE SAME. THE "MONTH" STICKER FIRST ISSUED FOR A VEHICLE SHALL REMAI IN ON THE LICENSE PLATE, AND A NEW "MONTH" STICKER WILL NOT BE ISSUED WHEN THE VEHI CLE IS REREGISTERED FOR A SUBSEQUENT REGISTRATION PERIOD.

# REGISTRATION CLASSIFICATION CHART UNDER YEAR-ROUND REGISTRATION SYSTEM

Multi-year license Plate Classifications With Staggered Expiration Dates

	1.	Passenger	*	11.	Radio Operator
	2.	Truck (One Ton or less)	*	12.	Personalized
	3.	Motorcycle	*	13.	Collegiate
	4.	Moped	*	14.	Space Commission
	5.	Farm Truck	*	15.	State Capitol
	6.	Travel Trailer	*	16.	Armed Forces
	7.	Trailer	*	17.	Desert Storm
	8.	Farm Trailer	*	18.	Vietnam Veteran
	9.	Disabled Person	*	19.	Civil Air Patrol
0.01	10.	Volunteer Firefighter	*	20.	Coast Guard Auxiliary
			*	21.	Classic
			*	22.	Cotton Vehicle
Mult	i-yea	ar License Plate Classifica	at	ions	With a March 31st Expiration Date
	1.	Farm Truck Tractor	*	8.	Rental Trailer
	2.	Tractor	*	9.	Machinery
	3.	Motor Bus	*	10.	Antique
	4.	City Bus	*	11.	Disabled Vet
	5.	Private Bus	*	12.	Former Prisoner of War
	6.	Token Trailer	*	13.	Pearl Harbor Survivor
	7.	Truck (Over One ton)	*	14.	Parade
			*	15.	Permit

\* Application filed with the Department.

Annual License Plate Classifications With a March 31st Expiration Date

1.	. Combination	* 9.	U. S. Congress
2.	. Fertilizer Truc	K	House
* 3.	. Soil Conservati	on	Senate
* 4.	. State Official	* 10.	Apportioned
* 5.	. State Judge	* 11.	In Transit
* 6.	. U. S. Judge	* 12.	Manufacturer
* 7.	. Disaster Relief	* 13.	Congressional Medal of 🔳 Honor
* 8.	. Dealer		

\* Application filed with the Department.

NOTE: Former Prisoner of War, Disabled Veteran, Pearl Harbor Surv ivor, and Congressional Medal of Honor License Plates are issued exclusivel\_y by the Department and bear a March 31st expiration date.

Purple Heart and Log Loader License Plates are issued exclusively by the Department and bear a September 30th expiration date.

Texas Guard, Armed Forces Reserve, and Honorary Consul registrati on fees are paid directly to the Department. These license plates bear a June 30t h expiration date.

### NEW AND OUT-OF-STATE VEHICLES REGISTERED UNDER YEAR-ROUND SYSTEM

All new and out-of-state passenger vehicles, light trucks (one ton or less manufacturer's rated carrying capacity), motorcycles, mopeds, travel trailers, trailers, farm trucks, and farm trailers are to be registered as of the date of application for a 12-month period inclusive of the month in which the application is filed. The following example will illustrate the correct procedure for registering a new passenger car when an application for title and registration is filed with the County Tax Assessor-Collector.

In this example, a new passenger car is being registered during the month of November; therefore, the registration is issued for the one-year period extending from November 1, 1990, through October 31, 1991. The vehicle is issued passenger license plates which are validated with "OCT-91" stickers.

Using the appropriate fee chart, determine the registration fee according to the <u>year model</u> (if the vehicle weighs 6,000 pounds or less) or by <u>weight</u> (if the vehicle weighs over 6,000 pounds). Since the vehicle is registered for a 12-month period, the annual fee must be collected and shown in the total fee space on the license receipt (Form 31).

### **PASSENGER CARS**

The annual license fee for a passenger car, city bus, or private bus shall be based on the manufacturer's model year or weight in pounds, as the case might be, of the vehicle as follows:

MODEL YEAR OR WEIGHT IN POUNDS	FEE
84 AND OLDER MODELS	\$50.80 \$58.80

The weight of any passenger car for purposes of registration shall be the weight generally accepted as its correct shipping weight plus one hundred pounds. "Passenger Car" as defined by law means any motor vehicle other than a motorcycle, or a bus transporting persons for compensation or hire, designed or used primarily for the transportation of persons.

<sup>1.</sup> 1110	90 <sup>CIPT</sup>	20	ation stick	DOK	3. Expires last day of	10	)   91	1 7	exas license no. 11XYZ
5.		r of cur tration	rent	Re	no plates is	ee paid- ssued		Re	gistration fee paid new plates issued
6. OWNE Name, str address, o state, zip	city 300	) Li	d Sm <sup>-</sup> ve Oa Texa	ak	78701				
7. Classification 8. 01			8. Tonnag	je	9. Empty weight 10. Carryin capaci				11. Gross weigh
12. Year 13. Make 88 Dodge			14. Body style, 4 DR			15. Prev. license no. NeW			
	dentification				N 23			18. Surrendered title n MCO	
19. Index nu	mber	20. D	iesel fee	21. F	21. Penalty 22. No. of mos. 12			23. Total reg./Trans. fe 58.80	
24. Tax Ass C B	essor-Collect	tor						1.1	tle appl. fee
26. County Travis					27. County no. 227		28. Deputy MS		ocal Fees
Form 31 (R	ev.8-91)					-		1	

Note: House Bill 122, Acts of the 68th Texas Legislature, 2nd Called Session, changed the basis of the passenger fee schedule from a weight criteria to a year model criteria for vehicles weighing 6,000 lbs. or less. In addition, the Act increased license fees over a three-year period for most vehicle classifications beginning August 1, 1984.

#### the second se

# <u>NEW & OUT-OF-STATE MISCELLANEOUS-TYPE VEHICLES HAVING THE</u> ESTABLISHED REGISTRATION EXPIRATION DATE OF MARCH 31ST

(January, February, & March Registrations)

During the months of January, February, and March, the owners of new and out-ofstate vehicles which come under the miscellaneous classifications with a March 31st registration expiration date will be granted the option of registering for 13, 14, or 15 months or for 1, 2, or 3 months respectively. If the owner chooses to register for the balance of the current year and for the forthcoming year, the tax collector should issue only the forthcoming year's registration and collect the registration fee for 13, 14, or 15 months as the case may be. In this situation, the registration shall be considered as representing a single registration period of 13, 14, or 15 months and only one County Road and Bridge Fee shall be collected if the county imposes this fee. If the owner elects to register for only the balance of the current year, the current year's registration should be issued; and the fee should be collected for 1, 2, or 3 months as the case may be.

101	E - DIES	EL FEE -	AN ADDITIONA EXCEPT TRUCK					
15 MOS.	14 MOS•	13 MOS•	GR DS S WE IGHT	ANNUAL FEE	11 MOS•	10 MOS•	9 MOS.	8
			RATE PER CWT = •495				_	
75.80	257.43	239.07	41901-42000	220.70	202.33	183.97		
76.42	258.02	239.61	42001-42100	221.20	202.79	184.3		
77.04	258.59	240.14	42101-42200	221.69	203.24	184		
77.66	259.17	240.68	42201-42300	222.19	203.70	1		
78.27	259.74	241.21	42301-42400	222.68	204.15			

In this illustration, a new Texas resident contacted his county tax collector on January 29, 1991, and requested the issuance of Farm Truck Tractor License Plates for his truck tractor which was previously registered out of state. Since Farm Truck Tractor License Plates have an established registration expiration date of March 31st, the owner, upon executing a Form 52A, was given the option of registering for 15 months through March 31, 1992, or for 3 months through March 31, 1991. He chose to register for 15 months.

1. 012991 <sup>нит</sup> Б. Тгалы геда	20034 er of current stration		agistration fe no plates is:	03 e paid- sued	92	5 Bec	AA878 jistration fee paid new plates issued
address, city 1	ill Jon 23 Easy allas T	Stre		1			
7. Classification 05	8. Tonr 3		9. Empty w		10. Carryin 6000		11. Gross weig 42000
12. Year 13. Make 79 Ma.C		Trk-Trac				15. Prev. license no. OK	
16. Vehicle Identificatio TCY148K28		-	17. Odometer EXEMPT				rrendered title n
19. Index number	20. Diesel fe	21.1	Penalty	15 122. No. of mos		23. Total reg./Trans 275.80	
24. Tax Assessor-Colle Brothers	ctor	_		-		26. Ti	tie appl. fee 10.00
26. County Dallas			27. County no. 28. Deputy 057 rs			29. Local Fees 5.00	
Form 31 (Rev.8-91)				-		-	

Using the Farm Truck and Farm Truck Tractor Chart, determine the registration fee according to the vehicle's gross weight for 15 months. This fee must be collected and shown in the total fee space on the license receipt (Form 31).

# LICENSE PLATE RENEWAL NOTICE

For registration renewal purposes, a License Plate Renewal Notice will be mailed by the Department to each vehicle owner approximately six to eight weeks prior to the expiration of the vehicle's registration. The renewal notice will indicate the proper registration fee to be collected and the month and year the registration will expire. When these notices are presented for the renewal of the registration, it will not be necessary to type any kind of license receipt in order to issue the registration. The deputy will simply need to collect the registration fee shown on the renewal notice and validate the notice by attaching the appropriate renewal label on the notice and placing the date of issuance on each copy. The date of issuance should be placed in the lower part of the Highway Copy so as not to interfere with the scan area in the upper half of the form.

The renewal notices are color coded to assist the tax collectors and deputies in processing registration renewals. The color codes are as follows:

- White Forms 39A are printed for multi-year classifications. White indicates that a "year" sticker only is required to be issued to validate the license plates.
- Blue Forms 39AN are printed for "annual" license plate classifications. Blue indicates that a new "annual" plate or set of plates is required to be issued. Do not issue a validation sticker when a blue renewal notice is presented.
- Yellow Forms 39SP are printed for "special" license plate classifications that require the payment of a vehicle registration fee in addition to the special license plate fee paid to the Department.

91 256 <mark>24652291</mark> K	H 1991 256 2465229	IK MOOSE 1991 24652291K	
4	"MULTI-YEAR" CLASSIFICATIONS		
SHOW ADDRESS CORRECTION AT THE BOTTOM OF EACH PART OF FORM UNIT - TOR ADDRESS CHANCE 	IF YOU NO LONGER OWN THIS VEHI DESTROY THIS COMPLETE FORM.		IMPORTANT! THE FEES INDICATED BELOW ARE FOR COUNTY. IF YOU NOW RESIDE IN ANOTHER COUNTY, REFER TO THE ENCLOSED INSERT TO DETERMINE YOUR APPLICABLE LOCAL FEES. NDX - HO13120 S 5.00 LOCAL FEES S TOTAL FEE
STATE COPY FORM 39A	DOUNTY COPY 2	TEXAS LICENSE RECEIPT & TITLE VEHIFICATION STATE DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION THIS RECEIPT TO BE CARRIED IN <u>ALL COMMERCIAL VEHICLES</u>	ADD \$1.00 IF REGISTERING BY MAIL
	H 1991 255 12345bi	ANNE AND ADDRESS OF OWNER IN ACCESS IS ADDRESS OF YEARS MANE OF ADDRESS OF OWNER IN ACCESS IS ADDRESS OF YEARS MANE OF ADDRESS OF ADDRESS ADD BY CODE SECON TEXAS OF ADDRESS OF ADDRESS AT ADD PRICE TRANSPORTATION	IMPORTANT!         THE FEES INDICATED BELOW ARE         COUNTY. IF YOU NOW RESIDE IN         NUMPER COUNTY. REFER TO THE         ENCLOSED INSERT TO DETERMINE         VOUR APPLICABLE LOCAL FEES         NDX - K481550         \$      <
■ 91 258 24A984	H 1991 COMBINATION 258 2AA90 Here water and a company of the water a	HAND POINT OF THE LAST DAY OF THE DAY OF T	IMPORTANT!
TAN WARE 9 YENGS KERY STYLE WERE GENTRALING WAREN HET WARE CANCENTING CANAGENAU CALEBRATION NAME AND ADDREES OF OWNER MARKY OUT AND PRINT NEW ADDREES ON CODE BELOW)	чак има и честа:         вог вти .         вести:         вести:         вести:           чиса за вичесле нама         силаности:         силаности:         вести:         силаности:           виту на         силаности:         силаности:         силаности:         силаности:         силаности:           виту на         силаности:         силаности: </td <td>YEAN WARE OF YORCLE TOOY STYLE LOOKEST RO IN THE VIREAL SECTION OF A STATE OF</td> <td>COUNTY. IF YOU NOW RESIDE IN ANOTHER COUNTY, REFER TO THE ENCLOSED INSERT TO DETERMINE YOUR APPLICABLE LOCAL PEES. NDX - R182936 LICENSE FEE S TOTAL FEE ADD 8100 IF REGISTERING BY MAL</td>	YEAN WARE OF YORCLE TOOY STYLE LOOKEST RO IN THE VIREAL SECTION OF A STATE OF	COUNTY. IF YOU NOW RESIDE IN ANOTHER COUNTY, REFER TO THE ENCLOSED INSERT TO DETERMINE YOUR APPLICABLE LOCAL PEES. NDX - R182936 LICENSE FEE S TOTAL FEE ADD 8100 IF REGISTERING BY MAL

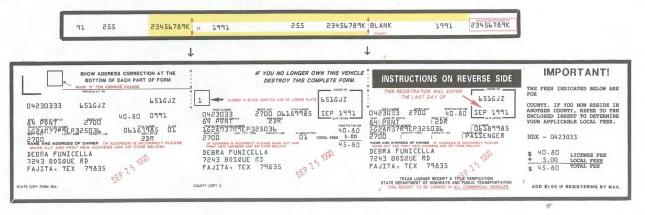
Renewal labels are color coded to correspond with the color of the year validation stickers. For example, red validation stickers have corresponding renewal labels with a red screen; gold validation stickers have corresponding renewal labels with a gold screen; and green validation stickers have corresponding renewal labels with a green screen.

# 4-PART RENEWAL NOTICE/LOCAL FEES

Senate Bill 328, Acts of the 71st Texas Legislature, Regular Session, 1989, amended the Registration Law to provide counties with the option of imposing a County Road and Bridge Fee not to exceed \$10.00 in addition to the regular registration fee for each vehicle registered in the county. This extra fee may be collected by those counties that formally notify the Department on or before September 1, of the year preceding the year in which the fee takes effect. The counties may either impose, rescind, increase, or decrease this fee on an annual basis through this notification process.

House Bill 1826, Acts of the 72nd Texas Legislature, Regular Session, 1991, amended the Registration Law to provide that persons registering Farm Trucks or Farm Truck Tractors will be required to pay an additional \$5.00 fee each year to be deposited in the Young Farmers Endowment Fund. Money from this fund will be made available to young farmers in the form of low interest farm loans.

Senate Bill 460, Acts of the 72nd Texas Legislature, Regular Session, 1991, amended the Registration Law to provide that the counties may impose an extra fee not to exceed \$1.50 to be deposited in the Child Safety Fund. Money from this fund will be used for various child safety programs.



If a local fee(s) is imposed, the total fee(s) as indicated on the renewal "stub" shall be collected. When affixing the renewal label to the notice, the label <u>should</u> <u>not</u> be placed on the "stub." Alignment of the label will continue to be made with the arrows on the upper portion of the renewal notice. To complete the validation of the notice, the date of issuance should be placed on each part of the 4-part form. The Owner's Copy <u>with "stub" attached</u> shall then be issued to the registrant and will constitute the registrant's proof of payment of the local fee(s).

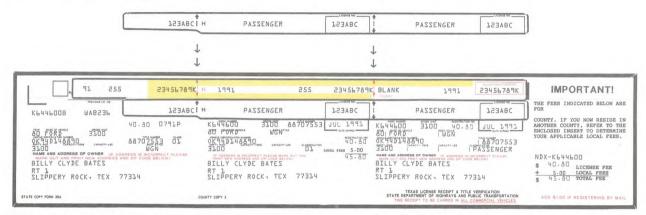
The index number assigned to the vehicle by the Department will appear on the "stub" as a means of identifying the vehicle for which the registration fees were paid if the "stub" becomes separated from the owner's receipt copy.

Counties that do not collect the local fee(s) will simply detach and throw away the "stub" when the renewal notice is presented by the registrant. Consequently, when the Owner's Copy of the renewal form is validated, it will reflect only the registration fee that was paid. But, if the Farmer Fund is collected, the stub should be retained by the registrant.

# LICENSE PLATE RECALL AND REISSUANCE PROGRAM

The County Tax Assessor-Collectors shall issue new multi-year license plates at no additional charge at the time of reregistration provided the current plates are over eight (8) years old. This reissuance of new multi-year license plates is referred to as the "LICENSE PLATE RECALL PROGRAM."

The license plate renewal notice, has been designed to indicate the age of the license plates in a block in the upper left-hand corner of the County Copy of the form. In addition, the wording "New Plates Required" will appear on those renewal notices which reflect a plate age of eight (8) years or more. If the block records an "8" or higher number, plates <u>must</u> be reissued. If the block records a "7" or lower number, the applicant may qualify for new license plates under the "Needs" program. If license plates are to be reissued under the "License Plate Recall Program," the license plate renewal notice should be prepared in the same manner as in the "Needs" program.



IMPORTANT! Always make sure that the sticker number renewal label corresponds to the validation sticker being issued and that the license number renewal label corresponds to the license plates being issued.

# THE "NEEDS" PROGRAM LICENSE PLATE REISSUANCE

The County Tax Assessor-Collectors are authorized to issue new multi-year license plates at no additional charge upon request by the owner at the time of reregistration provided the current plates are over five (5) years old. This limited reissuance of new multi-year license plates is referred to as the "Needs" program.

The license plate renewal notice, has been designed to indicate the age of the license plates in a block in the upper left-hand corner of the County Copy of the form. If the block records a "5" or higher number, the plates may be issued at no additional charge. If the block records a "4" or lower number, the plates are less than 5 years old; and the applicant does not qualify for new license plates under the "Needs" program. (In this situation, the owner would be required to pay the \$5.30 replacement fee if new license plates are issued.)

If license plates are to be issued under the "Needs" program, a license number renewal label must also be affixed to the renewal notice in addition to the sticker number renewal label.

When affixing the license number renewal label to the renewal notice, the label should be positioned immediately below the sticker number renewal label with the arrows on the label lined up with the arrows on the renewal notice. The top edge of the license number renewal label should be perfectly even with the bottom edge of the sticker number renewal label. The label should not touch the previous license number data on the left of the form nor extend beyond the right edge of the owner's copy of the form. If an owner requests new license plates at the time of registration but does not present a renewal notice, the tax collector will not be required to access the Department's records to determine the age of license plates before issuing plates. Instead, the tax collector may utilize the year model of the vehicle to determine whether new license plates can be issued under the "Needs" program. For example, in 1990, all 1985 and prior year model vehicles will qualify for new plates under the "Needs" program.

### RENEWAL NOTICE INFORMATION

- 1. If the person shown as the owner upon a renewal notice has sold the vehicle, the renewal notice should be destroyed.
- Each person presenting a renewal notice should be asked if the address is correct. If it is not correct, the new address should be carefully printed upon all copies of the notice and an "X" should be marked in the address change block.
- 3. When an address change is being made upon the renewal notice, be sure to mark a large "X" in the special block on the notice. Some type written small "X's" in the corner of the block are missed by the scanner which updates our motor vehicle records with the new address and year of expiration.
- 4. If a person sells his vehicle, the seller should not give his renewal notice to the buyer. It has occurred that the buyer will use the renewal notice with the result that the vehicle will again be registered in the seller's name.
- 5. A renewal notice should not be used when there is an error in the description of vehicle or name of owner. Instead, a corrected certificate of title should be applied for; and a Form 31 should be typed showing the correct description of vehicle or name of owner.
- 6. The date which the license plates are sold should be stamped on the bottom of each portion of the renewal notice. Any validation used in conjunction with the date should appear only on the Tax Office Copy and the Owner's Copy of the renewal notice. It is important to place the date in the lower part of the Highway Copy so as not to interfere with the scan area in the upper half of the document.
- 7. In certain instances when changes are made in the information appearing on the renewal notice and a Form 39 is typed rather than using the renewal notice, the renewal notice may be looked upon as evidence of ownership without the need for the applicant to present his certificate of title and expiring license receipt. Examples of such situations are:
  - (a) When the gross weight of a commercial vehicle is changed, but the gross weight does not fall below the minimum gross weight allowed for a vehicle of that particular classification.
  - (b) When the license fee shown upon the renewal notice is incorrect. (Fee alterations are acceptable on passenger renewal notices only. Otherwise, if the fee is to be changed, a Form 39 must be typed.)

- (c) When a change of classification is made that does not require a corrected title, such as Truck to Farm Truck, Truck to Combination, Soil Conservation to Truck, etc.
- (d) When an owner wishes to register a vehicle under an approved optional classification, such as Passenger or Truck plates for jeep-type vehicles and suburbans.
- (e) When a 20% delinquent penalty is required to be collected on renewals other than a passenger renewal.
- 8. If a renewal notice is lost, destroyed, or not received by the vehicle owner, the vehicle may be registered if the owner presents his certificate of title and current license receipt or if the title is not available, the owner may present personal identification and the license receipt issued in his name for the preceding year.
- 9. The total fee as shown on the "stub" portion of the renewal notice will be collected in those counties imposing local fees or when a Farmer Fund fee is shown. Counties not imposing local fees will detach and throw away the "stub" portion and collect the registration fee shown on the Owner's Copy providing no Farmer Fund fee is shown.

### TEXAS DEPARTMENT OF TRANSPORTATION DIVISION OF MOTOR VEHICLE TITLES AND REGISTRATION AUSTIN, TEXAS 78779-0001

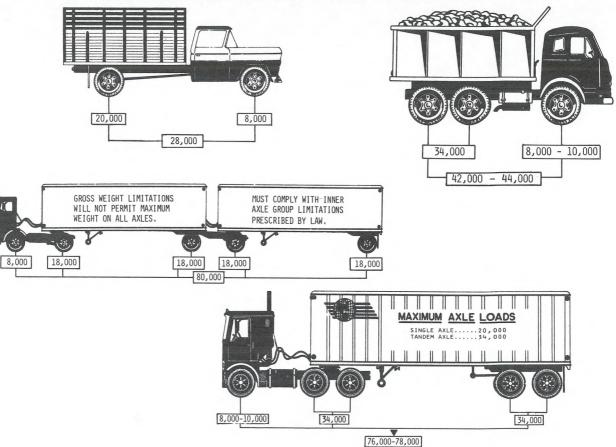
# **TEXAS MAXIMUM WEIGHT & SIZE LIMITATIONS**



A SUMALE MOTOR FUNCTION AND A SUM AND AS	
(TRUCK-TRACTOR — NO LIMIT ON LENGTH)	
★ BUS	
★ TRAILER (FULL — DOUBLES)	
★ SEMI-TRAILER	
(WHEN OPERATED IN COMBINATION WITH TRAILER)281/2 FEET	
★ WIDTH8 FEET 6 INCHES	
★ HEIGHT14 FEET	
★ GROSS WEIGHT (COMBINATION)	
★ SINGLE AXLE	
★ TANDEM AXLE	
★ WHEEL LOAD — 650 LBS. PER INCH WIDTH OF TIRE	

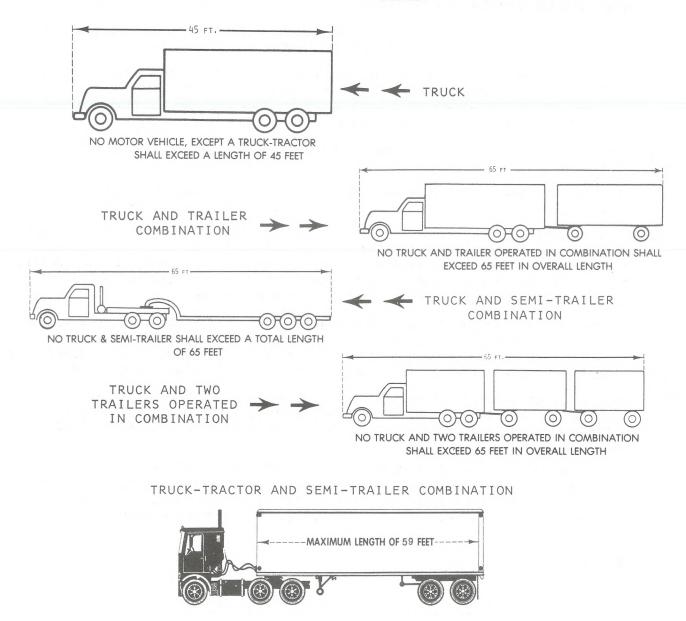
#### MAXIMUM WEIGHTS

THE ILLUSTRATIONS SHOWN BELOW INDICATE TYPICAL WEIGHT DISTRIBUTION ON ALL AXLES WITHOUT EXCEEDING MAXIMUM WEIGHTS ALLOWED BY LAW.

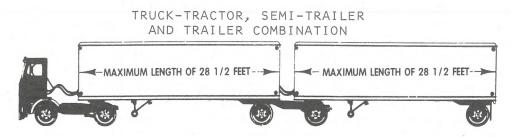


#### MAXIMUM SIZES

# THE ILLUSTRATIONS SHOWN BELOW REFLECT THE MAXIMUM SIZE LIMITATIONS ALLOWED BY LAW <u>NOTE:</u> THE MAXIMUM ALLOWABLE <u>WIDTH</u> OF A VEHICLE AND LOAD IS 8' 6" EXCEPT ON CERTAIN DESIGNATED HIGHWAYS, AND THE MAXIMUM ALLOWABLE <u>HEIGHT</u> OF A VEHICLE AND LOAD IS 13' 6".



# NOTE: THERE IS NO LENGTH LIMITATION ON TRUCK-TRACTOR AND TRAILER(S) COMBINATIONS.



# GENERAL SIZE & WEIGHT INFORMATION

- 1. No motor vehicle other than a truck tractor shall exceed a length of 45 feet.
- 2. It is unlawful for more than three (3) vehicles to be coupled together including but not limited to a truck and semitrailer, truck and trailer, truck tractor and semitrailer, truck tractor and semitrailer, or a truck tractor and two (2) trailers.
- 3. Any such combination of vehicles as mentioned above other than a truck tractor combination shall not exceed 65 feet in length.
- 4. Even though there is not a length limitation on truck tractor combinations, the law does restrict semitrailers to a length of 59 feet in tractor/semitrailer combinations and doubles (two trailers in combination) to a maximum length of 28 1/2 feet each.
- 5. Combinations of vehicles **not** powered by a truck tractor are limited to 65 feet in length.
- 6. Maximum allowable WIDTH of a vehicle and load is 8'6" except on certain designated highways.
- \* 7. No axle shall carry a load in excess of twenty thousand (20,000) pounds, and an axle load is defined in the Statutes as follows: "An axle load shall be defined as the total load transmitted to the road by all wheels whose centers may be included between two parallel transverse vertical planes forty (40) inches apart, extending across the full width of the vehicle."
- \* 8. The total gross weight for any tandem axle group shall not exceed thirty-four thousand (34,000) pounds for each such tandem axle group. Tandem axle group is defined to be two or more axles spaced forty (40) inches or more apart from center to center having at least one common point of weight suspension.
- \* 9. No vehicle or combination of vehicles, including load thereon, shall exceed a gross weight of eighty thousand (80,000) pounds, except such vehicles or combinations thereof operated under special permits otherwise authorized by law.
- 10. As a prerequisite to the issuance of an overweight permit, a vehicle or combination of vehicles must be registered for the maximum gross weight that such vehicles or combination of vehicles can otherwise legally operate within the limitations provided for axles not to exceed eighty thousand (80,000) pounds.
- \* SEE PERMISSIBLE WEIGHT TABLE

# COMMERCIAL VEHICLE REGISTRATION DATA

1. The illustrations shown on the preceding pages have been prepared to assist the tax collectors and the general public in the proper and legal registration of commercial vehicles and combinations of vehicles. The weight distribution between vehicles in combination is typical maximum weights allowed under the axle weight limitations of twenty thousand (20,000) pounds per single axle and thirty-four thousand (34,000) pounds per tandem axle and the maximum allowable overall gross weight of eighty thousand (80,000) pounds. It should be understood that the front axle weights are only approximate weights since there is no way of determining the actual weights except by weighing the front axles. The last example on page 43 shows that even some five (5) axle vehicle combinations cannot legally carry the maximum allowable gross weight of eighty thousand (80,000) pounds because the front axle could not carry the twelve thousand (12,000) pounds needed to reach the maximum.

- 2. The Permissible Weight Table on this page reflects the minimum distance in feet required between axles of vehicles and combinations of vehicles in relation to the respective gross loads to be carried.
- 3. Texas has adopted and enforces the Federal Motor Carrier Safety Regulations and Hazardous Materials Regulations, and it is the obligation of the registrant to be familiar with the applicable requirements.

#### PERMISSIBLE WEIGHT TABLE

This table provides a guide to determine the maximum weight permitted on any group of 2 or more consecutive axles. The table may be applied to inner axle groups such as the power unit only of a combination, the drive axle(s) of the power unit and the trailer or trailers, or the entire combination of axles from the steering axle of the power unit to the last trailing axle of the trailer.

The number in the left first column is the required minimum distance in feet between the extremes of any group of two (2) or more consecutive axles in relation to the corresponding weight shown in columns to the right. The computations are based upon the following formula but includes (as indicated  $-\pi$ ) weights computed from a prior statutory formula covering vehicles that could have been lawfully operated on December 16, 1974.

W	$=500 (\frac{LN}{N-1})$	+ 12N + 36)		L = length & N =	# of axles	
DISTANCE IN FEET 5 6 7	AXLES 2 34,000 34,000 34,000 34,000	AXLES 3	AXLES 4	AXLES 5	AXLES 6	AXLES 7
8 8 + 9 10	34,000 38,000 39,000 40,000	34,000 42,000 42,500 43,500				
11 12 13 14 15 16 7 8 9 0 12 23 24 5 6 7 8 9 0 12 33 4 5 36 7 8 9 0 12 33 4 5 36 7 8 9 0 12 33 4 5 36 7 8 9 0 12 33 4 5 6 7 8 9 0 12 23 4 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 6 7 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 24 5 8 9 0 12 23 2 3 23 2 3 23 2 3 2 3 2 3 2 3 2 3		44,500 45,500 45,500 46,500 47,500 48,500 *51,400 *52,800 *51,400 *54,000 *54,000 *54,000 55,500 56,000 57,000 57,500 57,500 59,000 60,000	50,000 50,500 52,500 52,500 54,500 54,500 55,500 56,500 56,500 57,500 *60,600 *61,550 *66,600 *62,500 *64,000 *65,350 *64,000 *65,350 *66,300 *67,250 *68,200 *69,150 *72,000 *74,500 *60 *60 *60 *60 *60 *60 *60 *	58,000 59,000 60,000 61,000 61,500 62,500 63,000 64,000 65,500 66,500 66,500 66,500 66,500 66,500 66,500 68,500 68,500 68,500 70,000 70,500 73,000 73,500 75,500 75,500 76,500 76,500 77,500 78,000 78,500	66,000 66,500 67,000 68,500 69,500 70,000 71,000 71,500 72,500 72,500 74,500 75,000 75,500 75,500 75,500 75,500 76,000 77,500 78,000 78,000 78,000 79,000 80,000	74,000 75,500 75,500 76,500 77,500 78,000 78,500 78,500 78,000 80,000
50 51 52 53 54			75,500 76,000 76,500 77,500 78,000	79,000 80,000		
55 56 57			78,500 79,500 80,000			

\* These rightes have been carried forward from Article 6701d-11, Section 5, Subsection (4), when it was amended on December 16, 1974, by Senate Bill 89 of the 64th Legislature, which provided that axle configurations and weights that could be lawfully operated as of that date would continue to be legal under the increased weight limits.

+ These figures apply only to an axle spacing greater than 8' but less than 9'.

1. Maximum tire load limit may not exceed 650 pounds per inch of tire width.

2. No single axle weight may exceed 20,000 pounds.

3. No tandem axle weight may exceed 34,000 pounds.

# FACTS REGARDING TITLE REQUIREMENTS FOR COMMERCIAL MOTOR VEHICLES

### EMPTY WEIGHT

The empty weight of a truck or truck tractor must be shown on the application for title.

The empty weight of a new truck or new truck tractor cannot be le ss than the shipping weight as shown on the supporting Manufacturer's Certifi cate.

The empty weight of a new truck or new truck tractor must be dete rmined by a weight certificate when:

- The Manufacturer's Certificate indicates a rated carrying ca pacity in excess of one (1) ton.
- (2) The shipping weight is not shown on the Manufacturer's Certi ficate or the weight shown appears to be a Cab and Chassis weight.
- (3) Cab and Chassis is shown as the body style on the Manufacturer's Certificate.
- (4) Extra equipment is added to the vehicle after it has left the manufacturer. (For example, vehicles owned by telephone companies, etc.)

### MANUFACTURER'S RATED CARRYING CAPACITY

The Manufacturer's Rated Carrying Capacity, IN TONS, must be shown on all applications for title covering trucks or truck tractors.

Gross Vehicle Weight (GVW) is not to be used in determining the  $\bigcirc$  mpty weight or the carrying capacity of a truck or truck tractor, nor should it be  $\bigcirc$  hown on the application in lieu of the manufacturer's rated carrying capacity.

Manufacturer's Certificates which do not indicate the rated carrying capacity in tons are not acceptable if invoiced to a Texas dealer or owner. (Require a corrected Manufacturer's Certificate.)

If a Manufacturer's Certificate is invoiced to an out-of-state dealer or distributor, and the manufacturer's rated carrying capacity is ormitted or "GVW" is shown in lieu of the manufacturer's rated carrying capacity, the model number must be referenced in the Branham Automobile Reference Book or other commercial vehicle specifications to determine the tonnage.

The manufacturer's rated carrying capacity cannot be changed by *e*ltering or rebuilding a vehicle.

### BODY STYLE

A "body style" which properly describes the truck or truck tract or must be shown on the application for title. Examples of acceptable body styles a re: flat, pickup, van, stake, dump, tank, etc. Examples of some body styles which are not acceptable are: bob tail, cab and chassis, tandem, or truck (only).

# REGISTRATION OF NEW COMMERCIAL MOTOR VEHICLE WITH TRUCK LICENSE PLATES

A new truck with a manufacturer's rated carrying capacity of one (1) ton or less is registered correctly by showing the empty weight on the application for title and on the license receipt identical to the shipping weight as shown on the supporting manufacturer's certificate.

If the carrying capacity of this truck was rated in excess of one (1) ton, a weight certificate would be required to establish the empty weight.

If the manufacturer's certificate shows an unacceptable bodystyle (such as "cab and chasis"), a weight certificate must be submitted.



The empty weight of commercial vehicles should be rounded up to the next one hundred (100) pounds.

Truck plates for a one (1) ton or less truck are issued for a one-year period, starting with the month in which registered.

The carrying capacity of a truck is determined by the heaviest load to be carried thereon; but in no case can it be less than the manufacturer's rated carrying capacity.

The manufacturer's rated carrying capacity (1/2 ton for 1,000 pounds in this example) is the minimum that can be shown on the application and registration receipt.

Truck license plate fees are based on the gross weight of the vehicle. The gross weight is determined by adding the empty weight of the vehicle plus the weight of the heaviest load to be carried during the registration year, but in no case can the gross weight be less than the empty weight plus the manufacturer's rated carrying capacity.

# REGISTRATION OF NEW COMMERCIAL MOTOR VEHICLE WITH A COMBINATION LICENSE PLATE

A truck tractor which has a manufacturer's rated carrying capacity in excess of one (1) ton and is used with a semitrailer which has a gross weight in excess of 6,000 pounds must be registered with a Combination License Plate.

The empty weight and carrying capacity of the truck tractor are required to be shown on the Tax Collector's Receipt for Title Application/Registration/Motor Vehicle Tax, Form 31, as well as the application for title. The empty weight must be determined by a weight certificate since the carrying capacity is rated in excess of one (1) ton. (See page 30 for requirements of weight certificate.)

CERTIFICATE OF ORIGIN FOR	TYPE OR PRINT IN INK
	TAX OFFICE USE ONLY Tax Collector Joe Doe Courty Blank Date 072590 Transaction Number
Anti-	1.         Vehicle Mentification Number         2.         Year         3.         Make         4         Biody           1.         16.BM7D1Y9DV129800         91         Chev         Trk           7.         Emptry Weight         8.         Carrying Capacity (Ru)         9.         Tonnage         10.         Trailer Type         11.         Plate No.         12.           16.200         55800         4.5         (.). Semit / You         2.         We44.4
DATE July 1, 1990 VENDE IDENTIFICATION NO 166BM701Y90V129800 1991	PA34345 Make CHEVROLET Make CHEVROLET Make Make Make Chevrolet Make Make Make Chevrolet Make M
MED. CONV. "7" SERIES SRA HP.154.8" GVW.8 NO CYLS 64.8 29540 08	SHIPPING WEIGHT Ida. Reneval Notice Info. Name (I) Different From 14) SERIES OR MODEL Address
N.T.R. S.D.C.W. CAPACIT	
last day.	A HOUR SERVICE UNITED SERVICE CENTER TELEPHONE 817-626-1967
GOWNER Monoperative Address, ony model up and the sign of the second sec	
04 4.50 16200 53800 12 Year 13 Make 14 Body style 15 Prov.	10 Greas weight 72000 Keinise no Keinise no Keinis
1GBM7D1Y9DV129800 A 39 MSO	DRIVER Sem me ON OF
na 12 76 24. Tax Ascessor Collector 25. Trile Joe Doe 1	10.30 INC. NO. BY IS MALER NO.
	THIS WEIGHT GETTIFIED BY PUBLIC WEIGHTMASTER, TARRANT COUNTY, TEXAS

Combination License Plates are "annual" plates which have the established registration expiration date of March 31st.

The combined gross weight of all the vehicles used in the combination must be shown in the space provided for gross weight on the license receipt. The combined gross weight is determined by the empty weight of the truck tractor combined with the empty weight of the heaviest semitrailer(s) used in the combination plus the heaviest net load to be carried during the registration year. In no case can the combined gross weight be less than 18,000 pounds. The combined gross weight of this truck tractor is computed as follows:

Empty weight of truck tractor 16,200 Empty weight of semitrailer 14,000 Heaviest net load to be carried <u>41,800</u> Combined gross weight 72,000 The registration fee is figured on this weight.

# <u>FACTS ABOUT</u> COMBINATION AND TOKEN TRAILER REGISTRATION

### TRUCK TRACTORS AND COMMERCIAL MOTOR VEHICLES

- 1. A truck tractor or commercial motor vehicle with a manufacturer's rated carrying capacity in excess of one (1) ton used or to be used in combination with a semitrailer having a gross weight in excess of six thousand (6,000) pounds must be registered for a gross weight equal to the combined gross weight of all vehicles in the combination.
  - a. The term "combined gross weight" means the empty weight of the truck tractor or commercial motor vehicle combined with the empty weight of the heaviest semitrailer or semitrailers used or to be used in the combination plus the heaviest net load to be carried on such combination during the motor vehicle registration year. In no case may the combined gross weight be less than eighteen thousand (18,000) pounds.
  - b. The term "empty weight" means the actual unladen weight of the truck tractor or commercial motor vehicle and semitrailer(s) combination fully equipped, as officially certified by any public weigher or license and weight patrolman of the Texas Department of Public Safety.
- Truck tractors or commercial motor vehicles registered in combination with semitrailers will be issued a distinguishing plate bearing the word "Combination." Only <u>one</u> "Combination" plate will be issued per vehicle, and it must be displayed on the front of the pulling unit. Combination License Plates are "annual" plates which have the established registration expiration date of March 31st.
- 3. A truck tractor or commercial motor vehicle licensed with a "Combination" plate may legally pull a semitrailer or full trailer displaying a license plate other than a "Token Trailer" License Plate.
- 4. The registration fee rate for a truck tractor or commercial motor vehicle registered in combination with a semitrailer (or semitrailers) shall be as follows:

Thereof
.65
.75
.90
1.00

\*(No such combination of vehicles may be registered for a combined gross weight of less than 18,000 pounds.)

- 5. The additional eleven percent (11%) diesel fee shall not apply to truck tractors or commercial motor vehicles registered in combination; however, you should continue to indicate on the license receipt that the vehicle is diesel powered.
- 6. Truck tractors which are not required to be registered in combination will be licensed with "Truck" plates. Two such plates will be issued for each such truck tractor and both plates must be displayed on the vehicle one at the front and one at the rear.
  - Note: "Apportioned" plates may be issued by the Department in lieu of "Combination" plates for fleet vehicles operated on an interstate basis.

### SEMITRAILERS

 A semitrailer with a gross weight in excess of six thousand (6,000) pounds used or to be used with a truck tractor or commercial motor vehicle with a manufacturer's rated carrying capacity in excess of one (1) ton shall be registered for a "token" fee of Fifteen Dollars and Thirty Cents (\$15.30) for the motor vehicle registration year.

- Semitrailers registered in combination will be issued a distinguishing plate bearing the words "Token Trailer." "Token Trailer" License Plates are multi-year plates which have the established registration expiration date of March 31st.
- 3. The fee for a "Token Trailer" plate shall be Fifteen Dollars and Thirty Cents (\$15.30) regardless of the date such semitrailer is registered during the registration year. The fee for these plates will not be prorated.
- 4. The "Token Trailer" plate shall be valid <u>only</u> when displayed on a semitrailer that is being pulled by a truck tractor or commercial motor vehicle which is registered with a "Combination" or "Apportioned" plate.
- 5. Apportioned Token Trailer License Plates may be secured from the Division's Regional Offices for those fleets being operated into those states requiring apportionment of trailer fees.
- 6. A semitrailer which is registered with a "Token Trailer" plate is not exempt from the provisions of the Certificate of Title Act.
- 7. Semitrailers which are converted to full trailers by means of auxiliary axle assemblies shall retain their semitrailer status and must be registered in combination with the pulling unit.
- 8. Replacement license plates for "Token Trailer" plates which are lost, stolen, or mutilated may be purchased for the fee of Five Dollars and Thirty Cents (\$5.30).

### EXCEPTIONS TO THE COMBINATION REGISTRATION LAW

- 1. The provisions of the Combination Registration Law <u>do not</u> apply to <u>full</u> trailers.
- 2. Truck tractors or commercial motor vehicles registered or to be registered with Five Dollar and Thirty Cent (\$5.30) distinguishing license plates for which such vehicles may be eligible are not considered to be registered in combination. Therefore, such vehicles may not pull a semitrailer which has been registered with a Token Trailer License Plate.
- 3. Vehicles registered or to be registered with U. S. Government License Plates or Texas Exempt License Plates are not required to be registered in combination.
- 4. Truck tractors or commercial motor vehicles with a manufacturer's rated carrying capacity in excess of one (1) ton used <u>exclusively</u> in combination with semitrailer-type vehicles displaying Five Dollar and Thirty Cent (\$5.30) Machinery, Permit, or Farm Trailer License Plates are not required to be registered in combination.
- 5. Truck tractors or commercial motor vehicles used <u>exclusively</u> to pull house trailers or mobile homes are not required to be registered in combination.
- 6. Vehicles registered or to be registered with temporary registration permits, such as 72-Hour Permits, One Trip Permits, 30-Day Permits, 24-Hour Permits, etc., for which such vehicles are eligible are not required to be registered in combination.
  - Remember: A semitrailer displaying a "Token Trailer" plate may be pulled <u>only</u> behind a truck tractor or commercial motor vehicle licensed with a "Combination" or an "Apportioned" plate. Consequently, a semitrailer displaying a "Token Trailer" plate cannot be pulled by a power unit which displays a temporary registration permit.

- 7. Truck tractors or commercial motor vehicles registered or to be registered with Farm Truck or Farm Truck Tractor plates, as the case may be, are not required to be registered in combination.
- Truck tractors or commercial motor vehicles and semitrailers registered or to be registered with Soil Conservation License Plates are not required to be registered in combination.
- 9. Truck tractors or commercial motor vehicles with a manufacturer's rated carrying capacity in excess of one (1) ton used exclusively to pull semitrailers displaying Five Dollar and Thirty Cent (\$5.30) Disaster Relief License Plates are not required to be registered in combination.

### MISCELLANEOUS INFORMATION

- 1. In those instances when an applicant requests the tax collector to issue registration for a truck or truck tractor with a manufacturer's rated carrying capacity in excess of one (1) ton or a semitrailer with a gross weight in excess of 6,000 pounds, the tax collector should inquire as to the manner in which the vehicle will be operated. He should, also, inform the applicant of the combination and token trailer registration requirements. This is to insure that the vehicle is registered under the proper classification. If this information is not brought to the applicant's attention and he registers under the wrong classification, he may be apprehended and forced to correct his registration at a later date.
- 2. Combination License Plates cannot be exchanged for another type of registration at any subsequent date during the registration year unless such plates were initially issued in error or unless the power unit displaying the combination plate has had a major permanent reconstruction change necessitating a corrected title.
- 3. Federal law mandates that proof of payment of the Heavy Vehicle Use Tax be verified prior to registration of a commercial vehicle with a gross weight of 55,000 pounds or more. Proof of payment, as prescribed by the Secretary of the Treasury, shall consist of one of the following:

The original or a photocopy of the Schedule 1 portion of the Form 2290 receipted by the Internal Revenue Service.

A copy of the Form 2290 with Schedule 1 attached as filed with the IRS along with a photocopy of the front and back of the cancelled check covering payment to the IRS.

A copy of the Form 2290 with Schedule 1 attached as filed with the IRS along with a validated receipt for payment from a local IRS office in lieu of a photocopy of a cancelled check.

The tax is not due until the vehicle has been operated for a 60-day period. Therefore, several situations may occur as listed below. Each situation requires that a specific notation be placed on the license receipt issued for the vehicle. The notation:

HVUTAX-PD - indicates that proof of tax payment was presented.

MCO - indicates that the vehicle is new. Proof of tax payment is not necessary in this situation.

60-D TRAN - indicates that proof of tax payment was not presented. The notation further indicates the vehicle was transferred and the new owner has 60-days before the tax is due. The vehicle may be registered without proof of tax payment in this instance.

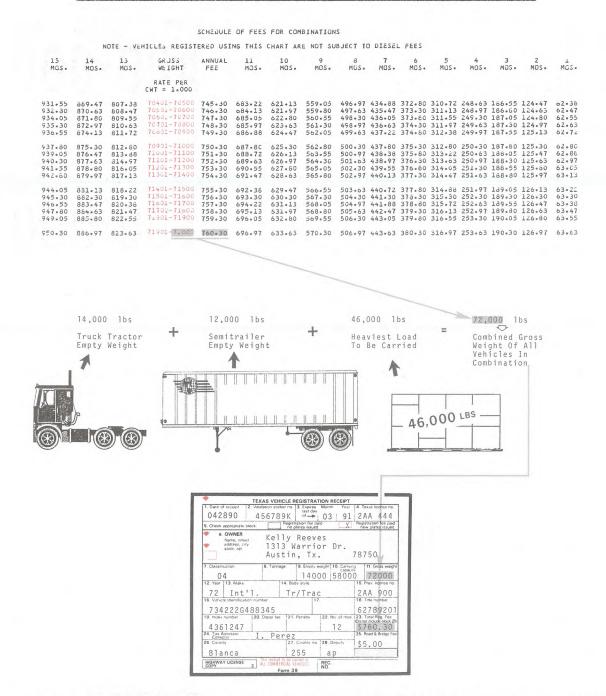
NON-USE - indicates that proof of tax payment was not presented since the vehicle was not operated during the tax period. A Non-Use Affidavit, Form 64, must be executed by the owner to support the registration. Proof of tax payment is not necessary in this instance.

1. 072190	Validation sticke		Expires Mont	3 91	2	exas license no. 2ED035	2ED035			RECEIPT NUMBER
5. A registra	the set of the state of the second	and the second second	ration fee paid plates issued		] Reg	gistration fee paid- new plates issued	30. 1ST LIENHOLDER Name and mailing address			
address, city state, zip 123	d Smith Blank S	St.					Date of lien			
	nk, Texa						31. 2ND LIENHOLDER	name, city, state		
7. Classification 04	8. Tonnag 5. (		5000	10. Carrying		11. Gross weight 78000	Date of lien			
12. Year 13. Make 81 KW		14. Blody sty TRK	TR			AA413	32 SELLER (Name of pr JOE Jackson	, Blank, Tx		
16. Vehicle Identification no 1XKWD29X8E		L	17. Odometer X 461			irrendered title no. 008532	33. \$5 Even trade Exempt:	\$10 Gift		\$15 New resident
19. Index number L814853	20. Diesel fee	21. Pena	ity 22. N	o. of mos.	23. To	2.50	34. Sales price 21,000.00	35. Trade-In N ධ		Taxable value 21,000.00
24. Tax Assessor-Collector JOE DOE	(	60-D	TRAN	)	25. Ti	itle appl. fee 10.00	37. Tax 1,260.00	38. Tax paid to other state 39. Pene	itγ	40. TAX & PENALTY PA
26. County Blank	(	27. Cour 25	5 1	Deputy VP	29. L	.ocal Fees 7.00				
Form 31 (Rev.8-91)				10			TAX /		CC	PY

The applicable notation should be placed in the title number space. In the case of a Form 31, all notations should be placed in Item Field 24. If space does not allow, the notation may be placed on the back of both the Registration Report Copy 2 and the Owner's Copy 5. However, we would prefer for the notation to be placed on the front even in this instance.

Proof of payment will not be required prior to registration of vehicles apprehended for operating without registration or reciprocity, or when an owner operator purchases temporary operating permits or additional weight.

# COMBINATION AND TOKEN TRAILER REGISTRATIONS



A truck or truck tractor with a manufacturer's rated carrying capacity in excess of one (1) ton used or to be used in combination with a semitrailer having a gross weight in excess of six thousand (6,000) pounds <u>must</u> be registered for a gross weight equal to the combined gross weight of all the vehicles in the combination; and a special license plate bearing the word "Combination" shall be issued.

NOTE: The empty weight represented is the actual empty weight of the truck tractor rounded to the next one hundred (100) pounds; the carrying capacity would include the empty weight of the trailer plus the heaviest load to be carried.

NOTE: A semitrailer with a gross weight in excess of 6,000 pounds operated in combination with a truck or truck tractor displaying a Combination License Plate shall be registered with a Fifteen Dollar and Thirty Cent (\$15.30) Token Trailer License Plate.

# TEXAS TRAILER CLASSIFICATIONS

(Group - 1)

This is a REGULAR trailer plate.

Issued to all trailers and semitrailers which are not registered with a Token Trailer License Plate.

(Group - 2)

This is a TOKEN trailer plate.

Issued to all semitrailer-type vehicles with a gross weight in excess of 6,000 pounds used or to be used with a truck tractor or commercial motor vehicle with a manufacturer's rated carrying capacity in excess of one (1) ton which is registered with a Combination or Apportioned License Plate.

NOTE: The full trailer, unlike the semitrailer, is not permitted to be registered with a Token Trailer plate. Full trailers must be registered with regular trailer plates.

# TRAILERS AND SEMITRAILERS

TRAILER DEFINITION

A "TRAILER" (also known as a "FULL TRAILER") means every vehicle designed or used to carry its load wholly on its own structure and to be drawn by a motor vehicle. A "full" trailer is towed and controlled by a tongue affixed to the front axle which is attached to the frame of the trailer by a swivel. To title a "full" trailer, it must be registered with an EMPTY weight in excess of 4,000 pounds.

SEMITRAILER DEFINITION







A "SEMITRAILER" is a vehicle of the trailer-type so designed or used in conjunction with a motor vehicle that some part of its own weight and that of its load <u>rests</u> <u>upon or is carried by another vehicle</u>. To title a "semitrailer," it must be registered with a GROSS (loaded) weight in excess of 4,000 pounds.

The minimum carrying capacity for a trailer or semitrailer shall not be less than <u>one-third</u> of its empty weight.

The empty weight of a trailer or semitrailer must be shown on the application for title.

All homemade or shopmade trailers required to be titled must have an assigned serial number. Application must be made direct to one of the Division's Regional Offices by submitting an affidavit of ownership and a Form 68-A along with a fee of \$2.00.





### FARM TRAILERS AND FARM SEMITRAILERS

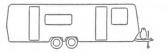
Farm trailers and farm semitrailers are not required to be titled, regardless of weight, unless such trailers are used for hire.

Farm trailers and farm semitrailers with a gross weight not exceeding 4,000 pounds need not be registered. Farm trailers and farm semitrailers with a gross weight over 4,000 pounds but not exceeding 20,000 pounds may be registered with the \$5.30 Farm Trailer License Plate.

Farm trailers and farm semitrailers with gross weights exceeding 20,000 pounds are required to be registered with regular Trailer License Plates or Token Trailer License Plates (as the case may be) the same as all other trailers used for commercial purposes, and the 50% reduction in fee is not allowable.

### HOUSE TRAILER-TYPE VEHICLES

For motor vehicle title and registration purposes, the term "travel trailer" is defined as a house trailer or camper trailer-type vehicle which is 400 square feet or less and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.



Travel Trailer License Plates are issued for all house trailer-type vehicles which meet the above definition. A Form D12-141 must be completed and accompany the application for title. In order to move a house trailer-type vehicle which exceeds eight (8) body feet in width or forty (40) body feet in length (not including the hitch), an oversize permit must be obtained from the Department's Central Permit Office.



All "camper trailers" (new or used) purchased on or after September 1, 1967, shall be registered with Travel Trailer License Plates and certificate of title applied for by the purchaser.

A "camper trailer" is defined as one that is designed for human habitation, temporary though it might be, and which expands or folds out to form a shelter, the top and sides of which are attached to and designed as part of the trailer. The top and sides may be permanently attached or may be detachable from the trailer. Whether such trailer is or is not equipped with such items as beds, ice box, cooking stove, etc., is immaterial.

# ITEMS REQUIRED TO SUPPORT OUT-OF-STATE EVIDENCE ON COMMERCIAL VEHICLES



Form VI-30-A properly executed by a Texas Official State Approved Safety Inspection Station must support an application for title when the vehicle described therein was last registered or titled out of state.

If inspection reveals that the vehicle identification number shown on the out-of-state title is in error, corrected out-of-state evidence or verification of the error must be obtained from the out-of-state authorities (see exception in next paragraph). Such verification must state the correct identification number of the vehicle as revealed by their records.

A verification from out-of-state authorities is not necessary to correct a one- or two-digit error in the basic number (see VIN on Virginia title above) or to add a prefix or suffix to an identifying number shown on out-of-state evidence, provided a pencil tracing of the correct number is attached in each instance and the Identification Certificate shows the correct number.

A weight certificate must be attached for all commercial motor vehicles in excess of one (1) ton which were last registered or titled out of state. The empty weight as shown on the weight certificate shall be rounded to the next one hundred (100) pounds and shown on the application for title as well as the Tax Collector's Receipt for Title Application, Form 31. On vehicles one (1) ton or less, the empty weight may be determined from the out-of-state title, out-of-state registration receipt, or Branham Guide Booklet. However, in any instance, when the empty weight cannot be determined or is questionable, the vehicle shall not be registered with an empty weight less than the following minimums, unless a weight certificate is attached.

tandan 1/2	rd St	ze	TY	uc	ks	-																	
	ton																						
1	ton														 	5	5,00						
ompact	t Tru	ick	s -		me	eri	ca	n	an	dI	For	rei	gn										
1/4	ton																						
	ton	••	•••	•••	•••		•••	••	••	•••	•••	•••	•••	•••	 	2	2.60						

The manufacturer's rated carrying capacity shall also be shown on the application for title and the registration receipt. The manufacturer's rated carrying capacity may often be determined by the model or serial number as listed in the Branham Guide.

# WEIGHT CORRECTION PROCEDURES

1. Date of receipt 2. Valid		3. Expires last day	Month Yea	4. Te:	as license no
3-28-85 12			MAR 86		
5. Check appropriate block:	X Regist	ration fee pair plates issued	d.	Regist	ration fee paid- plates issued
state, zip	ob Ben 100 N. eander	Oaks	7	864	1
7. Classification	8. Tonnage	9. Empty w	eight 10. Carr		1. Gross weight
02	2	650			8000
12. Year 13. Make	14. Bo	dy style		15. P	ev. license no.
78 Chev	P	U		YK	6000
16. Vehicle Identification num	per	17.		18. T	tle number
CHE538A1054	16			80	234918
		Penalty	22. No. of mo	os. 23. T (Do not	otal Reg. Fee include block 25
6121713			12		2.40
24. Tax Assessor Collector	R. Wil	son		25. R	oad & Bridge Fee
26. County	27	County no.	28. Deputy	\$	5.00
Gonzales		255	ΤM		
OBIGINAL 1	This receipt to b ALL COMMERCIA		REC		

In this example, the registration was issued with the weight too low. Since this is a 2 ton truck, the carrying capacity should have been shown as 4,000 pounds instead of 1,500 pounds. To correct such a registration, it is necessary to issue an Additional Fee/Correction Receipt which shows the collection of the money and the corrected registration information.

1. Date o	of receipt 2	2. Validatio	n sticke	er no.	3. Expire last d		Month	Year	4. Te	xas	license no.
5-2	-90	1234	5671	K	of		MAR	91	Yk	: 6	5000
5. OWN Name, addres state, s	street BC s, city 12	ob Be 23 Ma ustin	in		s 78	70:	1				
	O 1bs.	o cor to 4	rec	t16	arry s.	ing	g ca	apaci			
7. Classif	ication	8.	Tonnag	le	9. Emp	ly we	ight 1	0. Carryin capacit		11. (	Gross weight
02			2		65	00	1	4000		1(	)500
02 12. Year	13. Make		-	4. Boo	65 ly style	00		4000	15.F		1500 license no.
	13. Make Chev		-	4. Boo	ly style	00		4000		TBY.	
12. Year 78		on number	-		ly style	17.		4000	Yk	Tev.	license no.
12. Year 78 16. Vehic	Chev		-		ly style			4000	Y	rev.	license no.
12. Year 78 16. Vehic CHE	Chev le Identificatio		1	Fl	ly style	17.		1000	Yk 18. 1 80	itle	license no. 5000 number
78 78 16. Vehic CHE 19. Index	Chev le Identification 538A10	5416	1	Fl	ly style at	17.			YH 18. 1 8( 23. /	itle (ddit	license no. 5000 number 34918
78 78 16. Vehic CHE 19. Index	Chev Se Identificatio 538A105 number 1713	5416	1 sel fee	Fl	ly style at	17.			YH 18.1 8( 23.7 \$3	itle (ddit	license no. 5000 number 34913 ional Fee .48

The registration error was not found until May at which time the owner went to the tax collector's office to correct the registration. Since this is the same owner (not a transfer), the additional fee is to be collected back to the date the original registration was issued. The amount of the additional fee is determined as follows:

Fee For 10,500 lbs	. For A Full Year	 \$100.38
Fee For 8,000 lbs	. For A Full Year	 \$ 64.90
Fee To Be Collecte	d	 \$ 35.48

The owner must surrender his original registration receipt to the tax collector, and such receipt is to be attached to Copy #2 of the new Additional Fee/Correction Receipt and be sent to the Department with the Tax Collector's Monday Registration Report.

	edation stic		3. Expires last day		Year		exas license no.		
5-8-90 1	234567	7K	of ->	MAR	191	Y	K 6000		
state, zip 245	l Geon East tin,	Mai		23					
8. Note Correction: TO 1500 lbs. to	corre	ect ) lb	carry s.	ing	capac	it	y from		
7. Classification	8. Tonni	196	9. Empty	weight 1	0. Carryin capacit	9	11. Gross weight		
02	2		650	0	4000				
12. Year 13. Make	1	14. Boo	ly style			15.	Prev. license no.		
78 Chev		F	lat			Y	K 6000		
78 Cnev						18	Title number		
	mber		1						
18 Unev 16. Vehicle Identification nu CHE538A1054			13				0234918		
16. Vehicle Identification nu CHE538A1054		21.	Penalty		, of mos.	8	0234918 Additional Fee		
16. Vehicle Identification nu CHE538A1054	16	21.				8 23.	010.010		
16. Vehicle Identification nu           CHE538A1054           19. Index number           6121713	16	21.		22. No	25. Cour	8 23. \$	Additional Fee		
16. Vehicle Identification nu           CHE538A1054           19. Index number         20           6121713           24. Tax Assessor	16 Diesel Fee Brown	21.		22. No	1	8 23. \$	Additional Fae 32.52		

In this example, the vehicle was sold in May; and the new owner's application for title was rejected for the weight correction. Since this vehicle was transferred, the additional fee shall be collected only from the date of transfer for the remainder of the Registration Year. The amount of the additional fee is determined as follows:

Fee	For 1	0,500	lbs.	In	May	 • •	 	 			• •		\$92.04
													\$59.52
Fee	To Be	Co11e	ected			 	 	 					\$32.52

The owner should surrender his copy of the old license receipt, Form 31, which was issued at the time the application was filed. (The Owner's Copy of the Form 31 need not be surrendered if the owner desires to retain it for tax purposes.) When the application is returned to the Department, it should be accompanied by the old license receipt, if possible, and Copy #4 of the new Additional Fee/Correction Receipt.

The #2 Copy of the Additional Fee/Correction Receipt must be submitted to the Department with the Tax Collector's Monday Registration Report.

# FIXED WEIGHT

To qualify for fixed weight registration, a vehicle must meet the criteria of having at least 2/3 of its bed covered with permanently mounted machinery or equipment. Whether such vehicle is equipped with some type of receptacle or tank in addition to the fixed load mounted thereon is immaterial; however, the dimensions of any such receptacle or tank must not be considered with the machinery or equipment in order to meet the 2/3 criteria. A weight certificate and photograph are required on all fixed weight trucks when an application is filed to transfer ownership.

A "fixed weight" vehicle must be registered for the actual weight of the vehicle, including the weight of the permanently mounted machinery or equipment; provided, however, this weight, as evidenced by a weight certificate, cannot fall below the minimum gross weight allowed for that particular vehicle as shown on the chart below. In all instances, the vehicle must be registered for the greater weight as determined by the weight certificate or as determined by the fixed weight chart.

	F	IXED WEIGHT CHART	
	FIXED WEIGHT FOR	OSS WEIGHTS AS DETERM: RMULA ACCORDING TO THI R'S RATED CARRYING CAI	E RESPECTIVE
MFG.	WEIGHT	MINIMUM	GROSS
RATING	EMPTY	CARRYING CAP.	WEIGHT
3/4	6,000 lbs.	1,500 lbs.	5,100 lbs
1 ton		2,000 lbs.	6,000 lbs
1 1/2		3,000 lbs.	9,000 lbs
2		4,000 lbs.	10,500 lbs
2 1/2		5,000 lbs.	12,000 lbs

# EXAMPLE - FIXED WEIGHT REGISTRATION

A 2-ton truck is being registered with a fixed weight. The weight certificate which supports the transaction indicates a weight of 9,500 lbs. The fixed weight chart indicates that the minimum allowable weight for a 2 ton truck is 10,500 lbs. Even though the weight certificate records a weight which is less than the chart weight, the vehicle must be registered according to the fixed weight chart for 10,500 lbs.

The word "FIXED" shall be shown on the application for title adjacent to the fixed weight.

2 Validation sticke     2 Validation sticke     2 Validation sticke     2 Validation sticke     3 Validation sticke     3 Validation     4 Validation	rno. 3. Expires last day of	Month Year 03 91 De paid- Sued Dany	4. Texas TITLE AF		APPLICATION FOR TEXAS CERTIFICATE OF TITLE
Austin Te 7. Clessification 02 8. Tonnage 2		veight 10. Carryi		31 Date	TAX OFFICE USE ONLY Tax Collector C. Brown County Travis Transaction Number
12. Year 13. Make 1	4. Body style Welder		15. Prev. license no. BE5013	32	1. Vehicle Identification Number         2. Year         3. Make         4. Body Style           THS5275591132         77         GMC         Weldern
16. Vehicle Identification number THS527F501132	17. Od E X	ometer (EMPT	18. Surrendered title no. 87544186	33	7. Empty Weight         8. Carrying Categorie (Ibs.)         9. Tonnage         10. Trailer Type         11. Plate No.         12. Vehicle           10500         Fixed         2         () Semi() Full         4569AY         12. Vehicle
19. Index number 20. Diesel fee A467546	21. Penalty	22. No. of mos. 12	23. Total reg./Trans. fee 100.38	34	14. Applicant's Name Pity Electric Co. (Purchaser, Donee, Trader) 200 Congress Ave.
24. Tax Assessor-Collector C. Brown		1	25. Title appl. fee 10.00	37	Address Austin, Texas 78701 City, State, Zip Code
26. County Travis	27. County no. 227	28. Deputy In S	29. Local Fees 10.00		14a. Renewal Notice Info. Name (If Different From 14) Addresse

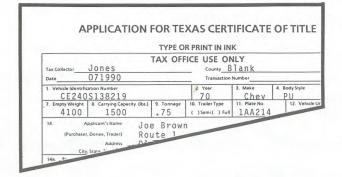
# ISSUANCE OF FARM TRUCK LICENSE PLATES

In this example, the vehicle was unregistered at the time of sale.

A Form 52A must be properly completed (in duplicate) by the applicant. One copy is to be attached to the application for title, and one copy is to remain on file in the tax collector's office.

Farm Truck License Plates cannot be issued to a farmer's co-operative but may be issued to any individual, licensed dealer, or any business firm, company or corporation, provided they own and operate a farm or ranch and the vehicle upon which the license plates are displayed is used in connection with the operation of such farm or ranch.





To the Tax Assess application is here	or-Collector o	Blank		County, Texa		
	Farm	Truck or Farm True	ck Tractor			
Year of Vehicle 1970	Make Chev	Type Body PU	CE240S1382			
Weight Empty 4100		License No. Issued 1AA 214				
Carrying Capacity 1500		Manufacturer's Rated Carrying Capacity 3/4				
Gross Weight 5600		Number Axles 2		(Page)		

ad by me for the purposes of transporting my ts natural state, and farm products to market from their place of residence.

1.071990		lation sticker	no. 3	3. Expires	Month			axas license no.	
	38	39697K		last day	06	5   91	1	AA214	
	ransfer of cu registration	rrent	Reg	istration fe o plates iss	e paid-	X	Reg	sistration fee paid	
6. OWNER Name, street address, city state, zip	Rout	Brown te 1 nk Tex		78801	1				
7. Classification 03		8. Tonnage		9. Empty w 41(	-	10. Carryin 1500		11. Gross weig 5600	
12. Year 13. M	Make Chev	1	4. Body s PU	styla		15. Prev. license no. AA4221			
16. Vehicle Identifi CE240S1		ər		17. Odd E	Xell	npt		54248970	
19. Index number 3368389		Diesel fee	21. Po	21. Penalty		22. No. of mos. 12		23. Total reg./Trans. fe 25.12	
24. Tax Assessor-	Collector				-		25. Ti	itle appl. fee 10.00	
26. County Blank			-	punty no. 255	28.0	Peputy MS	29. L	local Fees	

In any case, when a vehicle has been registered with farm plates and the retail purchaser cannot qualify for such plates, the farm plates must be exchanged for commercial plates as illustrated on the following page.

### EXCHANGE OF FARM LICENSE PLATES

In this example, John Doe, a farmer, surrenders the current license receipt as required by law to the purchaser, A-1 Plumbing Company, who is not eligible for farm license plates.

The farm plates are exchanged for commercial plates and additional fees collected on a Form 39 in the name of the new owner. A Form 31 is then prepared to transfer ownership of the vehicle.

	WHEN VEHICLE IS SOLD, TITLE HOLDER MUST ASSIGN AND FURMISH THIS TITLE, CURRENT LICENSE RECE SALES TAX AFRIDAVIT TO THE PURCHASER WHO MUST FILE APPLICATION WITH COUNTY TAX ASSESSOR-CO WITHIN 20 WORKING DAYS TO AVOID S10 PERMALTY.
	FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE IN CONNECTION WITH THE TRAN OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRIS
	The understand head been many length to the mean described on this case is free and clear of all lens, except as noted herein, and has been many length to the topological description of topological description of the topological description of topological description of the topological description of t
UDATION STICKETNO	Name of Busilianas
12345678K	The mileage stated is in excess of its mechanical limits.
DM TRUCK 1911 UNERSEND	Date of 070890 Och Doc
	V O Cane Signature of Seller/Agent Printed Name (same as signature)
THIS REGISTRATION WILL EXPIRE LAZING	I am aware of the above odometer certification made by the seller/agent Primeo name (same as signature)
arosta . 36 DATI INAMES	
TAG PLAN I LIK TOILK	
AD ANT ADDRESS AND SE CONCENTRE FRAME	APPLICATION FOR TEXAS CERTIFICATE OF TITL
ADD APPESS OF WADDRESS AND ZIP COUL	
NAMEONDANDART	TYPE OR PRINT IN INK
JUME SOUTH AND DOE RT J BLANK, TX 78705 TEXAS LICENSE RECEPT & TILE VERIFICATION TEXAS LICENSE RECEPT & TILE VERIFICATION STATE REPERTING OF HOWAYS AND COMMENCIAL VERIFICATION STATE REPERTING BE CAMPTO IN ALL COMMENCIAL VERIFICATION	TAX OFFICE USE ONLY County Blank
JOHN DUC RT J. 78705 BLANK TX 78705 Transformer a true venerication BLANK TX 78705	Tax Collector JONES County
BLAINT	Tax Goliector
STATE DEPARTMENTO BE CAMMUS	1.         Vehicle identification Number         72         GMC         PU           TCE142J511595         7000000000000000000000000000000000000
THIS	
	3800 1000 130 1 100 60
TAX COLLECTOR'S RECEIPT FOR T	
last day	4. Texas license no BB3524
1         071090         12345678K         of →         03         91           5.         X         Transfer of current registration free paid-registration         Transfer of current registration         Transfer	
6.OWNER	U/1090 1224 Former last day
Marne, street A-1 Plumbing Co address, city 1912 Elm Street	Benistration (05) 91 BB3524
Blank, Tex 78801	6. OWNER A - 1 Plumb - Sissued X Registration fee paid
7. Classification 8. Tonnage 9. Empty weight 10. Carrying	address city 1912 Elm St.
02 .50 3800 1000	Exchanged From 1 Acces 78801
72 GMC PU 16. Vehicle Identification number 17. Odometer 1	12. Year 113 Mar 3800 Calledon
TCF142J511595 Exempt	707/8720 /2 GMC 14. Body style
	16. Vehicle identification
A389765 09	2.50 ICE142J511595
	1 A 2007
26. County 27. County no. 28. Deputy	10.00 A 1889/65 22. No of mos 22. Total Reg. Fee 9 \$17.60
Blank 255 rs	25. Road & Bridge Fac
Form 31 (Rev.8-91)	Didnk 255
	ORIGINAL
	Formation NO.

The A-1 Plumbing Company receives credit for the nine (9) remaining months of the farm plates and only the amount collected <u>at this time</u> is shown in the fee space on the truck receipt. The additional fee amount is determined as follows:

9 Months Fee For Truck Plates	 \$34.89
Less 9 Months Credit For Farm	
(\$17.59 minus 30¢)	 \$17.29
Total Fee Collected	 \$17,60

NOTE: The reflectorization fee of 30¢ must be subtracted from the fee shown on the Farm Truck Fee Schedule when determining the amount of credit to be allowed.

Important! A notation to reflect the exchange should appear on the truck receipt.

# SOIL CONSERVATION REGISTRATION

Owners of trucks, truck tractors, semitrailers, and lowboy trailers used exclusively in transporting their own soil conservation machinery or equipment used in clearing land, terracing, building farm ponds, levees or ditches may qualify to register one (1) truck or truck tractor and one (1) semitrailer or lowboy trailer with special Soil Conservation License Plates for a reduced fee which is fifty percent (50%) of the regular truck or trailer license fee. Soil Conservation License Plates are "annual" plates which have an established expiration date of March 31st.

An application for Soil Conservation Registration, Form 45, must be submitted directly to the Department for approval. If the application is approved, the plates may be obtained through the applicant's county tax collector upon payment of the prescribed fee.

Use the Farm Truck and Farm Truck Tractor Schedule of Registration Fees to determine the license fees for trucks and truck tractors since the 50% reduction has already been incorporated into this fee schedule.

	-	SCHEDULE OF					DUCK TO	CTORC	-	TEXAS VEHICLE REGISTRATION RECEIPT     1. Date of receipt     2. Validation sticker no [2 Express Month Year     4. Texas license nc     032190     2. Validation sticker no [2 Express Month Year     1.3   91   125101     5. Check appropriate block:     Repetitation fem.phare     Y Representation
NOTE - DIESE	L FEE -	AN ADDITIONA EXCEPT TRUCK GROSS	L 11% MU	ST BE ADI	DED TO CH	ART FIG	URES ON	ALL DIE		<pre>c.owner John Doe Marms.strat Marms.st</pre>
MOS . MOS .	MOS+	WEIGHT	FEE	MOS +	MOS+	MOS.	MOSo	MOS.	MDS .	7. Classification 8. Tonnaga 9. Empty weight 10. Carrying 11. Gross weight 20. Carrying 20. Carr
Dress Javab		RATE PER CWT = +357								44         2         6500         4000         10500           12. Year         13. Make         14. Body style         15. Prev license nc           76         Chev         Stake         12S822
0204050020-	24475-		43630	42404-	41.040					16. Vehicle identification number 17. 18. Title number
62-85 58-68	54-51	10401-10500	50.34	46.17	42.00	37.83	33.66	29.49	25.32	CHE536A666536 7287600
63.30 59.10	54.90	10501-10600	50.70	46.50	42.30	38+10		29.70	25.50	18. Index number         20. Diesel fee         21. Penalty         22. No. of mos.         23. Total Reg. Fee           9241167         12         \$ 50.34
63.74 59.51	55+28	10601-10700	51.05	46=82	42.59	38.36	34.13	29.90	25.67	24. Tax Assessor JONES 25. Road & Bridge Fe
		10702 10700	51.41	47.15	62.00	20 12	34.37			26. County 27. County no. 28. Deputy \$
64.10 50.03										Blank 255 rs

### TRAILERS AND SEMITRAILERS

Use the Trailer and Semitrailer Schedule of Registration Fees to determine the license fees for semitrailers and lowboy trailers. The fees appearing on this fee schedule must be reduced by 50%.

NOTE: The  $30\phi$  reflectorization fee should be subtracted from the fee shown on the chart before calculating the 50% reduction. Then, add the  $30\phi$  reflectorization fee to the total fee.

xample:		30 x	4.00	\$62.00		-	<ul> <li>Date of receipt</li> <li>032190</li> <li>Check appropriate</li> </ul>
15 MOS.			ANNUAL 1	ILERS, SEMI-1	O Total		<ul> <li>6. OWHER</li> <li>Name street address. city</li> <li>414 z zp</li> <li>7. Classification</li> <li>44</li> <li>12. Year</li> <li>13. Make</li> <li>16. Vehicle identificati</li> <li>18007</li> </ul>
152-00 153-65 154-47 155-30	143.43 133 144.20 133	.49         14601-14700           .20         14701-14800           .92         14801-14900           .63         14901-15000	122.32 112 122.98 112 123.64 113 124.30 113 MENT OF HIGH	15 101.98 76 102.53 36 103.08 97 103.63	91-81 81-65 92-31 82-05 92-80 82-53 93-30 82-97	71.48 61 71.86 61 72.25 61 72.63 62 ON; DIVISI	19. Index number 3877978 24. Tax Assessor Collector 26. County Blank ORIGINAL

1. Date of receipt 2. Va 032190	idation sticker no	last day	Month Year		s license no. S 8 4 6		
5. Check appropriate block	R	ingistration fee	paid-	Registr	ation fee paid- lates issued		
* 6. OWNER Name, street address, city state, zip		Doe West , Tx	10th 78801				
7. Classification 44	8. Tonnage	9. Empty we	hight 10. Carryin Capacity 9000		1. Gross weight 1.5000		
12. Year 13. Make 70 Hobbs		Body style Flat			15. Prev. license no. 125234		
16. Vehicle identification nur 18007	nber	17.		18. Title number 5877891			
19. Index number 20 3877978	Diesel lee 21	. Penalty	22. No. of mos. 12	23. Total Reg. Fee s 62.30			
24. Tax Assessor Jon	es			25. Ros	ad & Bridge Fee		
26. County	27	. County no	28. Deputy	\$			
Blank		255	rs				

# MACHINERY TYPE VEHICLES

### WATER WELL DRILLING MACHINERY

A truck or trailer which has a water well drilling rig mounted upon it and is used solely for the purpose of drilling water wells is permitted to be licensed as "Machinery" and will be issued a \$5.30 Machinery License Plate upon approval of the proper application submitted to the Division. Application for such a distinguishing license plate is to be made on a Form 77 and submitted with a photograph of the vehicle. If approved, the Form 77 will be returned to the applicant with instructions to contact the office of the county tax collector in order to purchase the \$5.30 license plate. The approved Form 77 should be retained in the tax collector's office.

The \$5.30 Machinery License Plate cannot be issued to companion vehicles, such as water tank trucks, tool houses, and trucks used to carry the drill stem pipe or to truck tractors used to pull trailers with drilling machinery mounted thereon. Such vehicles must be registered with regular registration.

The county tax collector should not <u>reregister</u> a vehicle with a Machinery License Plate unless he is presented with a license plate renewal notice or a "machinery" license receipt issued for the same vehicle for the previous year.

### CONSTRUCTION MACHINERY

The motor vehicle registration law provides that owners of construction machinery (not designed or used for the transportation of persons or property on the public highways) may operate or move such vehicles temporarily upon the highways without the payment of the regular registration fees as prescribed by law, provided the owners of such vehicles secure, for the fee of \$5.30, a distinguishing license plate to be displayed on the vehicles. Application for such a distinguishing license plate is to be made on a Form 77 and submitted to the Division's Headquarters in Austin or to one of the Division's Regional Offices with a photograph of the vehicle. If approved, the Form 77 will be returned to the applicant with instructions to contact the county tax collector in order to purchase the \$5.30 license plate.

The registration law pertaining to construction machinery expressly provides that such machinery <u>must not</u> be designed for the transportation of property upon the public highways. This means that construction machinery must meet the following test in order to qualify for the exemption from registration fees and the issuance of a \$5.30 Machinery License Plate:

- 1. The vehicle must be a machine that is built from the ground up as such and is not designed or used to transport property on the public streets and highways.
- 2. The machine as described in paragraph 1 above must be a machine that is designed or used for construction.
- 3. Construction machinery merely mounted on or attached to commercial motor vehicles, trailers, and semitrailers <u>cannot qualify</u> for machinery plates because such vehicles are, in fact, designed for the transportation of property.

### MOBILE CRANES, OIL WELL SERVICING, CLEAN OUT AND DRILLING MACHINERY

Mobile cranes, which are unladen, self-propelled vehicles constructed as machines and used solely to raise, shift, or lower heavy weights by means of a projecting, swinging mast with an engine for power on a chassis permanently constructed or assembled for such purpose may qualify for a special distinguishing Five Dollar and Thirty Cent (\$5.30) license plate. Also eligible for such registration are vehicles which are used in oil well servicing, oil well clean out and/or oil well drilling and constructed as a machine consisting, in general, of a mast, an engine for power, a draw works, and a chassis permanently constructed or assembled for such purpose or purposes. The special distinguishing license plate bears the word "Permit" and is referred to as a "Permit License Plate." Truck tractors and other allied vehicles without said machinery permanently constructed or assembled thereon cannot qualify for a Permit License Plate.

A Permit License Plate is not sufficient registration by itself to authorize the movement of a vehicle upon the highways of this State. In all cases, the operation of such vehicle is prohibited, unless the owner, also, has a special "time permit," in addition to the Permit License Plate. These special "time permits" may be obtained from the Central Permit Office of the Texas Department of Transportation.

Application for a \$5.30 Permit License Plate is to be made on a Form 67. The Form 67 should be mailed to the Division's Headquarters in Austin with a photograph of the machinery. If the application is approved, it will be returned to the applicant along with an approval letter instructing him to contact his county tax collector to purchase the \$5.30 Permit License Plate. The license plate will be invoiced and mailed to the County Tax Assessor-Collector at the time this is done. Certificates of Title cannot be issued on vehicles licensed with Permit License Plates.

A Form 31 may be used to transfer the Permit License Plate to a new owner, <u>provided</u> the new owner certifies to the tax assessor-collector in writing that he is <u>not</u> authorized by the Railroad Commission of Texas to operate as a carrier for compensation or hire.

#### ONE TRIP PERMITS

The \$5.00 One Trip Permits issued by the Division of Motor Vehicle Titles and Registration, the Central Permit Office, and the County Tax Assessor-Collectors <u>cannot</u> be used to move laden commercial vehicles of any type. This includes vehicles with machinery or other so-called fixed weight loads mounted thereon. (This One Trip Permit is not to be confused with either the \$5.30 Permit License Plate or the oversize or overweight permits issued by the permit clerks in the District Engineers' Offices).

### LOG LOADERS

The owner of a vehicle that is <u>not</u> used to haul logs and on which is mounted machinery used only for loading logs on other vehicles may, in daylight hours only, operate or move the vehicle on the public highways without the payment of the regular registration fee prescribed by law if the owner secures a distinguishing Log Loader License Plate from the Department. A vehicle displaying a Log Loader License Plate is also exempt from safety inspection requirements. The owner of a qualified vehicle may apply for a Log Loader License Plate by mailing a completed Form D12-209, a photograph of the vehicle, and the fee of \$62.80 to the Division's Headquarters in Austin. Upon approval, the multi-year plate will be mailed directly to the owner. Replacement license Plates may be obtained by contacting the Austin Headquarters. Log Loader License Plates expire on September 30th of each year and will be renewed annually through the Department.

#### COTTON VEHICLES

Cotton Vehicle License Plates are available to the owners of single motor vehicles not exceeding 108 inches in width and used only to transport seed cotton modules, cotton, or equipment used in transporting or processing cotton. Cotton Vehicle License Plates are multi-year license plates which have a registration expiration date of March 31. They are validated each year with a Universal Validation Sticker.

Initial application may be made at any time during the year by submitting a completed Form 52-F and the ONE TIME application fee of \$8.00. Applications may be approved by either the Department's Special Plates Section in Austin, any of the Department's Regional Offices, or the applicant's county of residence. After approval of the application, plates will be issued by the owner's county of residence upon payment of the regular registration fee and any local fees.

### REGISTRATION TROUBLE SPOTS

- When registering a new or out-of-state passenger car, be sure to assign the correct expiration month. The 12-month registration period begins on the first day of the month in which the application is filed. Example: If the application is filed on November 26, 1990, the registration period will be November 1, 1990, through October 31, 1991. "OCT-91" stickers will be affixed to the plate, and the annual fee will be collected.
- 2. Once a registration expiration month has been assigned to a vehicle, it cannot be changed so long as the classification of vehicle remains the same. Late renewals do not change the expiration month. In this case, if the owner can execute a Non-use Affidavit, Form 64, the registration fee will be prorated for the balance of the registration year originally established for that vehicle.
- 3. The rated carrying capacity of a commercial vehicle is established by the manufacturer and cannot be lowered by alteration or rebuilding of a vehicle.
- 4. Towing units which are designed (wheel base shortened) to pull house trailers exclusively shall be registered with Truck License Plates.
- 5. It is important that the type of body be shown on all registration receipts. (If commercial vehicle: show pickup, van, flat, tank, stake, dump, etc.; if passenger vehicle: show 2dr, 4dr, station wagon, convertible, etc.)
- 6. The word "exempt" should not be shown in the space for the license number on the application for title of an "exempt" vehicle. The license number is inserted on the application for title by the Division, and such license designates that the vehicle is "exempt."
- 7. Buses, other than motor and city buses, are registered with "Private Bus" License Plates. Charitable, religious, or social organizations are not eligible for "Exempt" License Plates.
- 8. A weight certificate is required on all new and out-of-state motor buses, city buses, privately owned buses, all used commercial vehicles and buses transferred from an exempt agency, and all used out-of-state commercial vehicles with a manufacturer's rated carrying capacity in excess of one ton.
- 9. The only current Texas license receipt that is acceptable to support a transfer of title is one issued by the Department or by the tax collector.

# PERSONALIZED LICENSE PLATE PROCEDURE

PERSONALIZED LICENSE PLATES           Each year, in addition to the \$40.00 Personalized License Plate fee paid to this department, you must pay the regular vehicle registration fee at your local tax office when you obtain your license plates or your new validation sticker.           PERSONALIZED LICENSE PLATE SELECTIONS — <ul></ul>
you must pay the regular vehicle registration fee at your local tax office when you obtain your license plates or your new validation sticker. PERSONALIZED LICENSE PLATE SELECTIONS — • A selection may not consist of more than six letters and/or numbers. • A selection that conflicts with the regular license plate numbering system cannot be approved. • A selection which is already issued will not be approved. • Each square of the selection block may be used to represent one character, symbol, o space. • Selections should be shown exactly as you wish them to appear on the license plate.
<ul> <li>A selection may not consist of more than six letters and/or numbers.</li> <li>A selection that conflicts with the regular license plate numbering system cannot b approved.</li> <li>A selection which is already issued will not be approved.</li> <li>Each square of the selection block may be used to represent one character, symbol, or space.</li> <li>Selections should be shown exactly as you wish them to appear on the license plate.</li> </ul>
A selection that conflicts with the regular license plate numbering system cannot b approved.     A selection which is already issued will not be approved.     Each square of the selection block may be used to represent one character, symbol, o space.     Selections should be shown exactly as you wish them to appear on the license plate.
<ul> <li>Selections which contain alterations of erasures with not be considered.</li> <li>In addition to spaces, the only symbols which may be used are periods, dashes, and a sma sihouette of Texas. Only one silhouette can be used in a selection.</li> <li>Small letters, apostrophes, signs, symbols, etc., except as stated above cannot be used.</li> <li>Selections with six characters are limited to two symbols or spaces.</li> </ul>
NOTE: Due to the size of <u>motorcycle and moped</u> license plates, selections for personalize license plates are limited to seven spaces. If the selection contains six characters, a silhouettr period, or dash <u>cannot</u> appear on the plate. They may appear on plates with less than si characters.
Upon completion of this application, it should be submitted to the Texas Department of Transportation Division of Motor Vehicle Titles and Registration (PLP), Austin, Texas 7873-9001, together with th appropriate special license plate fee. If approved, the special license plates will be manufactured an mailed to your County Tax Assessor-Collector and you will be notified accordingly.
To obtain the special license plates, you must surrender your <u>current</u> license plates to the County Ta Assessor-Collector. The regular registration fee must be paid for the period for which the special licens plates are valid. If your vehicle is currently registred when the license plates are issued, your vehicle registration expiration date may need to be adjusted to correspond with the expiration of th special license plates. If necessary, additional fees will be collected or credit will be issued to make th adjustment.
Personalized License Plates may be transferred to another vehicle registered in the applicant's name. The transfer a plate to another vehicle, a corrected vehicle registration must be obtained through the count tax office.
PLEASE ALLOW SIX TO EIGHT WEEKS FOR NOTIFICATION OF APPROVAL.

An Application for Personalized License Plates should be submitted to the Division of Motor Vehicles in Austin with the fee of \$40.00.

Upon receipt of the application, the Department's records will be checked to determine if one of the applicant's selections is available.

In this example, the Department's records indicated that the applicant's 1st and 2nd selections had been issued to other persons; therefore, his 3rd choice, J BROWN, was approved.

PASSENGER JONES 12345678C	TEXAS EXCHANGE	RECEIPT FOR PLP AND SO PLATES	License Number
	Name and Addr	ess of Owner	JBROWN
THIS REGISTRATION WILL EXPIRE THE LAST DAY OF JLD UZDI LLD UZDI HAD UZDI HA	John Brown 123 Elm Si Blank,	reet	Zip Code 78757
	PLP or SO plates issued currently registered wit	to vehicle JZH880	DEC 90 Month/Year
NAME AND ADDRESS OF OWNER (IF ADDRESS IS INCOARECT PLEASE MARK OUT AND PRINT NEW ADDRESS AND ZIP CODE BELOW) JOHN BROWN	Vear79 Make Car Weight Empty 4400	No. Vehicle I	Inden 111421 No. 111421 dentification No.
JOHN BROWN	Carrying	Axles Capacity 6B69S9E	112325
BLANKA TEX 78757	Gross Weight	No. Months Number 58293	
BLANKA TEX 78757		LECTED TO ADJUST EXPIRATION DA	
TEXAS LICENSE RECEIPT & TITLE VERIFICATION STATE DEPARTMENT OF MIGHWAYS AND PUBLIC TRANSPORTATION THIS RECEIPT TO BE CARRIED IN ALL COMMERCIAL VEHICLES	Deputy Courr a.b. 2	55 Blank	Tax Assessor Collector Jones

The owner's license receipt does not have to be submitted with the application, but the license receipt and plates must be surrendered to the tax collector when the personalized plates are issued.

Since the vehicle is currently registered in the owner's name, a Texas Exchange Receipt, Form 42, must be prepared by the tax collector to transfer the personalized plates to the vehicle. The vehicle's registration expiration date must be adjusted to coincide with the expiration date assigned to the personalized plates.

### PERSONALIZED LICENSE PLATE INFORMATION

Personalized License Plates manufactured for Combination, Dealer, Truck (over one ton), Token Trailer, City Bus, Motor Bus, and Private Bus classifications will have a March 31st registration expiration date. All other classifications for Personalized License Plates will be assigned expiration dates on a staggered basis, one year from the month of application. If the application is approved, the applicant will be notified by the Division of Motor Vehicles when the requested personalized plates have been sent to the county tax collector's office.

**IMPORTANT!** Effective September 1, 1991, state law requires that <u>current</u> proof of financial responsibility be presented at the time of initial issuance, renewal, or transfer of motor vehicle registration. Personalized License Plates will not be processed unless such proof is presented at the time registration is obtained at the registrant's county tax office.

### To Issue a Vehicle Currently Registered in the Owner's Name

- The current regular license plates must be removed from the vehicle and be surrendered to the tax collector's office along with the corresponding license receipt.
- 2. The personalized plates should be given to the owner, and a Texas Exchange Receipt, Form 42, must be prepared to issue the personalized plates and adjust the registration expiration date of the currently registered vehicle to conform with the expiration date of the personalized plates. If the current registration expires before the expiration date of the personalized plates, it will be necessary to collect an additional fee to extend the registration expiration date. If the current registration expires after the expiration date of the personalized plates, the expiration date will be adjusted back and credit will be issued on the Form 42.

### To Transfer Personalized Plates to Another Vehicle Owned by the PLP Owner

- 1. The Personalized License Plates must be removed from the vehicle and a set of regular license plates issued by using a Replacement License Receipt, Form 16, and collecting the fee of \$5.30. This receipt should show the Personalized License Plate number as being replaced by a regular license number.
- 2. If the newly acquired vehicle displays current Texas license plates, a Texas Exchange Receipt, Form 42, must be prepared to transfer the personalized plates to the newly acquired vehicle and adjust the vehicle's registration expiration date. Next, a Form 31 must be prepared showing transfer of the license number to the vehicle. The current regular license plates displayed on the newly acquired vehicle and the corresponding license receipt must be surrendered to the tax collector's office.
- 3. If the newly acquired vehicle is unregistered (such as a new car), a Form 31 should be prepared in the applicant's name describing the newly acquired vehicle and showing the personalized plate number. Since the vehicle did not have any license plates on it, registration fees shall be collected for the period for which the personalized plates are valid; however, no regular license plates are to be issued since the personalized plates are to be used.

### To Replace Lost Personalized Plates

- 1. An application for replacement license plates, Form 60, should be prepared by the vehicle owner and submitted to his County Tax Assessor-Collector with the fee of \$5.30 so that he can obtain a set of regular replacement license plates and display them on his vehicle while he is waiting for his replacement personalized plates to arrive.
- 2. The remaining personalized plate (if any) on the vehicle should be surrendered to the tax collector's office when the regular replacement plates are applied for.
- 3. A letter requesting a replacement set of Personalized License Plates should be submitted to the Department in Austin. A copy of the Replacement License Receipt, Form 16, should accompany the letter. The plates will be manufactured at no charge and mailed to the applicant's County Tax Assessor-Collector.
- 4. When the replacement Personalized License Plates are received in the tax collector's office and when the owner calls for them, he should surrender the recently issued regular replacement license plates and be issued the Replacement Personalized License Plates on a no charge "Even Exchange" basis using a Texas Exchange Receipt, Form 42.

### NOTES

- 1. Personalized License Plates may not be transferred from one individual to another unless such transfer has been approved by the Department in Austin. (Some transfers are allowed when the ownership of the vehicle is transferred to another member of the family, such as when the vehicle was registered and titled in the parent's name because the child was a minor at that time or when it is desired to transfer from spouse to spouse in cases of divorce or death of either.) However, the \$40.00 statutory Personalized License Plate fee is required unless the transfer occurs in conjunction with the renewal of the personalized plates.
- 2. Regardless of the vehicle license number provided by the applicant on his Application for Personalized License Plates, such plates are not assigned to any particular vehicle until such time as they are issued by the tax collector's office. Therefore, if the applicant has changed his mind as to which vehicle he wishes to display the plates upon, their issuance may be made according to his wishes, provided the Personalized License Plates match the classification of vehicle involved. (Note: The registration classification is designated on all Personalized License Plates except those manufactured for passenger cars and trucks; consequently, Personalized License Plates for passenger cars and trucks are interchangeable, but those plates manufactured for other classifications may only be issued for vehicles of the same classification.)
- 3. The 71st Texas Legislature, Regular Session, 1989, amended the Registration Law, V.C.S. 6675a-5a, which allows persons issued Personalized License Plates to obtain new plates within their six-year issuance period for an extra fee of Fifty Dollars (\$50.00).
- 4. The procedures explained in this section may also be used to handle situations involving State Official, U. S. Congress, State Judge, and U. S. Judge License Plates, as well as other special category license plates identified in the following text.

# REGISTRATION PROCEDURE FOR PERSONALIZED LICENSE PLATES AND OTHER SPECIAL CATEGORY LICENSE PLATES

SET OF RECEIPTS SHOWING THE CORRECT WAY TO TRANSFER PERSONALIZED PLATES TO A VEHICLE THAT HAS BEEN CURRENTLY REGISTERED.

S AMPLE	1991	L2345678J
78 FORD	Y OF NOSTRATOR TE NOSTRATOR TE NOSTRATOR TE NOSTRATOR NOSTRAT	ERIFICATION

Vehicle registered in the name of Jim Lewis with license #BHW123.



Jim Lewis sells vehicle to Glen Adams. Since the Form 42 is the input document, it is necessary to transfer the personalized plates to the newly acquired vehicle prior to executing the Form 31. Glen Adams places his Personalized License Plates #ADAMS on this vehicle and surrenders license receipt and plates #BHW123 to the tax collector. A Form 42 is issued to Glen Adams showing that #BHW123 has been exchanged for #ADAMS and that the expiration date has been adjusted back from "June 91" to "March 91." Mr. Adams received credit for the 3-month period lost in the adjustment.

1. 081 5. [	590	123456 of current	78J	of	06 e paid- sued	91	Re	gistration fee paid- new plates issued	30. 15 Nam
6. OWNE Name, st. address, state, zip	city 230	en Adam 04 Arbo 1as, T	r Dr		00				Date of 31. 2N
7. Classifica 0 1		8. Tonnag		Empty w	-	10. Carryi capac		11. Gross weight	Date of
12. Year	13. Make		14. Body style,			15. Prev. license no.		32. SEL	
78	Ford		4Dr.			BHW123			
16. Vehicle Identification number				17. Odometer			18. Surrendered title no.		33
8H65	F1426	30		Exempt			83	576396	
19. Index n	umber	20. Diesel fee	21. Pena	21. Penalty 22. No. of mo			23. Total reg./Trans. fee		34. Sale
B273	441				12		2.50		
24. Tax Ass	essor-Collecto	or	_				25. T	itle appl. fee	37. T
Jone	s								
26. County			27. Cou	nty no.	28.0	eputy	29. Lo	cal Fees	
Blar	ık		2!	55		a b			
orm 31 (Re	0.011						-		-

This receipt shows transfer of ownership of the vehicle to Glenn Adams and the personalized plates #ADAMS is shown on the Form 31. A transfer fee of \$2.50 is collected for this receipt.

SET OF RECEIPTS SHOWING CORRECT WAY TO TRANSFER VEHICLE THAT WAS ORIGINALLY REGISTERED WITH PERSONALIZED LICENSE PLATES.



This receipt shows vehicle registered to Glen Adams with Personalized License Plates #ADAMS.

	and in case of the local division of the loc	and the second second second second	the second s	
Date of Replacement 081590		CEMENT E RECEIPT	EXPIRES Month Year LAST DAY OF → MAR 91	
Passenger			New Lic. Number BWW945	
New Validation Number				
12345678J			Number ADAMS	
Name and Local	Resident Address o	f Owner (Do N	Iot Use P.O. Box No.)	
Glen Ac	ams			
2204 44	bor Dr.	NICT		
	Dor Dr.		Zio Code	
Dallas		AND I SHOW		
City		Texas	75000	
Year 77 Make Che		Vehicle Identif	fication No.	
Style 2 Ur.	No. of Axles		_7N688441	
	Previous Lic. No.	N	lumber 79183112	
Weight 3500	Capacity in Tons	Penalty \$	STATUTORY FEE \$5.30	
Carrying Capacity	No. 12 Mos. 12	Diesel 11%	Total Fee \$ 1000	
	County 255	Deputy at		
Tax Assessor Jones Collector	5		County Blank	
ORIGINAL 1	This receipt to be ca	FHICLES NO.	2.	
	Form 16			

Glen Adams purchases a set of replacement plates #BWW945 to be placed on the vehicle before it is sold. A fee of \$5.30 must be collected for the replacement plates #BWW945. The personalized plates and receipt are kept by Glen Adams.

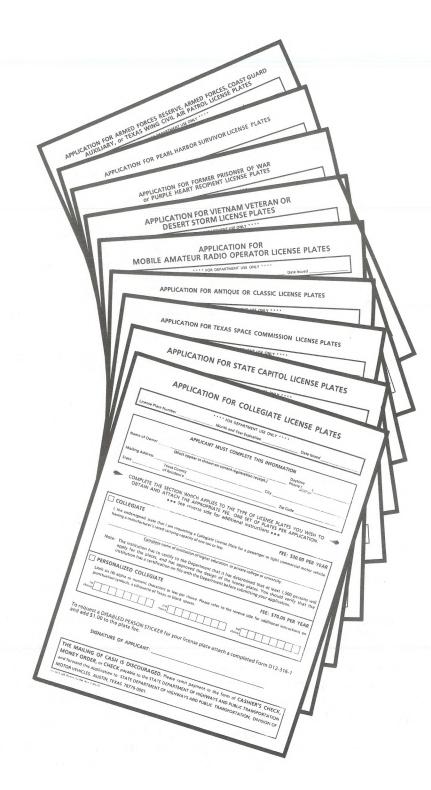
Source street addition approximately 2204 Ames Dallas, Tex, 75000	egistration fee paid- new plates issued 30.
Dallas, lex. 75000	31.
7. Classification 8. Tonnage 9. Empty weight 10. Carrying capacity 23.500	11. Gross weight Dat
77 Chev. 2Dr.	Prev. license no. 32. BWW945
1Q87L7N688441 Exempt 7	Surrendered title no. 9183112
A127651 12	Total reg./Trans. fee 34.
Jones	Title appl. fee 37.
26. County 27. County no. 28. Deputy 29 Blank 255 ab	Local Fees

Glen Adams sells vehicle to Harold Danner. A Form 31 is used to transfer license #BWW945 from Adams to Danner. The transfer fee of \$2.50 must be collected for this receipt.

When a person who was issued Personalized License Plates purchases another vehicle that is new or unregistered, the Form 31 is the only receipt used to execute the transfer. The receipt should be prepared showing the special license number, and the registration fee for the new car should be collected. In such instances, the 30\_reflectorization fee should be subtracted from the registration fee shown on the Rate Chart, since the reflectorization fee was collected for the plates when they were originally issued at the beginning of the registration year.

# SPECIAL LICENSE PLATES

**IMPORTANT!** Effective September 1, 1991, state law requires that <u>current</u> proof of financial responsibility be presented at the time of initial issuance, renewal, or transfer of motor vehicle registration. Special category license plates will not be processed unless such proof is presented at the time registration is obtained at the registrant's county tax office or through the Department.



APPLICATION FOR COLLEGIATE LICENSE PLATES	
AFFLICATION FOR COLLEGIATE LICENSE PLATES	
Conserve Plate Number Month and Year Expiration Date issued	
ense Plate Number Month and Tear Expiration Date issued	
APPLICANT MUST COMPLETE THIS INFORMATION	
of Owner Phone ()	
(Must appear as shown on current registration receipt.) Area Code	
g Address City Texas County of Residence Zio Code	
COMPLETE THE SECTION WHICH APPLIES TO THE TYPE OF LICENSE PLATES YOU WISH TO	
••• See reverse side for additional instructions •••	
COLLEGIATE FEE: \$30.00 PER YEAR the undersigned, state that I am requesting a Collegiate License Plate for a passenger or light commercial motor vehicle	
aving a manufacturer's rated carrying capacity of one ton or less.	
<u>Complete</u> name of institution of higher education, or private college or university. ote: The institution has to certify to the Department that it has determined that at least 1,500 persons will apply for the plates, and has approved the design of the license plates. You should verify that the institution has a certification of lie with the Department before submitting your application.	
PERSONALIZED COLLEGIATE FEE: \$70.00 PER YEAR	
Limit six (6) alpha or numeric characters or less per choice. Please refer to the reverse side for additional instructions on punctuation symbols, a silhouette of Texas, or blank spaces.	INCTRUCTIONS
Ded         Jed           delete         delete	INSTRUCTIONS
st a DISABLED PERSON STICKER for your license plate attach a completed Form D12-316-1 \$1.00 to the plate fee.	COLLEGIATE LICENSE PLATES – The Department may issue a license plate under this Section for a particular public or private institution of higher education when the institution has certifing to the Department that it has determined that at least 1,500 persons will apply for the plates.
SIGNATURE OF APPLICANT:	Each year, in addition to the \$30.00 Collegiate License Plate fee paid to this Department, yo must pay the regular vehicle registration fee at your local tax office when you obtain you license plates or your new validation sticker.
LING OF CASH IS DISCOURAGED. Please remit payment in the form of CASHIER'S CHECK, DRDER, or CHECK payable to the STATE DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION d this application to: STATE DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION, DIVISION OF HICLES, AUSTIN, TEXAS 78779-0001. 12 Mil Mer 31010	PERSONALIZED COLLEGIATE LICENSE PLATES INSTRUCTIONS – A Personalized Collegiate Licen Plate selection may consist of six (6) alpha or numeric characters or less. Choices should be show exactly as you wish them to appear on the license plate. Each square of a choice block may used to represent one (1) alpha or numeric character, punctuation symbol, or space. A licen number which has already been issued will not be approved. Choices which contain alterations
	erasures will <u>not</u> be considered. Punctuation symbols which may be used are periods, dashes, or blank spaces. Small lettu cannot be used. Selections with six (6) alpha or numeric characters are limited to two (2) space
	for punctuation symbols. Selections with five (5) alpha or numeric characters or less are provid with spaces for punctuation symbols, or one silhouette of Texas.
	Each year, in addition to the \$70.00 Personalized Collegiate License Plate fee paid to th Department, you must pay the regular vehicle registration fee at your local tax office whe you obtain your license plates or your new validation sticker.
	Upon completion of <i>this application</i> , it should be submitted to the State Department Highways and Public Transportation, Division of Motor Vehicles (PLP), Austin, Texas 78779-00 together with the <i>appropriate</i> special license plate fee. If approved, the special license plates to be manufactured and mailed to your County Tax Assessor-Collector; and you will be notif accordingly.
	To obtain the special license plates, you must surrender your <u>current</u> license plates to the Cour Tax Assessor-Collector. The regular registration fee must be paid for the period in which the special license plates are valid. If your vehicle is currently registered at the time the license plate are issued, your vehicle registration expiration date will be adjusted to correspond with the expiration of the special license plates. Additional fees will be collected or credit will be issued make this adjustment.
	Collegiate License Plates may be transferred to another vehicle registered in the applican name. To transfer a plate to another vehicle, a corrected vehicle registration must be obtain through the county tax office. The license plates may not be transferred to another owner.
	PLEASE ALLOW SIX TO EIGHT WEEKS FOR NOTIFICATION OF APPROVAL

**COLLEGIATE** License Plates will be issued with the name and insignia of institutions of higher education or private colleges or universities that can certify to the Department that at least 1,500 of the plates will be purchased. These are multi-year plates and may be issued at any time during the year when the application (Form D12-228) has been completed and returned to the Austin Headquarters Office with the appropriate fee. The procedure for issuing and reporting Collegiate License Plates is the same as the procedure for Personalized License Plates. The collegiate plates will cost \$30.00 in addition to the regular registration fee. Of that cost, \$25.00 will be deposited in a special scholarship fund for the school. The Personalized Collegiate License Plate fee is \$70.00 (\$30.00 plus \$40.00 personalized plate fee).

### STATE CAPITOL

SIGNATURE OF APPLICANT:	TON         Imar Brook [_]	APPLICANT MUST COMPLETE THIS INFORMATION         Dwner	
The d'our	In the How	Denter	
IMMA gene and sequence manufacturing interfactors and the comparison of		Ident appear as shown on current registration recipit)       Area Code         iddress       City	
Interacting         The Code           Interacting         The Code           CodeNECT THE SECTION WARCH APPLES TO THE TYPE OF LICENSE PLATES YOU WARCH TO CODENATION.         Interacting           Interacting         Section 2010 (Strates Plate Approximate Section 2010) (Strates Plate Section 2010) (Strates Plate Approximate Section 2010) (Strates P	SE PLATES YOU WISH TO INS FRA APPLICATION.  S • • • •  100 Opius 50:00 personalized plate fred paroprists plate free above  Instruction are plate for a passenger or light com parity of one time or first.  (I) alpha or numeric characters or les to insymbule, a sinbourite of Trans, or  Instruction are plate for a passenger or light com parity of one time or first.  Plate Capitol License Plate Section 2000 in addition to the regular registration fee prescribed by law.  PERSONALIZED STATE CAPITOL LICENSE PLATES  The State Capitol License Plate fee is 330.00 in addition to the regular registration fee prescribed by law.  PERSONALIZED STATE CAPITOL LICENSE PLATES INSTRUCTIONS - A Personalized State Capitol License Plate selection may consist of five (5) alpha or numeric characters or less to arrow or state or file considered.  PensonAutzer or inconverts characters or less Colices should License Plate selection may consist of the (5) alpha or numeric characters, price a characters and the to person for the considered.  PensonAutzer or ensures will price considered.  PensonAutzer oread will be considered to constate willd t	Tetas County       Zip Code         of Residence       Zip Code         COMPLETE THE SECTION WHICH APPLIES TO THE TYPE OF LICENSE PLATES YOU WISH TO OBTAIN AND ATTACH THE APPROPRIATE FEE. ONE SET OF PLATES SPER APPLICATION.         e+• See reverse side for additional instructions. +•••         fol       fee store         icol (Personalized)       fee: \$70:00 (\$30:00 plus \$40:00 personalized plate fee)         recall motor vehicle having a manufacture's rated carrying capacity of one toon reles.       Store reverse side for additional instructions on punctuation symbols, a silbouette of Texas, or space.	
OBTACH THE APPROPRIATE FEE. ONE SET OF PLATES PER APPLICATION.         ************************************	INFS PER APPLICATION. S. ***  It 00 plus 580 00 personalized plate fee) sproprinte plate fee above.  IN STRUCTIONS  IN STRUCTIONS  STATE CAPITOL LICENSE PLATES  The State Capitol License Plate fee is \$30.00 in addition to the regular registration fee prescribed by law. PERSONALIZED STATE CAPITOL LICENSE PLATES  The State Capitol License Plate fee is \$30.00 in addition to the regular registration fee prescribed by law. PERSONALIZED STATE CAPITOL LICENSE PLATES  The State Capitol License Plate fee is \$30.00 in addition to the regular registration fee prescribed by law. PERSONALIZED STATE CAPITOL LICENSE PLATES INSTRUCTIONS – A Personalized State Capitol License Plate selection may consist of five (5) alpha or numeric characters or less. Choices should be shown eaacily as you with them to appear on the license plate. Each square of a choice buic intervent of HIGHWAYS AND PARTMENT OF HI	OBTAIN AND ATTACH THE APROPRIATE FEE. ONE SET OF PLATES PER APPLICATION.         e+* See reverse side for additional instructions. ***         fol	
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through the county tax office. The license plates may not be transferred to another own	PLEASE ALLOW SIX TO EIGHT WEEKS FOR NOTIFICATION OF APPROVAL.		through the county tax office. The license plates may not be transferred to another owner.
PLEASE ALLOW SIX TO EIGHT WEEKS FOR NOTIFICATION OF APPR			PLEASE ALLOW SIX TO EIGHT WEEKS FOR NOTIFICATION OF APPROVAL.

STATE CAPITOL License Plates may be issued to an owner of passenger or light commercial vehicles. These are multi-year plates and may be issued at any time during the year when the application (Form D12-229) has been completed and returned to the Headquarters Office accompanied by the appropriate fee. There is no limit to the number of plates that may be issued to an applicant. The procedure for issuing and reporting State Capitol License Plates is the same as the procedure for Personalized License Plates. The State Capitol License Plates will cost \$30.00 in addition to the regular registration fee. The Personalized State Capitol License Plate fee is \$70.00 (\$30.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law.

### TEXAS SPACE COMMISSION



TEXAS SPACE COMMISSION License Plates may be issued to an owner of passenger or light commercial vehicles. These are multi-year plates and may be issued at any time during the year when the application (Form D12-417) has been completed and returned to the Austin Headquarters Office accompanied by the appropriate fee. There is no limit to the number of plates that may be issued to an applicant. The procedure for issuing and reporting Texas Space Commission License Plates is the same as the procedure for Personalized License Plates. The Texas Space Commission License Plates cost \$30.00 in addition to the regular registration fee. The Personalized Texas Space Commission License Plate fee is \$70.00 (\$30.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law.

### ANTIQUE AUTO, TRUCK AND MOTORCYCLE CLASSIC AUTO AND TRUCK

APPLICATION FOR ANTIQUE OR CLASSIC LICENSE PLATES	INSTRUCTIONS
···· FOR DEPARTMENT USE ONLY ····	ANTIQUE LICENSE PLATES
Dplicant's Approved         D.M.V. Issued           alte Number	The fee for Antique License Plates is based on a five (5) year registration period. The fees are prorated on a year basis. The fees are payable to the local county tax office at the time you obtain your Antique License Plates.
ee Paid S Approved by D.M.V.:	
APPLICANT MUST COMPLETE THIS INFORMATION	Qualifications for Antique License Plates are as follows: (a) Owner of a passenger car, truck, or motorcycle which becomes twenty-five (25) or more years old and is used exclusively exhibits, club activities, parades, and other functions of public interest and in no case for regular transportation, and
ame of Owner Daytime Phone ()	(arry no advertising. (b) Applicant that have license plates which are the same year as the antique vehicle may use those plates in lieu of Antit Ucense Plates issued by this Oppartment. The applicant must have the license plates examined at one of the DMV Regic Offices when submitting the application. The license plates must be the same year as the year model of the antique vehicle in good readable condition, and have the overect color scheme.
ar of Vehicle Make of Vehicle Vehicle Identification Number dy Style Current Texas License No Mfg. Rated Carrying Capacity (1 Ton or Less Truck)	CLASSIC LICENSE PLATES
and the second not mig. need carrying capacity (110h or Less (Fuck)	
COMPLETE THE SECTION WHICH APPLIES TO THE TYPE OF LICENSE PLATES YOU WISH TO	The Classic License Plate fee is \$15.00 in addition to the regular registration fee prescribed by law.
OBTAIN AND ATTACH THE APPROPRIATE FEE. ONE SET OF PLATES PER APPLICATION.	Qualifications for Classic License Plates are as follows: (a) Owner of a passenger car or light commercial motor vehicle having a manufacturer's rated carrying capacity of one tor less and is surent/five (25) or more vears all of the start of the sta
ntique Truck. Note: Registration file paid at the county of residence when plates are issued.  assic Auto Fee: \$15.00 (15.00 plus \$40.00 pernonalized plate fee)  assic Auto Fee: \$15.00 (15.00 plus \$40.00 pernonalized plate fee)  assic Truck. Fee: \$15.00 (15.00 plus \$40.00 pernonalized plate fee)  assic Truck.	(b) Applicants that have license plates which are the same year as the dasic vehicle may use those plates in lieu of Cla License Plates issued by this Department. The applicant must have the license plates examined at one of the DMV Regic Offices when submitting the application. The license plates must be the same year as the year model of the classic vehi be in good readable condition, and have the correct color scheme.
	PERSONALIZED CLASSIC LICENSE PLATES INSTRUCTIONS
the undersigned, state that I am the owner of the above described vehicle which is (25) or more years old and it is a collector's em and will be used solely for exhibition, club activities, parades and other functions of public interest, and in no case for	The Personalized Classic License Plate fee is \$55.00 (\$15.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law.
gular transportation, and will carry no advertising. I further state that if the vehicle described ceases to be my property or is nked, destroyed, or ceases to exist, the registration receipt and plates will be returned to this Department for cancellation.	INSTRUCTIONS FOR SELECTING YOUR PERSONALIZED CLASSIC LICENSE PLATE NUMBER
CLASSIC AUTO	A Personalized License Plate selection may consist of six (6) alpha or numeric characters or loss. Choices should be shown ease as you with them to appear on the license plate. Each squares of a choice black may be used to represent one (1) alpha or num character, punctuation symbol, or space. A license number which has already been issued will not be approved. Choices will contain alteractions or exaruse will not be considered.
The undersigned, tate that I am the owner of the above distribution is (23) or more years old, and it is a passenger in the undersigned, tate that I am the owner of the above distribution is (23) or more years old, and it is a passenger while described cases to be my property or is junctured it and any application year, the registration while described cases to be my property or is junctured and any application of the registration the described cases to be my property or is junctured and any application of the registration the described cases to be my property or is junctured and any application of the property or is junctured and its parameter for cancellation.	Communitation sensitive defaulties within the Considered. Pancturation symbolic which may be used are periods, dashes, or blank spaces, small letters cannot be used. Selections with six alpha or numeric characters are limited to two (2) spaces for punctuation symbols. Selections with live (5) alpha or num characters or less are provided with spaces for punctuation symbols, or on allowate of Texas.
LASSIC AUTO OR CLASSIC TRUCK PERSONALIZED LICENSE PLATE SELECTION - Limit six (6) alpha or numeric character or iters per tholice. Please refer to the reverse side for additional instructions on punctuation symbolit, a sithouette of Tesas, or blank space.	Upon completion of Mb application, it should be submitted to the State Department of Highways and Public Transportati Division of Moton Vehicles (PUP), Austin, Teas 37579.0001, together with the appropriate special licence plate for a paper the special licence should be applied to the special one of the Austral Collection; and you will be not accordingly.
Is 200 Jod decr	To obtain the special license plates, you must surrender your current license plates to the County Tax Assessor-Collector. regular registration fee must be paid for the period in which the special license plates are valid. If your vehicle is curren registreed at the time the license plates are issuer, your vehicle existration expiration date will be adjusted to correspond by
SIGNATURE OF APPLICANT:	the expiration of the special license plates. Additional fees will be collected or credit will be issued to make this adjustment.
E MAILING OF CASH IS DISCOURAGED. Please renit payment in the form of CASHIER'S CHECK, MONEY ORDER, or CHECK able to the STATE DEPARTMENT OF HIGHWAYS AND PULLUE TRANSPORTATION and forward the application to: STATE DEPARTMENT OF HIWAYS AND PUBLIC TRANSPORTATION, DURING ON A HOTOR VIEWEGS, SAVITY, TURAS 797-6001.	NOTE: If the vehicle described cases to be the applicant's property or is junked, destroyed, or cases to east, the registrat receipt and plates multi-be returned to the State Department of Highways and Public Transportation, etch and Lakson A Austin, Teasa 78779-0001, for cancellation. You may request a refund on the unexpired portion of the registration fee at county ita office or this Department.
111-11-11-11-11-11-11-11-11-11-11-11-11	Form D12-54 (Bets) (Rev 12-83)

ANTIQUE License Plates may be approved for passenger cars, trucks, and motorcycles using an application Form D12-54. Antique vehicle owners who wish to use Department approved license plates that were originally issued the same year as the year model of the vehicle shall be issued a tab with an "Antique" validation sticker. Personalized License Plates are not available for the antique category.

CLASSIC License Plates will be issued to an owner of passenger or light commercial vehicles that are 25 or more years old. The legislation also provides approval for the use of license plates that were issued by this Department in the same year as the model year of the vehicle. Classic License Plates will be multi-year plates that may be issued by the Headquarters Office any time during the year upon receipt of the revised application (Form D12-54) and the appropriate fee. Accepted license plates which are the same year as the classic vehicle will be issued a window validation sticker which will be renewed each year. The procedure for issuing and reporting Classic License Plates is the same as the procedure for Personalized License Plates. The fee is \$15.00 in addition to the motor vehicle registration fee with no restrictions for operation. The Personalized Classic Auto or Classic Truck License Plate fee is \$55.00 (\$15.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law.

#### AMATEUR RADIO

APPLICATION FOR MOBILE AMATEUR RADIO OPERATOR LICENSE PLATES	
cense Plate Number Month and Year Expiration Date issued	
APPLICANT MUST COMPLETE THIS INFORMATION ame of Owner Phone	
alling Address City	
REPLACEMENT PLATES: Original Mobile Amateur Radio Operator License Plates are lost, stolen, or mutilated. eeee SEE REVERSE SIDE FOR ADDITIONAL INSTRUCTIONS eee	
The fee for MOBILE AMATEUR RADIO OPERATOR License Plates is a \$2.00 application fee. ualifications for the MOBILE AMATEUR RADIO OPERATOR License Plates are as follows: (a) Must be a Texas resident.	INSTRUCTIONS
(b) Submit a copy of the unrevoked and unexpired Official Mobile Amateur Radio Licence issued by the Federal Communication Commission for the purpose of operating Mobile Amateur Radio Equipment. (c) Must required voperate radio equipment that is both a receiving and transmitting agis in the vehicle described above.	MOBILE AMATEUR RADIO OPERATOR LICENSE PLATES
<ul> <li>(d) The applicant's vehicle must be a passenger or light commercial motor vehicle having a manufacturer's rated carrying capacity not exceeding 2,000 pounds.</li> <li>(e) The applicant may register more than one passenger or light commercial motor vehicle titled in the applicant's name, that is equipoed with mobile manteur radio equipment. The items plates will be issued with the same official</li> </ul>	The Mobile Amateur Radio Operator License Plate fee is \$2.00 for the first year registration and \$1.00 for each annual registration thereafter in addition to the regula registration fee prescribed by law.
amateur call letters to each vehicle registered by the same owner.  SIGNATURE OF OWNER:	Upon completion of <i>this application</i> , it should be submitted with the \$2.00 application f and accompanied by a copy of official documentation from the Federal Communicati Commission containing qualifications for these license plates to the State Department Highways and Public Transportation, Division of Motor Vehicles (PLP), Austin, Texas 7877 0001. If approved, the special license plates will be manufactured and mailed to yo County Tax Assessor-Collector; and you will be notified accordingly.
GAYWAYS AND PUBLIC TRANSPORTATION, DIVISION OF MOTOR VEHICLES, AUSTIN, TEXAS 78779-0001. s SI (Front) (Rev. 12-89)	To obtain the Mobile Amateur Radio Operator License Plates, you must surrender yo current license plates to the County Tax Assessor-Collector. The regular registration f must be paid for the period in which the special license plates are valid. If your vehicle currently registered at the time the license plates are issued, your vehicle registrative expiration date will be adjusted to correspond with the expiration of the special licen plates. Additional fees will be collected or credit will be sured to make this adjustment.
	Mobile Amateur Radio Operator License Plates may be transferred to another vehic registered in the applicant's name. To transfer a plate to another vehicle, a <u>correct</u> vehicle registration must be obtained through the county tax office. The license plates m not be transferred to another owner.
	To obtain replacement Mobile Amateur Radio Operator License Plates that are lost, stole or damaged, the owner must surrender any remaining Amateur Radio License Plate(s) a secure replacement license plates through the county tax office. The owner may th submit a written request, a properly executed Form 60 or Form 53 along with a copy of t Replacement License Receipt, Form 16, to the Department. If approved, the Amateur Rad License Plates will be manufactured and mailed to your County Tax Assessor-Collect Upon notification the owner should surrender the regular replacement plates in exchan for the replacement Amateur Radio License Plates.
	*

AMATEUR RADIO License Plates may be issued to more than one passenger or light commercial vehicle titled in the applicant's name that is equipped with mobile amateur radio equipment. The license plates will be issued with the same official amateur call letters to each vehicle registered by the same owner. Proof of eligibility is required with the application (Form 53); and the owner must identify whether the application is for new, additional, or replacement plates. The fee is \$2.00 for the first year of registration and \$1.00 for each annual registration thereafter in addition to the regular registration fee.

#### DESERT STORM / VIETNAM VETERAN

APPLICATION FOR VIETNAM VETERAN OR DESERT STORM LICENSE PLATES	REQUIREMENTS AND INSTRUCTIONS
····· FOR DEPARTMENT USE ONLY ·····	GENERAL REQUIREMENTS
icense Plate Number Month/Year of Expiration Date Issued	Texas title and registration must be in the applicant's name before this application can
EASE READ INSTRUCTIONS ON THE REVERSE SIDE <i>BEFORE</i> COMPLETING THIS FORM. COMPLETE ONLY 45 SECTION WHICH APPLIES TO THE TYPE OF LICENSE PLATES YOU WISH TO OBTAIN, LIMIT ONE SET OF ATES PER APPLICATION.	approved. Joint ownership between applicant and spouse is permissible. If the vehicle is lease a copy of the lease agreement must be submitted with this application.
A LES PER APPLICATION.	In addition to the application fee paid to this Department, the applicant must also pay t regular vehicle registration fee at the local county tax office to obtain the license plates or ne validation sticker.
Name of Owner(Mait uppear as ublive on surrent registration recreat)	Only one set of plates may be obtained for either a passenger car or light commercial vehichaving a manufacturer's rated carrying capacity of one ton or less.
Aailing Address City	The vehicle must be used for the applicant's personal use only.
tate Zip Code Texas County of Residence	
iocial Security Number Daytime Phone ()	
Xvar cose           Venicle           Vehicle           Vehicle           D#	VIETNAM VETERAN APPLICATION FEE: \$10.00 PER YEA
	The applicant must submit the following documentation with this application:
wrrent Texas Licenze Plate Mig. Rated Carrying Capacity (Truck, one ton or less)	<ul> <li>(a) proof that the applicant served in a branch of the U.S. Armed Forces after August 4, 196 and before May 8, 1975, and</li> </ul>
VIETNAM VETERAN APPLICATION FEE: \$10.00 PER YEAR	(b) proof that the applicant is an active member of the U.S. Armed Forces or an honoral discharged veteran of the armed forces.
PERSONALIZED LICENSE PLATES APPLICATION FEE: \$50.00 PER YEAR Please read the instructions on the reverse side <u>before</u> completing your choices.	
1ia 2nd 3d dhoice	DESERT STORM APPLICATION FEE: \$10.00 PER YEA
	The applicant must submit the following documentation with this application:
DESERT STORM     APPLICATION FEE: \$10.00 PER YEAR       PERSONALIZED LICENSE PLATES     APPLICATION FEE: \$50.00 PER YEAR	(a) proof that the applicant served in a branch of the U.S. Armed Forces or a reserve apponent of the U.S. Armed Forces <u>deployed</u> to the Middle East and there <u>participat</u> in Operation Desert Shield or Desert Storm, and
Please read the instructions on the reverse side <u>leftore</u> completing your choices.	(b) proof that the applicant is an active member of the U.S. Armed Forces or an honoral discharged veteran of the armed forces.
SIGNATURE OF APPLICANT:	PERSONALIZED LICENSE PLATES APPLICATION FEE: \$50.00 PER YE
THE MAILING OF CASH IS DISCOURAGED. Please remit payment in the form of CASHIER'S CHECK, MONEY ORDER, or CHECK payable to the TEXAS DEPARTMENT OF TRANSPORTATION. Forward application, ite, and required documentation to: TEXAS DEPARTMENT OF TRANSPORTATION, DIVISION OF MOTOR VEHICLE TITLES AND REGISTRATION, AUSINE TRANSPORTATION.	Personalized license plate choices may consist of six (6) letters and/or numbers or less providi the choice has not already been issued and can be approved. Choices should be shown exac as you wish them to appear on the license plates. Choices with alterations or erasures will n be considered. Each square of a choice block may be used to represent one (1) charact
VARNING: V.A.T.S., ARTICLE 6687-1, PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED STATEMENT OR PPLICATION IS A THIRD DEGREE FELONY.	purctuation space), or space. Punctuation symbols which may be used in the periods and dash punctuation symbol, or space. Punctuation symbols which may be used are periods and dash Small letters cannot be used. Choices with six (6) characters are limited to two (2) symbol spaces. Choices with five (5) characters or less may have symbols/spaces or a silhouette of Tex
orm D12-418	Form D12.418

DESERT STORM License Plates are available to active or honorably discharged veterans who served in a branch of the Armed Forces of the United States, were deployed to the Middle East, and there participated in Operation Desert Shield or Desert Storm. These are multi-year license plates that may be issued by the Austin Headquarters Office at any time during the year upon receipt of the proper application (Form D12-418), proof that the person is eligible, and the appropriate fee for the plates. The Desert Storm License Plate fee is \$10.00 in addition to the regular registration fee. The procedure for issuing and reporting such plates is the same as the procedure for Personalized License Plates. The Personalized Desert Storm License Plate fee is \$50.00 (\$10.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law.

VIETNAM VETERAN License Plates may be issued to active or honorably discharged members that served in a branch of the Armed Forces of the United States after August 4, 1964 and before May 8, 1975. Qualified registrants must show proof of eligibility. The fee for Vietnam Veteran License Plates is \$10.00 in addition to the regular registration fee. The Personalized Armed Forces License Plate fee is \$50.00 (\$10.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law. The procedure for issuing and reporting such plates is the same as the procedure for Personalized License Plates. These are multi-year license plates that may be issued by the Austin Headquarters Office at any time during the year upon receipt of proper application (Form D12-418), proof of eligibility, and the \$10.00 application fee.

#### PRISONER OF WAR / PURPLE HEART

	**** FOR DEPARTMENT	USE ONLY ****
icense Plate Number	Month and Year Expirati	
LEASE READ INSTRUCTION HE SECTION WHICH APPLIE LATES PER APPLICATION.	S ON THE REVERSE SIDE BEF S TO THE TYPE OF LICENSE	ORE COMPLETING THIS FORM. COMPLETE ONLY PLATES YOU WISH TO OBTAIN, LIMIT ONE SET OF
	APPLICANT MUST COMPLETI	THIS INFORMATION
lame of Owner	(Must appear as shown o	n current registration receipt)
Mailing Address		City
itate Zip Code	Texas County of	Residence
ocial Security Number	Daytime	Phone ()
		Makida
	Body Style	
Current Texas License Plate	Mfg. Rated Carrying Ca	apacity (Truck, one ton or less)
FORMER PRISONER OF	WAR	APPLICATION FEE: \$3.00 PER YEAR
SURVIVING SPOUSE		APPLICATION FEE: \$3.00 PER YEAR
PURPLE HEART RECIPIEN	т	APPLICATION FEE: \$3.00 PER YEAR
SURVIVING SPOUSE		APPLICATION FEE: \$3.00 PER YEAR
PERSONALIZED PURPLE	HEART	APPLICATION FEE: \$43.00 PER YEAR
Applications are accepted from N completing your choices. NOTE: N	larch 1st through September 30th lot available as Prisoner of War pla	only. Please read the instructions on the reverse side <u>before</u> tes.
1st choice	2nd choice	Ird choice
SIGNATURE OF	APPLICANT:	
THE MAILING OF CASH IS ORDER, or CHECK payable to th	DISCOURAGED. Please remit ( TEXAS DEPARTMENT OF TRANSP	Dayment in the form of CASHIER'S CHECK, MONEY ORTATION.
IT'S THE LAWI V.A.T.S., AR RESPONSIBILITY SUCH AS A APPLICATION.	TICLE 6675a-2a PROVIDES THE LIABILITY INSURANCE CARE	AT A COPY OF CURRENT PROOF OF FINANCIAL D, POLICY, ETC., MUST BE SUBMITTED WITH THIS
Forward application, fee, and pr	oof of financial responsibility to: ISTRATION, AUSTIN, TEXAS 78779	TEXAS DEPARTMENT OF TRANSPORTATION, DIVISION OF 0001.
WARNING: V.A.T.S., ARTIC		FALSIFYING INFORMATION ON ANY REQUIRED
orm D12-420 Rev. 12-91		

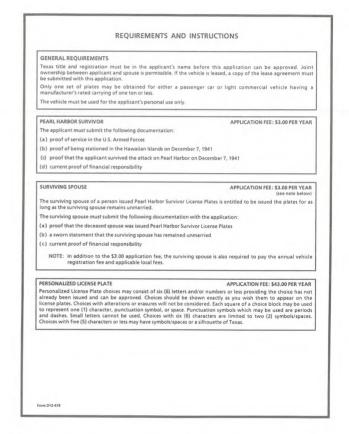


**PRISONER OF WAR** License Plates may be issued to former prisoners of war to persons captured and incarcerated by an enemy of the United States during a period of conflict. The POW application (Form D12-420) and \$3.00 is submitted directly to the Department with a completed application Form D12-420. Personalized License Plates are <u>not</u> available for the POW category.

**PURPLE HEART** License Plates will be issued to applicants awarded the Purple Heart that are still on active duty or have received an honorable discharge. These are multi-year plates and may be issued at any time during the year when the application (Form D12-420) has been completed and returned to the Headquarters Office accompanied by proof of the applicant's eligibility and the appropriate fee. The statutory fee is \$3.00 which is paid directly to the Department. The Personalized Purple Heart Recipient License Plate fee is \$43.00 (\$3.00 plus \$40.00 personalized plate fee). The surviving spouse of a deceased person who was awarded a Purple Heart is entitled to register his/her vehicle with Purple Heart Recipient License Plates for as long as the surviving spouse remains unmarried, even if the deceased person was not issued the special license plates.

#### PEARL HARBOR SURVIVOR

	**** FOR DEPARTMENT USE ONLY	
cense Plate Number	Month and Year Expiration	Date issued
EASE READ INSTRUCTION IE SECTION WHICH APPLI ATES PER APPLICATION.	IS ON THE REVERSE SIDE BEFORE CC ES TO THE TYPE OF LICENSE PLATES	MPLETING THIS FORM. COMPLETE ONLY YOU WISH TO OBTAIN, LIMIT ONE SET OF
	APPLICANT MUST COMPLETE THIS IN	FORMATION
lame of Owner	(Must appear as shown on current regr	tation w/aufl .
failing Address		City
tata Zin Coda	Texas County of Residence	
	Daytime Phone {	
ear of Make of Vehicle	Body Style ID #	
urrent Texas License Plate	Mfg. Rated Carrying Capacity (T	ruck, one ton or less)
PERSONALIZED Applications are accepted f	rom March 1st through September 30th only ices.	APPLICATION FEE: \$43.00 PER YEAR Please read the instructions on the reverse side
1st choice	2nd choice	Jrd choice
SIGNATURE O	F APPLICANT:	
DRDER, or CHECK payable to T'S THE LAWI V.A.T.S., A RESPONSIBILITY SUCH AS APPLICATION. Forward application, fee, and p	the TEXAS DEPARTMENT OF TRANSPORTATIO RTICLE 6675a-2a PROVIDES THAT A C A LIABILITY INSURANCE CARD, POLIC	n the form of a CASHIER'S CHECK, MONEY N OPY OF CURRENT PROOF OF FINANCIAL Y, ETC., MUST BE SUBMITTED WITH THIS REPARTMENT OF TRANSPORTATION, DIVISION OF
WARNING: V.A.T.S., ART		YING INFORMATION ON ANY REQUIRED



**PEARL HARBOR** License Plates will be issued to the survivors of the attack on Pearl Harbor that served the Armed Forces of the United States stationed in the Hawaiian Islands on December 7, 1941, and was not discharged from the armed forces under conditions less than honorable. These are multi-year plates and may be issued at any time during the year when the revised application (Form D12-419) has been completed and returned to the Headquarters Office accompanied by proof of the applicant's eligibility and the appropriate fee. The statutory fee is \$3.00 which is paid directly to the Department. The Personalized Pearl Harbor Survivor License Plate fee is \$43.00 (\$3.00 plus \$40.00 personalized plate fee). The surviving spouse of a deceased person who was issued such plates is entitled to continue to register his/her vehicle for as long as the surviving spouse remains unmarried.

# NOTE: The surviving spouse is not exempt from the regular vehicle registration fee prescribed by law.

# ARMED FORCES RESERVE, ARMED FORCES, TEXAS WING CIVIL AIR PATROL, COAST GUARD AUXILIARY

		· · · · FOR DEPARTM	ENT USE ONLY ****		
License Plate Numb			iration	Date Issued	
LEASE READ INS	TRUCTIONS ON THE F D THE TYPE OF LICEN	REVERSE SIDE BEFOR	E COMPLETING THIS	FORM. COMPLETE ONLY TO ONE SET OF PLATES PER API	IE SECTIO
	APPLIC	ANT MUST COMP	LETE THIS INFORM	ATION	
Name of Owner		(Must second as a	on correct resistration recen	4)	
Mailing Address			City		
	Zip Code				
Vehicle	Vehicle	Body Style	ID #		
Current Texas Licer	nse Plate	Mfg. Rated Carryin	ng Capacity (Truck, one	ton or less)	
COAST GU	Navy SPOUSE (Check On Navy ARD AUXILIARY NG CIVIL AIR PATF LICENSE PLATES structions on the rever	Air Force	Marines	APPLICATION FEE: \$10.00	PER YEAR
and the second					
	SIGNATURE	OF APPLICANT			
ORDER, or CHE Forward applie DIVISION OF M WARNING:	CK payable to the T tation fee, and rec OTOR VEHICLE TIT	exas Department uired documentat ES AND REGISTRA 687-1, PROVIDES 1	of Transportation. tion to: TEXAS DEI TION, AUSTIN, TEX THAT FALSIFYING I	NFORMATION ON ANY	RTATION

REQUIREMENTS AND	initiation of the second s
GENERAL REQUIREMENTS	
Texas title and registration must be in the applicant's name befo between applicant and spouse is permissible. If the vehicle is leas application.	
In addition to the application fee, if any, paid to this department, app local county tax office to obtain the license plates or new validation stic	
One (1) set of plates may be approved for either a passenger car or carrying of one ton or less, except Armed Forces Reserve which may be	light commercial vehicle having a manufacturer's rated ssued an unlimited number of plates.
The vehicle must be used for the applicant's personal use only.	
ARMED FORCES RESERVE	APPLICATION FEE: NONE
The applicant must submit the following documentation with this appli	cation:
(a) proof the applicant is an active member of a reserve component of	the U.S. Armed Forces or
(b) proof the applicant is retired with 20 years or more of satisfactory s	ervice from a reserve component of the U.S. Armed Forces
ARMED FORCES	APPLICATION FEE: \$10.00 PER YEAR
The applicant must submit the following documentation with this appli	cation:
(a) proof the applicant is an active or retired member of the U.S. Arme	d Forces or
(b) proof the applicant is an honorably discharged veteran of the U.S.	Armed Forces
SURVIVING SPOUSE OF ARMED FORCES MEMBER	APPLICATION FEE: \$10.00 PER YEAR
The surviving spouse of an individual killed in action while serving in t long as the surviving spouse remains unmarried.	he U.S. Armed Forces is entitled to be issued plates for as
The surviving spouse must submit the following documentation with the	is application:
(a) proof that the deceased spouse was killed in action while serving in	
(b) a sworn statement that the surviving spouse has remained unmarri	
COAST GUARD AUXILIARY	APPLICATION FEE: \$10.00 PER YEAR
The applicant must submit proof that the applicant is a member of the	J.S. Coast Guard Auxiliary.
TEXAS WING CIVIL AIR PATROL	APPLICATION FEE: \$10.00 PER YEAR
The applicant must submit proof that the applicant is a member of the	J.S. Air Force Auxiliary, Civil Air Patrol.
PERSONALIZED (Except Armed Forces Reserve)	APPLICATION FEE: \$50.00 PER YEAR
Each year, in addition to the \$50.00 Personalized License Plate fee, local tax office when you obtain your license plate or validation stick	
PERSONALIZED LICENSE PLATE SELECTION – May consist of six (6) alpha or nume them to appear on the license plate. Each square of a choice block may be us symbol, or space. A license number which has already been issued will not be ap considered.	d to represent one (1) alpha or numeric character, punctuation
Punctuation symbols which may be used are periods, dashes, or blank space numeric characters are limited to two (2) spaces for punctuation symbols. Select with spaces for punctuation symbols, or one silhouette of Texas.	s. Small letters cannot be used. Selections with six (6) alpha or ions with five (5) alpha or numeric characters or less are provided
Jpon completion of this application, it should be submitted with the application f J.S. Government containing qualifications for these license plates to the Texas De legistration.	ee and accompanied by a copy of official documentation from the partment of Transportation, Division of Motor Vehicle Titles and

**ARMED FORCES RESERVE** License Plates will be issued for those passenger and light commercial vehicles that are owned by members of a reserve component of the United States Armed Forces. The procedure for issuing Armed Forces Reserve License Plates is the same as the procedure for Texas Guard License Plates. The registration year for such plates extends from July 1st through June 30th of the succeeding year. The fee for Armed Forces Reserve License Plates is the regular registration fee which is paid directly to the Department. Personalized License Plates are not available for the armed forces reserve category. On any new vehicles, the completed application (Form D12-227) should be placed on the front of the title application and forwarded to the Department.

ARMED FORCES License Plates will be issued to active or retired members of a branch of the Armed Forces of the United States and will display the appropriate service branch; that is, U. S. Army, U. S. Navy, U. S. Air Force, U. S. Marine Corps and U. S. Coast Guard. The surviving spouse of an individual killed in action while serving in a branch of the armed forces is eligible for these plates as long as the spouse remains unmarried. The Armed Forces License Plates will cost \$10.00 in addition to the regular registration fee. The Personalized Armed Forces License Plate fee is \$50.00 (\$10.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law. The procedure for issuing and reporting such plates is the same as the procedure for Personalized License Plates. These are multi-year license plates that may be issued by the Headquarters Office at any time during the year upon receipt of proper application (Form D12-227), proof that the person is eligible, and the appropriate fee for the plates.

TEXAS WING CIVIL AIR PATROL License Plates will be issued to members of the United States Air Force Auxiliary, Civil Air Patrol. These are multi-year license plates that may be issued by the Headquarters Office at any time during the year upon receipt of proper application (Form D12-227), proof that the person is eligible, and the appropriate fee for the plates. The Texas Wing Civil Air Patrol License Plates will cost \$10.00 in addition to the regular registration fee. The Personalized Texas Wing Civil Air Patrol License Plate fee is \$50.00 (\$10.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law.

NOTE: The Texas Wing Civil Air Patrol License Plates are not to be confused with the current Exempt License Plates issued to the Civil Air Patrol, Texas Wing, on a Form 62-CAP, as these exempt plates are displayed on vehicles owned by that organization and operated exclusively by a member as an emergency services vehicle.

**COAST GUARD AUXILIARY** License Plates will be issued to members of the United States Coast Guard Auxiliary. The Coast Guard Auxiliary License Plates will cost \$10.00 in addition to the regular registration fee. The Personalized Coast Guard Auxiliary License Plate fee is \$50.00 (\$10.00 plus \$40.00 personalized plate fee) in addition to the regular registration fee prescribed by law. The procedure for issuing and reporting such plates is the same as the procedure for Personalized License Plates. These are multi-year license plates that may be issued by the Headquarters Office at any time during the year upon receipt of proper application (Form D12-227), proof that the person is eligible, and the appropriate fee for the plates.

# DISABLED VETERAN

	STATE DEPARTMENT AND PUBLIC TRANS APPLICATION DISABLED VETERAN	FOR	res	
INT OR TYPE	APPLICATION		THIS BLOCK FOR	
Name of Owner	TO BE COMPLETED BY APPLICANT DEPARTMENTAL Claim File Number USE ONLY			
Mailing Address		Social Security No.	License Number	
City and State	County Zip Co	ode Day Time Telephone	Date issued	
	Vehicle Des	cription		
Year	Make	Motor or Vehicle Ide	entification Number	
Body Style	Current Texas License Plate	Empty Weight	Passenger	
ederal Governmen east 40% due to am	ned, state that I am a resident of the t as a result of a service-connected o putation of a lower extremity. HORIZE THE VETERAN'S ADMINISTF IS INFORMATION FROM THEIR RECO	isability. My disability ra	ting is at least 60% or at BRANCH OF THE ARMED	
ction 2 TO BE	COMPLETED BY THE VETERA APPROPRIATE SERVICE BRAN	Signature of Veteran o		*
🗆 C. N	0% or more due to amputation of a lo to record ther comments by certifying officer Name of Agency	ower extremity Addre	55	INSTRUCTIONS I. Section 1 of the application must be completed by the applicant and then forwarded t Veteran's Administration Regional Office or appropriate branch of the Armed Force verification of the veteran's disability rating located in Section 3.
Sigr	nature of Certifying Officer	Title	Date	2. To qualify for DISABLED VET License Plates, an applicant must:
ARNING: FAISIFYING	INFORMATION IS A CLASS C MISDEME	ANOR PUNISHABLE BY A F	NE NOT TO EXCEED \$200	<ul> <li>(a) Be a Texas resident</li> <li>(b) Be a veteran of the United States Armed Forces</li> </ul>
	H IS DISCOURAGED. Please remit payn the STATE DEPARTMENT OF HIGHW SEPARTMENT OF HIGHWAYS AND PUB 101.			(c) Have a service-connected disability of at least 60% or at least 40% due to amputation of a extremity
				<ul> <li>(d) Now be receiving compensation from the Federal Government as a result of such disability</li> <li>(e) Texas title must be in applicant's name before application for Disabled Vet License Plates of the superscript of the s</li></ul>
M D12-615 REVISED 6-91	Page 1		See Instructions Reverse Side	approved. IN ADDITION: The surviving spouse of a deceased disabled veteran who was issued DISABLED VETE License Plates may apply for plates as long as the surviving spouse remains unmarried surviving spouse should furnish proof that DISABLED VETERAN License Plates were once i in the deceased veteraris name. A source statement verifying that the surviving spouse response of the surviving spouse statement of the source statement of the surviving spouse response.
				unmarried is required. An organization which owns a motor vehicle, regardless of registration classification or can capacity, used exclusively for the transportation, without charge, of disabled veterans with a connected disabilities may apply for DISABLED VETERAN License Plates. A statement I Veteran's County Service Officer of the county in which the vehicle is registered or b
				unmarried is required. An organization which owns a motor vehicle, regardless of registration classification or car capacity, used exclusively for the transportation, without charge, of disabled veterans with a connected disabilities may apply for DISABLED VETERAN License Plates. A statement t Veteran's County Service Offleer of the county in which the vehicle is registered or b Veteran's Administration verifying the organization's eligibility is required. NOTE: Section 2 on Page 1 does not apply to a surviving spouse or a Disabled Ve organization.
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				unmarried is required. An organization which owns a motor vehicle, regardless of registration classification or car capacity, used exclusively for the transportation, without charge, of disabled veterans with a connected disabilities may apply for DISABLED VETERAN License Plates. A statement Veteran's County Service Officer of the county in which the vehicle is registered or b Veteran's County Service Officer of the county in which the vehicle is registered or b Veteran's County County of the service of the county in which the vehicle is registered or b Veteran's County County of the service of the county in which the vehicle is registered or b Veteran's County County of the service of t
				unmarried is required. An organization which owns a motor which, regardless of registration classification or can capacity used exclusively for the transportation, without charge, of disabled vocerata with a voce of the second sec
				unmarriel is required. An organization which owns a motor vehicle, regardless of registration classification or cat expactly, used exclusively for the transportation, without charge, of disabled veterans with a connected disabilities may apply for DISABLED VETRENA License Plates. A statement to Veteran's Administration verifying the organization eligibility is required. NOTE: Section 2 on Page 1 does not apply to a surviving spouse or a Disabled Veteran's Only one set of plates may be obtained by an applicant for either a passenger car or a light comm vehicle having a manufacturer's rated carrying capacity of one (1) to nor less. 4. Registration of the vehicle must be in the name of the disabled vetera or surviving spouse ownership between veteran and apous is permissible. If the vehicle is leased, a copy of the aggreement must accompany the application. 5. Vehicle must be used for applicant's personal use only. 6. Upon confirmation of the disability rating by the appropriate office, the applicant may mail or put this application for registration and the application for of HiGWANYS AND PUBLIC TRANSFORTATION DIVISION OF MOTOR VEHICLES
				unmarried is required. An organization which owns a motor vhiele, regardless of registration classification or can appearly used socialities may apply for the transportation, without charge, of disabled overanes with a connected disabilities may apply for DISABLED VETERAN License Plates. A statement Veteran's County Service Officer of the county in which the vehicle is registered or b Veteran's Administration verifying the organization's eligibility is required. NOTE: Section 2 on Page 1 does not apply to a surviving spouse or a Disabled Veteran's organization. 3. Only one set of plates may be obtained by an applicant for either a passenger car or a light comm vehicle having a manufacturer's rated carrying capacity of one (1) ton or less. 4. Registration of the vehicle must be in the name of the disabled veteran or surviving spouse. ownership between veteran and spouse in permissible. If the vehicle is lessed, a copy of the agreement must accompany the applications is permissible. If the vehicle is lessed, a copy of the spreament must accompany the application. 5. Vehicle must be used for applicant's personal use only. 6. Upon confirmation of the disability rating by the appropriate office, the applicant may mail or p this application for registration and the application fee of 33.00 to the: STATE DEPARTMENT OF HighWAYS AND PUBLIC TRANSPORTATION DIVISION OF MOTOR VEHICLES AUSTIN, TXXA 57877-0001 7. The registration year for Disabled Vet License Plates extends from April 1st through March 31at

**DISABLED VETERAN** License Plates are issued exclusively by the Department in Austin. The fee for such plates is \$3.00. Instructions for qualifying for and securing such plates are provided on the back of the application (Form D12-615). Disabled Veteran License Plates are issued for the established registration year of April 1st through March 31st. These plates may be obtained at any time during the year. One set of Disabled Veteran License Plates may be issued to any honorably discharged veteran of the armed forces of the United States who, as a result of military service, has suffered at least a 60% service-connected disability or has a 40% service-connected disability due to the amputation of a lower extremity and who receives compensation from the federal government because of such disability. The surviving spouse of a deceased person who was issued Disabled Veteran License Plates may continue to register one automobile or light truck for as long as the spouse remains unmarried and executes a sworn statement to that effect.

An organization which owns a motor vehicle, regardless of registration classification or carrying capacity, used exclusively for the transportation, without charge, of disabled veterans with service connected disabilities may apply for Disabled Veteran License Plates. A statement by the Veteran's County Service Officer of the county in which the vehicle is registered or by the Veteran's Administration verifying the organization's eligibility is required.

Title covering the vehicle for which the Disabled Veteran License Plates are requested must be recorded in the veteran's or surviving spouse's name; or if the vehicle is titled in another name, such as that of a company or corporation, the application must be accompanied by an affidavit executed by the veteran or surviving spouse attesting to the fact that he/she has the legal right of possession and control of the vehicle and that it will be used for his/her own personal use. Should the veteran or surviving spouse have a leased vehicle, a copy of the lease agreement should be attached to the application.

Upon approval of the application, a copy of the license receipt and the plates are mailed directly to the veteran or surviving spouse. Also, a copy of the license receipt is sent to the tax collector of the veteran's county of residence.

If the Disabled Veteran License Plates are lost, destroyed, or mutilated, the owner may secure a set of Disabled Veteran Replacement License Plates directly from a Division of Motor Vehicles Regional Office for a fee of \$1.00. Regular stock replacement plates are not to be issued in replacement of the special Disabled Veteran plates.

Vehicles displaying Disabled Veteran License Plates are exempt from the payment of parking fees, including those collected through parking meters, charged by any governmental authority other than a branch of the federal government. This exemption applies only to parking fees and does not exempt the owner from the payment of title application fees or other statutory fees; nor does it exempt the owner from compliance with other laws and ordinances regulating parking, such as parking in restricted areas or no parking zones.

# TRANSFER OF DISABLED VETERAN, TEXAS GUARD, FORMER PRISONER OF WAR, AND CONGRESSIONAL MEDAL OF HONOR LICENSE PLATES

Name of Owner _	Joe Smith		Current Texas License Plate Number DV2134		
	(Must appear as shown	on current registration reć	ipt.)		
Mailing Address	1406 West 38th 5	Street	City_Blank		
State Texas	Texas County of Residence Bl	ank	Zip Code 78711		
		* * * * VEHICLE DESCR			
Year of Vehicle	1982 Make of Vehicl	e Dodge Vehicle Ide	ntification Number 1B3BD46B1CF130130		
Body Style _4DR	_ Current Texas License	No. 365BAB Empty Wei	ght 2400 Passenger X Commercial		
	An	al ith	MATE FEE.		
SIGNATURE OF A	PPLICANT: 400	Semun	PER APPLICATION		
		SPECIAL PLATE			
CLASSI	ICATION	TRANSFER FEE	TRANSFERRING AGENCY		
X Disabled Ve	teran	\$3.00	State Department of Highways and Public Transportation		
Medal of H	onor	None	State Department of Highways and Public Transportation		
Pearl Harbo	or Survivor	None	State Department of Highways and Public Transportation		
Purple Hear	rt Recipient	None	State Department of Highways and Public Transportation		
Former Pris	oner of War	None	State Department of Highways and Public Transportation		
Armed Ford	es Reserve	. None	State Department of Highways and Public Transportation		
Texas Guar	d	. None	State Department of Units ALREADY TITLED IN		
Honorary C	onsul	None			

While this illustration relates to the transfer of "DV" License Plates, the same basic procedure will also apply to "POW," Texas Guard, and Congressional Medal of Honor License Plates, except that no fees are required to transfer these plates.

The vehicle to which the "DV" License Plates are being transferred must be titled in the veteran's name or title must be applied for by the veteran. Joint ownership between veteran and spouse is permissible. An Application for Transfer of Special License Plates, Form D12-420-UT, submitted by the surviving spouse of a Disabled Veteran or Former Prisoner of War must be supported by a sworn statement from the surviving spouse stating that the surviving spouse has not remarried.

If the vehicle to which the "DV" License Plates are being transferred is already titled in the veteran's name, the Application for Transfer of Special License Plates (Form D12-420-UT) and Three Dollar (\$3.00) fee must be sent direct to the Division of Motor Vehicles Headquarters in Austin.

Under no circumstances should the tax collector issue a replacement license receipt for Disabled Veteran License Plates.

- (a) If the vehicle from which the "DV" License Plates are removed is sold, the purchaser (dealers excluded) must register the vehicle for a period of one year from the date of application for registration.
- (b) If the vehicle from which the "DV" License Plates are removed will continue to be operated by the veteran, it will be necessary for the veteran to secure regular registration for the vehicle and pay the registration fee for a period of one year from the date of application for registration.

Date 03] 1. Vehicle Identif	James Harris	TAY OFF		K					
Date 03] 1. Vehicle Identif		TAA UFF	ICE USE ON	NLY					
1. Vehicle Identif	.092		County	Blank	-				
	Date USLUSZ 1. Vehicle Identification Number			Transaction Number U368213				DMVTR USE ONLY	
1B3BD46B1CF130130			2. Year 1982	3. Make 4. Dodge		ody Style 5. Idr	Model	6. Odometer Reading Exempt	
7. Empty Weight	8. Carrying Capacity (lbs.)	9. Tonnage	10. Trailer Type					Io. (Employer I.D. or SSN *see below)	
2400 ()Se				)Semi() Full DV2134					
	cation Info. (If Different From ity, State, Zip Code								
	wner (Seller, Donor, Trader)		Motor C					ealer Use Only	
City, State, Zip Code Blank, Te			Exas 78711 E HICLE IS SUBJECT TO THE FOLLOWING EDST				P 431	111	
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Do not issue license receipts of any kind for a vehicle being transferred to a veteran. When a veteran desires to transfer his "DV" License Plates to a newly purchased vehicle, the following items must be attached to his application for title in addition to evidence of ownership for the vehicle:

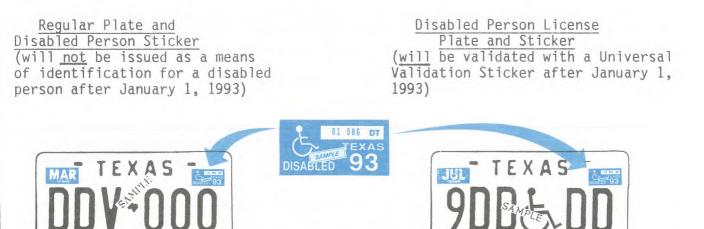
- (a) Application for Transfer of Special License Plates, Form D12-420-UT.
- (b) \$3.00 Fee.
- (c) The "DV" License Plates receipt for the vehicle from which the plates were removed.
- (d) Place the Application for Transfer of Special License Plates in front of all other documents on the face of the title application with a note stating "Disabled Veteran" and forwarded to the appropriate Regional Office under separate cover.

If the vehicle being transferred to the veteran is currently registered, it will be necessary for the current license plates and license receipt to be surrendered to the tax collector; or the veteran may surrender the plates and receipt to the Department with a refund request.

Remember! Do not, under any circumstances, issue a Replacement Receipt or any other license receipt for a Disabled Veteran License Plate.

Note: An exception to the requirement that title to the vehicle must be recorded in the veteran's name shall be made in cases when, for example, the title is recorded in a company or corporate name but the veteran has the legal right of possession and control of the vehicle and it is used for his own personal use. In such instances, the veteran must execute an affidavit to that effect and attach it to the transaction. Should the veteran have a leased vehicle, a copy of the lease agreement should be attached to the transaction. The new identification placards have been designed to hang from the rearview mirror on the windshield of the vehicle. They will be available this summer (July 1992) for a fee of \$5.00. The identification placard for temporarily disabled persons will continue to expire six months from the date of issuance or upon termination of the disability (whichever occurs first). The identification placard for permanently disabled persons will expire five years from the date of issuance (the old identification card for permanently disabled individuals was valid for the applicant's lifetime).

> DISABLED PERSON VALIDATION STICKER ONLY (will not be issued after January 1, 1993)



The owner of a passenger vehicle, motorcycle with side car that has been modified by the manufacturer to be operated by disabled persons, or a light commercial vehicle having a manufacturer's rated carrying capacity of one ton or less operated for noncommercial purposes may obtain from the County Tax Assessor-Collector a Disabled Person Special Identifying Registration Insignia. The insignia shall be affixed to the rear license plate in lieu of a Universal Validation Sticker. Owners of passenger or light commercial vehicles have the option of obtaining Disabled Person License Plates.

By January 1, 1993, disabled persons who utilize regular license plates validated with a Disabled Person Validation Sticker will have to choose either a Disabled Person License Plate with the International Symbol of Access (wheelchair emblem) embossed thereon or a removeable Disabled Person Windshield Identification Placard.

The Application for Disabled Person Special Identifying Registration Insignia, Form D12-316, executed in duplicate must be submitted to the County Tax Assessor-Collector. It is not necessary to execute the Disability Statement (Section II) of this form, as this information should be on file at the county tax office.

Special Identifying Symbol



The one-inch square Special Identifying Symbol is no longer available. These symbols were previously issued to owners of special category license plates (such as Personalized License Plates). Applicants wishing to display the one-inch square sticker should be advised to apply for a Disabled Person Identification Placard since this sticker is now obsolete.

Note: Most individuals who now have this means of disabled person identification will not want to obtain a Disabled Person License Plate with the wheelchair embossed thereon since they currently display a special category license plate.

Transfer of Vehicles with Disabled Person License Plates from one Disabled Person to Another.

- 1. It is not necessary to issue regular replacement license plates to a vehicle registered with Disabled Persons License Plates when the transferee (buyer) registers the vehicle with Disabled Person License Plates at the time application for title is made.
- 2. The registration procedure shall remain unchanged for Disabled Persons License Plates - except that the application for a set of \$5.30 replacement license plates prior to the transfer of title is no longer necessary, as these plates will not be used. This procedure <u>only</u> applies when the person applying for title has a set of Disabled Person License Plates which he or she transfers to the vehicle or submits the Application for Disabled Person Special Identifying Registration Insignia, Form D12-316, at the time the application for title is filed.
- 3. This procedure applies only in cases when both the transferor and transferee have Disabled Person License Plates, not regular or special license plates bearing a Disabled Person Validation Sticker or a disabled person insignia sticker, or a disabled person identification card or placard.

# Parking Privileges

- 1. A vehicle upon which a Disabled Person Identification Placard, Validation Sticker, or License Plates are displayed (when being operated by or for the transportation of a qualified disabled person) shall be allowed to park for unlimited periods in any parking space or parking area designated specifically for the physically handicapped.
- 2. The owner of a vehicle on which a Disabled Person Identification Placard, Validation Sticker, or License Plates are displayed is exempt from the payment of fees or penalties imposed by a governmental authority for parking at a meter or in a space with a limitation on the length of time for parking, unless the vehicle was not parked at the time by or for the transportation of a qualified disabled person. (Exemption does not apply to fees or penalties imposed by the U. S. Government, and it does not permit a vehicle to be parked at a time or place that parking is prohibited.)

3. Authority for reciprocal parking privileges has been granted to the owner or operator of current out-of-state licensed vehicles used for the transportation of disabled persons when the vehicle displays a license plate or identification placard that bears the international symbol of access issued by another state or country.

#### Refueling Privileges

The disabled driver of a vehicle that displays a Disabled Person Identification Placard, Validation Sticker, or License Plates shall be provided refueling services by each person, firm partnership, association, trustee, or corporation that operates a gasoline service station or other facility that offers gasoline or other motor vehicle fuel for sale to the public from the facility. Refueling services is defined as the service of pumping motor vehicle fuel into the fuel tank of a motor vehicle. The refueling service for disabled drivers is limited only to gasoline and diesel fuel.

The price charged for the motor vehicle fuel provided to a disabled driver may not be greater than the price the facility would otherwise charge the public to purchase motor vehicle fuel at the self-service price. The provisions, however, do not apply to a gasoline service station or other facility that offers gasoline or other motor vehicle fuel for sale to the public if the station or other facility has only remote-controlled pumps and never provides pump island service or if during regularly scheduled hours if the service is not being provided for security reasons.

	Towing Se	ervice	DAY, OF JAN		UCK LIC. NO
STREET			CITY		
1313 Blu	es Lane	Austin			TX
YEAR MODEL	MAKE	VEHICLE ID. NO.			
83	Ford 1FABP1344DW11			W11	2488
STATE REGISTERED	LABOR AND STANDARDS CERTIFICATE NO. TT831			\$15.00	
1-6-90	SNATURE OF OWNER	y Vas	ughn	2-1	1.40.1
VHICH IT IS ISSUED A	CARRIED IN THE VEHIC IND IS VALID UNTIL EXP RUCK CERTIFICATION RTMENT OF LABOR AN	IBATION IS CAN- D STAN- ST/	Dian K. Ne Division of ATE DEPARTM D PUBLIC TR	Motor V	tor ehicles F HIGHWAY
ORIGINA		ANI	D PUBLIC TRA	ANSPOP	RTATION

# TOW TRUCK LICENSE PLATES

Tow trucks must be certified by the Texas Department of Licensing and Regulation and must display a Tow Truck License Plate. The Tow Truck License Plate is a nontransferable permit that is supplemental to the regular vehicle registration. These multi-year license plates have an established registration expiration month of January. A Tow Truck License Plate is validated each year with a Universal Validation Sticker. The Tow Truck License Plate is to be displayed at the rear of the vehicle in a plainly visible location.

The annual, nonproratable fee for an original or replacement Tow Truck License Plate is \$15.00. A replacement plate is issued in the same manner as the original plate. A duplicate tow truck cab card is \$2.00.

Issuance of the Tow Truck License Plate is accomplished at the county tax office. A Texas Tow Truck Application/Cab Card, Form 38TOW, should be utilized. The application must be supported by the original or certified copy of the certificate of registration issued by the Texas Department of Licensing and Regulation. The owner's copy of the completed Form 38TOW is required to be kept in the cab of the tow truck for which it was issued.

# ALL-TERRAIN VEHICLE

registration Name, street address, city state, 2p 208 Parkw Cedar Par	vay Dr.		\$6.00 ATV Safety Fee Paid	Cedar Parkway Dr. Safety F
Classification 8. Tonna 00 EXAM 2. Year 13. Make	14. Body style	eight 10. Carryir capaci	ty 11. Gross weight ty 15. Prev. license no.	32. SELLER (Name of 16. Vehicle 16. Vehicl
85 Honda 16. Vehicle Identification number JH3TE0603HC205556	ATV	17. Odometer	18. Surrendered title no.	33. 55 Even fr Exempt: 23.4 C 205556 17. 18. Title number 20. Dieset (ac. 12.5.56) 17. 18. Title number
9. Index number     20. Diesel lee     24. Tax Assessor-Collector	21. Penalty	22. No. of mos.	23. Total reg./Trans. fee \$ 6.30 25. Title appl. fee	26. County Jonos 12 Concentration 2000 County Jonos 12 Concentration 2000 County 100000 12 Concentration 2000 County 100000 12 Concentration County 100000 12 Concentration County 1000000 12 Concentration County 1000000 12 Concentration County 1000000000000000000000000000000000000
Dorothy Jones	E 27. County no.	28. Deputy	10,00	OBICINIC OBICINICO OBICINO OBICO OBICINO OBIC
Williamson	246	AT	5.00	The needer 12 22 46 AT * 5.00
				TASINE OF TITLE COPY 1
				00002402 A

- I. All three- and four-wheel all-terrain vehicles used or to be used upon <u>public</u> <u>property</u> of this State are required to be registered with off-highway all-terrain vehicle registration.
  - A. The annual fee for the registration of an all-terrain vehicle is a flat fee of \$6.30. In addition to the registration fee, a \$6.00 all-terrain vehicle safety fee and a road and bridge fee (if applicable) will be required.
  - B. A special all-terrain vehicle registration sticker is issued for display on the handlebars of the vehicle or a location at the front of the vehicle so that the year of expiration and the registration number are visible. This sticker will be an annual sticker expiring March 31st of each year.
- II. An all-terrain vehicle registration sticker shall be issued by utilizing a Form 39 License Receipt which will also serve as the registration certificate required by statute.
  - A. When issuing all-terrain vehicle registration using a Form 39, it will be necessary to show the collection of the \$6.00 all-terrain vehicle safety fee in the right-hand portion of the address block on this form.
  - B. A Form 31 should be utilized when issuing an all-terrain vehicle registration sticker in conjunction with an application for title. The collection of the \$6.00 safety fee should be shown in the same manner as on the Form 39. When preparing a Form 31 on all-terrain vehicles, the classification block should show "00 EXAM" as classification. All three- and four-wheel all-terrain vehicles are required to be titled; therefore, proof of title is required before issuing an all-terrain vehicle registration sticker.
- III. A person operating an all-terrain vehicle on public property is required to carry an all-terrain vehicle safety certificate. This certificate is issued by the Texas Department of Public Safety and certifies that the operator has completed a Safety Education and Certification Program.

- IV. If during the registration year the owner of an all-terrain vehicle wishes to sell the vehicle, it may be transferred in the same manner as any vehicle displaying annual registration. It will not be necessary to collect another all-terrain vehicle safety fee as this is an annual fee and, therefore, is transferable. It will be the responsibility of the purchaser to obtain the required safety certificate for operation of the all-terrain vehicle on public property.
- V. If an all-terrain vehicle registration sticker becomes lost, stolen, or mutilated, the owner may secure a replacement sticker from the tax collector in his county of residence for a fee of \$5.30. Application for a replacement all-terrain vehicle registration sticker should be made on a standard replacement affidavit. The replacement sticker shall be issued by utilizing a Form 16 Replacement License Receipt.

# REGISTRATION FEE CREDIT

Registration fee credit may be granted on all types of vehicles destroyed to such an extent that they <u>cannot thereafter be operated upon the highways</u>, provided the prorated portion of the license fee for the remainder of the year, at the time of destruction of the vehicle, is over \$15.00.

THE YEAR MUST	AFFID/ RE Portion of the registration fe be in excess of \$15.00 before	A CREDIT WILL BE AUTHORIZED.	DEPARTMENTAL USE ONLY
I HEREBY CERTIFY THAT THAT THAT THAT THAT THAT THAT ATED UPON THE PUBLIC HIG	HE <u>VEHICLE</u> DESCRIBED BELO <sup>1</sup> 3HWAYS.	W HAS BEEN DESTROYED TO SUCH AN	EXTENT THAT IT CANNOT HEREAFTER BE OPER
REGISTERED OWNER'S NAM	E John Doe		
ADDRESS	123 Elm Stree	et	
CITY	Blank	STATE Texas	ZIP CODE 78705
1977	Chev	VEHICLE DESCRIPTION	CGT357F276485
76049938	AE9234 LICENSE NUMBER	MARCH - 91 X**/>KX*/>KX Expiration Date THE FOLLOWING INFORMATIO	N
1. WHEN WAS THE VEHICLI 2. WHERE WAS THE VEHICLI	e destroyed? May 4		

Application for registration fee credit must be made directly to the Division's Headquarters in Austin on a Form 50.

STATE DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION REGISTRATION FEE CREDIT VOUCHER ISSUED May 20 19 91 VALID THROUGH March 19 92 THIS CERTIFIES THAT_JOHN DOC	THIS REGISTRATION WILL EXPIRE THE LAST DAY OF MAR 1990
IN THE AMOUNT OF: Forty-six dollars and 83 cents	8879765 6300 56.49 AE9234
TO BE COMPLETED BY THE COUNTY TAX COLLECTOR LICENSE PLATES SURRENDERED FOR CREDIT LIC. #AE923@xpiration date March 91 AMOUNT OF CREDIT USED & 46.83 BALANCE OF CREDIT DUE, IF ANY & -0-	CGT357FE7L465 CGT357FE7L465 V300 V300 V300 V300 V300 V300 V300 V30
NOTICE: CREDIT MUST BE AMPLIED TO THE REGISTRATION OF ANOTHER VEHICLE OR VEHICLES R. E. STOTZER, JR., ENGINEER-DIRECTOR NO PORTION OF CREDIT REDEEMABLE IN CASH.	JOHN DOE
APPROVED John Das By Dian K. Meill DIAN K. Neill DIAN K. N	BLANK TEX 78705 TEXAS LICENSE RECEIPT & TITLE VERIFICATION STATE DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION
FORM 50 REV. 12-86 NON-TRANSFERABLE — VOID IF ALTERED DIVISION OF MOTOR VEHICLES	THIS RECEIPT TO BE CARRIED IN ALL COMMERCIAL VEHICLES

This vehicle was totally destroyed on May 4, 1990. The unused portion of the registration fee for the balance of the registration year (less  $30^{\circ}$  reflectorization fee) was \$36.41 (10 months).

The owner of record received a Registration Fee Credit Voucher (Form 50) for the amount of the unused portion of his registration fee minus the 30¢ reflectorization fee which is <u>not</u> refundable.

Registration fee credit may be granted <u>only</u> to the person whose name appears as the owner of the vehicle on the registration and title record of the Division of Motor Vehicle Titles and Registration at the time the vehicle was destroyed.

1 Date of receipt	2 Validate		LE REGIS	Dires M		Year	14.1	exas license no.
				t day				
7-10-90	1234	5678	3 K of	-> MA	AR	91		S2255
5. Check appropriate to	black	-	no plates i	ssued		X	neg	ew plates issued
• 6. OWNER Jug-da Barrow Istario zwe Blank	1m S	t.Cı	·. Vo	uche				
7. Classification	8	Tonnage	9. Er	npty weig	ht 10.	Carryin	g	11. Gross weigh
Truck	21	8.	000	0 5,00		0 13,000		
12. Year 13. Make		11	4. Body styl	e			15.	Prev license no.
84 Ford			Van				N	ew
16. Vehicle Identificati	on number			17.			18.	Title number
1FDDE14	НЗЕН	B166	545				68	02987
19. Index number 20. Diesel lee			21. Penal	iy 2	22. No. of mos. 9		23. Total Reg. Fee Do not include block 25 41.93	
24. Tax Assessor Collector	Jo	nes					25.	Road & Bridge Fee
26. County			27. Coun	ty no. 2	B. Dep	ity	1	
Dlask			255		ab			
Blank								

A Registration Fee Credit Voucher may be applied as full or partial payment of the registration fee for another vehicle, or vehicles, <u>owned by the same person</u> to whom the credit voucher is issued.

A Registration Fee Credit Voucher must be used during the same or the following registration year in which the vehicle was destroyed. Credit vouchers are <u>nontrans</u>ferable and are not redeemable for cash under any circumstance.

When a credit voucher is accepted as full or partial payment for the registration of another vehicle, the credit voucher number and the amount of credit allowed should be noted on the new license receipt. Only the actual cash money collected, if any, should be shown in the total fee space. If no cash money is collected, show the words "no fee" in the total fee space.

The credit voucher should be attached to the Highway Copy of the new license receipt, and submitted to the Division with the Detailed Registration Report. After audit by the Department, a Supplemental Credit Voucher will be issued for the remaining balance if the entire credit was not used.

# ADDITIONAL FEE/CORRECTION RECEIPT

The Form 14, Additional Fee/Correction Receipt, is used to collect additional weight fees, either paid voluntarily or paid because a vehicle is apprehended, diesel fees, or fee errors. The Form 14 may also be used to correct the month and/or year of expiration fields, the license number field, or the vehicle class. Changes to these fields do not require an application for corrected title.

When executing the Form 14, the nature of the change must be noted in Item Field 6. The original registration receipt must be surrendered and stapled to Copy 2 of the Form 14 unless the license receipt is the Owner Copy 5 of the Form 31. If this is the case, the Owner Copy 5 of the Form 31 shall be required only for verification of current vehicle registration and then shall be returned to the registrant for tax purposes. If no title transaction is involved, the #4 copy of the Form 14 should be destroyed.

The Form 14 should not be used to change the owner's address. A change of address form should be utilized to accomplish this. If the owner requests a license receipt which reflects the new address, a duplicate receipt, Form 26CO, should be issued.

If the owner requests a corrected license receipt because an error was made on his existing receipt, the Department's Master Vehicle File should be accessed. If the information contained in the Master Vehicle File is correct, a duplicate receipt (automated or Form 26CO) should be issued at no charge.

When correcting a title rejection, a Form 14 should <u>only</u> be used when additional fees are collected. A "no charge" Form 31 should then be typed reflecting the corrected information. The notation "NO TAX PD" and the control number of the incorrect Form 31 should be shown in Item Field 33. The necessary corrections should also be made on the Application for Texas Certificate of Title, Form 130-U. The transaction should then be reassembled with the "no charge" Form 31 placed on top of the incorrect Form 31. All copies of the "no charge" Form 31 shall be disbursed as usual with the exception of the registration Report Copy 2, which should be destroyed. The title transaction for which a "no charge" Form 31 is issued should be bundled separately and labeled "NO CHARGE." The "no charge" Form 31 should be reported as a "no charge" receipt on the Certificate of Title Report, Form 32, in the Sales Tax Only and Voided Receipt area. The "no charge" Form 31 should not be reported on the registration report.

Figure "A" on the following page illustrates the issuance of voluntary additional weight. When issuing the additional weight, the additional fee receipt should have the words "To Raise Gross Weight From \_\_\_\_\_\_\_ to \_\_\_\_\_" typed on it in order to show the nature of the correction. The fee for additional weight is determined by checking the rate schedule that was in effect at the time the original registration was issued. Take the old weight and look on the applicable rate schedule under the present month and write down the figure found. This is how much of the old fee is left for the remainder of the year. Next, take the new gross weight and look on the current rate schedule for the present month and write down that figure. This will be how much the higher weight will cost for the remainder of the year. Subtract what is left of the old fee from the new fee. This figure will be the additional fee to be collected.

Figure "B" on the following page shows the word "Apprehended" and is also typed on the receipt along with the remark "To Raise Gross Weight From to "which indicates additional weight fees are being collected because of an apprehension. The law governing vehicle apprehensions (V.C.S. 6701d-11, Section 6) states that when a person is apprehended carrying a greater gross weight load than that for which he is licensed or registered, it is presumed that he has been carrying similar gross weight loads from the date of purchase of his current license plates; and he will be required to pay for the additional registration from the date of purchase of such license. This means that the apprehension additional fee is not collected just from the present time onward. It is necessary to back up to the time when the license plates were issued or transferred to the owner and collect an additional fee from that time until the end of the registration year. A registration fee cannot be collected for any period of time the owner did not own the vehicle. For instance, if a person is apprehended in September and if it was found that the current Texas license plates were issued to the present owner in April, the additional fee (because of the appre-hension) would be figured from the month of April. If the present Texas license plates were transferred to the present owner in some month later than April, the ad- ditional fee should be figured from that particular month.

Remember that the gross weights are used in figuring the additional fee. Do not use just the new additional carrying capacity to determine the fee. In other words, if a person has a truck with a gross weight of 12,000 pounds and if he wants to add an additional 4,000 pounds carrying capacity, do not look for the fee for 4,000 pounds-look for and use the fee for 16,000 pounds. This is necessary because there are fee brackets in the rate schedules, and the extra weight sometimes puts the purchaser over in a higher bracket.

# FIGURE "A" (Voluntary Additional Fees)

	TEXAS ADDITIONAL FEE/CORRECTION RECEIPT           1 Date of receipt         Validation statute no 3. Expires Monim Year         4. Texes licetise no.           09-15-90         12345678J         of —\$MAR 91         AE4504
FORM 55 AFFIDAVIT AND APPLICATION FOR ADDITIONAL REGISTRATION ON A COMMERCIAL VEHICLE	• OWNER wardness.errer John Q. Public wardness.erry 97 Avenue C Nowhere, Texas 78000 a.Now Correction: "To Raise Gross Weight From 12,000 lbs. to 16,000 lbs.
TO THE TAX ASSESSOR-COLLECTOR OF <u>Blank</u> COUNTY, TEXAS DATE AUGUST 19, 1990 Application is hereby made for additional registration on the following described vehicle: Tear <u>B2</u> <u>Make</u> Ford <u>Type</u> Van <u>Motor or Pernament</u> <u>C60BLA125586</u>	T. Classification         I.2.,000         I.5.         T. O. I.6.,000         I.5.           T. Classification         S. Storage         S. Forcy weight IO. Carrying         II.6. areas weight IO. Carrying
Current Lidense No. <u>AE4504</u> I do hereby swear upon oath that I as Operator have not been apprehended on the Fublic Highways how Weight Inspector, State Highway Patrolman, Shorff, or him Deputy and required to purchase additi- application for increase in registration is routinaty.	16. Valke idem factor number         17.         18. Tale number           C60BLA125586         88797654           19. Index number         20. Dissel tea         21. Penalty           28. Additional Fee         7         \$16.6.69
Before me, the under	24         Ta A betware         H. Jones         28. County         255           28         County         Blank         27. Denty         AB           ORIGINAL         1         The factor to be caused in ALCOMMENCIAL THALLS         RO           Form 14         Form 14         RO         NO

Form 55 used only with voluntary additional fee license receipts.

Explanation of Fee Calculation:

Current fee for remainder of year at increased weight	16,000 lbs.	\$81.62
Using rate schedule applicable at <u>original</u> registration, credit for remainder of year	12,000 lbs.	-64.93
Additional fee to be collected		\$16.69

Fee Chart Applicable at Time of Original Registration

Current Fee Chart

					AL 1 KS W																
					AN F	NUAL	1: M0	bs.		10 MOS		1	9		MC	3	1	7	s •		6 MŪ
	R			ER 715																	
	1540 1550 1560	- 10	15	600	13	6 • 13 6 • 84 7 • 56	125	46	11	13.4	8	10:	2.1	0	91.	85	70	7.	53 95 37	6	8 . 8 .
	1570					8 • 27	126			15.2		10:				28			78 20		9.
32	159 160	01-	-16	100	14	9.70	128	74	11	16 • 4	7	10	5 . 3	39	93.	23	82	2.	62 04 45	7	0.00
3 . 65	162 163					1.85	130			18.2		10				67			87		1.

FIGURE "B" (Apprehended Vehicle)

	the second s
TEXAS ADDITIONAL FEE/CORR	
1. Date of receipt 2. Validation sticker no. 3. Expires last day	Month Year 4. Texas license no
09-15-90 12345678J of ->	MAR 91 AE4504
5. OWNER Name, street address, cirr state, so '' Nowhere, Texas	78000
6. Note Correction: (APPREHENDED) T	n Raise Gross
Weight From 12,000 lbs	to 16 000 lbc
7 Classification 8. Tonnage 9. Empty v	weight 10. Carrying 11. Gross weight capacity
Truck 21 9000	
12. Year 13. Make 14. Body style	16. Prev. license no.
82 Ford Van	AF4504
	7. 18. Title number
C60BLA125586	88797654
19 Index number 20. Diesel fee 21. Penalty	22. No. of mos. 23. Additional Fee
9875362	12 \$28.60
24 Tax Assessor H. Jones	25. County 255
26 County Blank	27. Deputy A R
ORIGINAL 1 ALL COMMERCIAL VEHICLES	REC. NO.
Form 14	

Explanation of Fee Calculation:

<u>Current</u> annual fee at the increased weight Credit for fees paid at <u>original</u> registration Additional fee to be collected

lbs.	\$139.70
lbs.	-111.10
	\$ 28.60
	lbs. lbs.

# AGRICULTURE PERMIT

Explanation: This receipt issued for two quarters.

Annual fee at the increased weight Annual fee for registered gross weight for vehicle	14,240 lbs. \$127.55 11,240 lbs. <u>-106.10</u> Difference \$21.45
Expiration date falls within 2nd quarter	<u>60%</u> \$ 12.87

(add diesel fee if applicable)

Note: If the vehicle is registered under Farm license, the additional fee would be reduced 50%.

This is a permit to haul additional weight for a short term and can be issued only if the commercial vehicle is already properly registered with Texas license plates. This permit can be used only:

- 1. For the owner to transport <u>his own</u> seasonal agricultural products to market or to other points for sale or processing.
- 2. For the free transportation of seasonal laborers from their place of residence to a farm or ranch to work on such farm or ranch.
- 3. For the transportation of materials, tools, equipment and supplies from the place of purchase or storage to a farm or ranch to use on such farm or ranch.

No such permit shall extend beyond the period for which the regular license is valid. The fee is determined as follows:

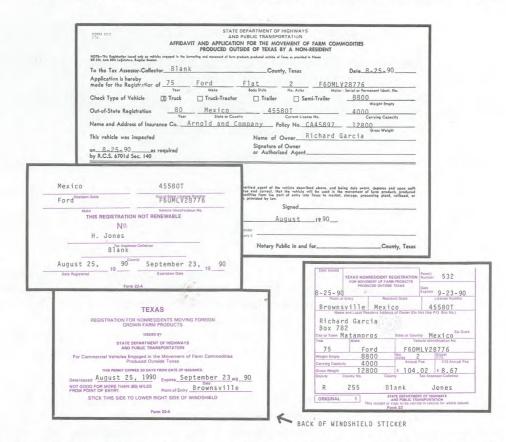
- 1. Figure what the annual license fee would be at the increased weight.
- 2. Subtract the amount of the annual fee for the gross weight as shown on the owner's regular registration receipt.
- 3. Take a percentage of this difference as follows:
  - (a) For a one-month (30 consecutive days) permit, the fee is 10% of the difference.
  - (b) For a three-month (1 quarter) permit, the fee is 30% of the difference.
  - (c) For a six-month (2 quarters) permit, the fee is 60% of the difference.
  - (d) For a nine-month (3 quarters) permit, the fee is 90% of the difference.

The "30-Day" permit may only be issued for a period of 30 consecutive days, regardless of the date issued; and such permits are not to be postdated. The date of issuance may be in one month, and the expiration date may be in the next month. Do not issue one receipt to cover a <u>60-day</u> period. If the owner desires a permit for longer than 30 days, the permit must be issued on a quarterly basis or he may purchase one 30-day permit and upon its expiration, he may then return to the tax office and purchase another.

The law defines a "quarter" as a "calendar quarter" and provides that the first such quarter shall begin on April 1. Therefore, the first quarter is April 1 thru June 30, the second quarter is July 1 thru September 30, the third quarter is October 1 thru December 31, and the fourth quarter is January 1 thru March 31 (V.C.S. 6675a-6b). Quarterly permits must expire on the last day of one of the designated quarters. For example, a quarterly permit issued on April 15 must expire on June 30.

# AGRICULTURE PERMIT - OUT-OF-STATE PRODUCTS

Use: To bring in farm products produced outside of Texas.....



<u>Nonresident</u> registration for movement of farm products produced outside of Texas but marketed or processed in Texas or moved to points in Texas for shipment. No plates issued - only windshield sticker and receipt.

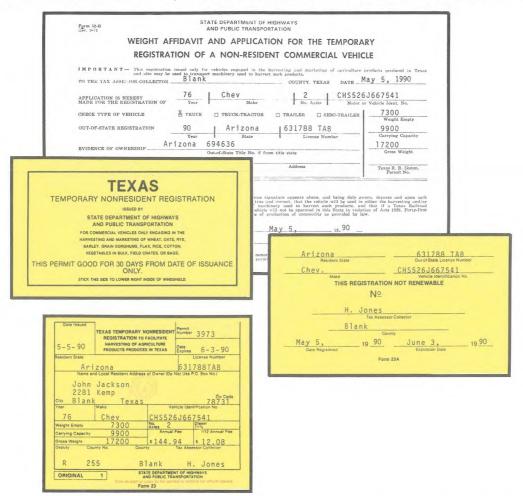
This is a 30-day temporary registration for commercial vehicles only. The fee is one-twelfth (1/12) of the <u>annual</u> Texas registration fee and is valid for not more than eighty (80) miles from the point of entry into the State of Texas. The vehicle must be protected by liability insurance in an amount no less than the minimum required by the Texas Motor Vehicle Safety Responsibility Act, and such policy must be issued by a company authorized to write liability insurance in this State. The vehicle must display a Texas Safety Inspection Sticker. Evidence of compliance with insurance provisions and valid vehicle safety inspection must be presented to the tax collector prior to the issuance of this registration permit.

The vehicle for which this temporary registration permit is issued must be legally registered in the nonresident owner's home state or country for the <u>current</u> registration year. This temporary Texas registration permit will remain valid so long as the home state or country registration is valid but, in any event, will expire in 30 days. After expiration of such permit, the nonresident owner may secure a second and third permit. However, if the nonresident desires to operate his commercial vehicle in Texas after the expiration of the third permit, he must register the vehicle with regular Texas license plates or a Temporary 72-Hour Permit. Farm Truck License Plates may not be issued. Not more than three (3) such temporary registration permits may be issued to a nonresident owner during any one (1) Texas registration year. (Art. 6675a-6e, Sec. 2A, V.C.S.) There will be no title issued on this registration. Any truck, whether leased or owned, <u>hauling for</u> hire must be registered with the Railroad Commission of Texas. NOTE: Since a metal license plate is not issued with this permit,

Since a metal license plate is not issued with this permit, the 30¢ reflectorization fee must be deducted from the one-twelfth (1/12) annual fee as shown on the appropriate fee schedule (Regular Truck or Trailer License Fee Schedule).

# AGRICULTURE PERMIT - TEXAS PRODUCTS

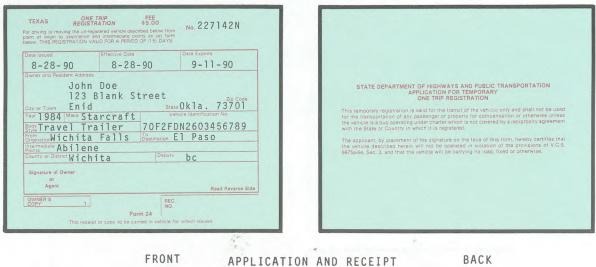
Use: For the movement of farm products produced in Texas and harvesting machinery....



Nonresident registration for movement of farm products (wheat, oats, rye, barley, grain sorghums, flax, rice, cotton, vegetables in bulk, field crates or bags) and all other agriculture products produced in Texas. This permit may also be used in the movement of machinery such as combines and implements of husbandry used to harvest such commodities. This is a thirty (30) day permit and the fee is onetwelfth of the annual Texas registration fee. No plates issued - only windshield sticker and receipt. For commercial vehicles only. Valid for movement from place of production of such commodities to market, storage or railhead provided such destination is not more than seventy-five (75) miles from the place of production. Proof of insurance coverage or Texas safety inspection is not a prerequisite for the issuance of this permit. The vehicle must be legally registered in the nonresident's home state or country for the current registration year; and this temporary registration will remain valid so long as the home state or country registration is valid, but in any event it will expire in 30 days. Not more than three (3) such temporary registration permits may be issued to a nonresident owner during any one (1) Texas registration year. After expiration of such permit, the nonresident owner may secure a second temporary permit or register the vehicle with regular Texas license plates. Farm Truck License Plates may not be issued. (Art. 6675a-6e, Sec. 2A, V.C.S.) Any truck, whether leased or owned, hauling for hire must be registered with the Railroad Commission of Texas. There will be no title issued on this registration.

NOTE: Since a metal license plate is not issued with this permit, the 30¢ reflectorization fee must be deducted from the one-twelfth (1/12) annual fee as shown on the appropriate fee schedule (Regular Truck or Trailer License Fee Schedule).

Use: For the temporary movement of an unregistered vehicle.



FORM 24

This form is used as both the application and receipt for a One Trip Permit. A \$5.00 fee must be collected for each permit receipt issued.

One Trip Permits may be issued by the Division's Regional Offices, Central Permit Operations Office, or any Tax Assessor-Collector's Office.

A cardboard tag is issued with each permit receipt. The tag number must be recorded on the permit receipt. All spaces on the cardboard tag must be completed in large legible print with indelible ink.

This permit is usually issued to authorize the movement of an unregistered house trailer from one location to another but may also be used when it is desired to tow or operate certain other unregistered vehicles. This permit is valid for one trip only between the point of origin and the point of destination and such intermediate point as is set forth in the application and license receipt. The intermediate point must be shown for the purpose of establishing a definite route. Point of origin or point of destination must originate or terminate in the State of Texas. This permit is valid for a period of fifteen (15) days from the date the registration is effective.

This permit may be issued for:

- 1. A charter bus from another state or country. This bus may carry property and passengers.
- A commercial vehicle with a camper unit mounted thereon (regardless of 2. whether or not the camper unit is of the permanently mounted type or the slide-in type).
- 3. A commercial vehicle which is not transporting any passengers or property.
- 4. A passenger car. The carrying of passengers and property is permitted.
- A truck or truck tractor operating in combination with an unladen trailer 5. or semitrailer. If both vehicles are unregistered, two permits must be issued (one for the pulling unit and one for the trailer).
- 6. "Park Model" trailers - A house trailer-type vehicle that is 400 square feet or less when measured at the largest horizontal projections.

This permit may not be issued for:

- 1. "Manufactured housing" A house trailer-type vehicle that is 8 body feet or more in width or 40 body feet or more in length.
- 2. A charter bus based in Texas which is transporting passengers.
- 3. A commercial vehicle (not a camper) which is transporting the owner's household goods.
- 4. A boat trailer which is carrying a boat.
- 5. A laden luggage trailer or laden utility trailer.
- 6. A vehicle carrying a "fixed load" regardless of whether the vehicle is of the conventional type or the unconventional type.
- 7. A vehicle which has been apprehended for operating unregistered.

#### HOUSE TRAILER COMBINATIONS

This permit may be issued for an unregistered passenger car which is towing a house trailer. If the house trailer is also unregistered, it too, must be issued a permit. In cases when an unregistered truck or truck tractor is operating in combination with an unregistered house trailer, this permit may be issued only for the house trailer. The truck or truck tractor must be fully registered or be issued a 72-Hour Permit.

# 72-HOUR AND 144-HOUR PERMITS

Use: Provides full temporary registration for residents of the United States or Canada

TEXAS 144-HOUR PE	RMIT	PERMIT		
DATE 10-1-90	EFFECTIVE 10-3	19 90 THIS	PERMIT 10-9	,90
ANY ALTERATION VOIDS THIS RECEIPT	TIME 10:	00 P M	10:00	P "
1331 Mocking crrvTulsa Year 1989 Maxe Peter	rhilt	Q7165N563	STATE OK	
Body Trk Trac		•	4072	
State OK Registered	Current	Number 7H512	FEE \$	50.00
County or District Blank		Deputy	ZM	
Signature of Owner or Apent			READ REVE	RSE SIDE
or agent			8967	

TEXA 72-HOUR P				ERATION HIS RECEIPT		
Date Issued 8 – 1 – 90	Effective Date	8-2 19	90	This Permit Expires	8 - 5 19	90
793170U	Time	9 00	Au	Time 9	00	Ам
Year 1978 <sup>Make</sup> Ke Body Style Trk Trac State Registered New Mex County or District Blan Signature of Owner or Agent	ico		155	2.3 Deputy C./	FEE \$2!	
OWNER'S			REC.		Read Reverse	Side

Each form is used as both the application and the receipt for the permit. A \$25.00 fee must be collected for each 72-Hour Permit receipt issued, and a \$50.00 fee shall be collected for each 144-Hour Permit receipt issued.

A corresponding cardboard tag is issued with each permit receipt. The tag number must be recorded on the permit receipt. All spaces on the cardboard tag must be completed in large legible print with indelible ink.

These permits provide full temporary registration to laden or unladen trucks, truck tractors, trailers, semitrailers, and motor buses that are either unregistered or display expired or invalid registration. These permits are available only to residents of the United States or Canada and are valid for intrastate movement. Texas registered vehicles used temporarily to transport greater loads than that for which registered are also eligible for these permits. Vehicles temporarily registered with these permits are exempt from the Texas Certificate of Title Act and may carry the maximum weight allowed under the Scientific Axle Load Law of Texas. However, these permits cannot be used on the vehicle for which issued until such time as the vehicle has been inspected under the Texas Safety Inspection Act and displays an inspection sticker, unless the vehicle displays current out-of-state license plates or is a drilling and servicing vehicle used in the production of gas and crude petroleum oil.

Each vehicle in combination that requires registration must be issued a permit. A pulling unit displaying either the 72-Hour or 144-Hour Permit may not pull a trailer and/or semitrailer unless the trailer and/or semitrailer (including trailers and/or semitrailers registered out of state) is displaying either a 72-Hour or 144-Hour Permit. The only exception to this requirement would be the display of regular Texas trailer plates (not token trailer plates) on one or more of the subject trailers and/or semitrailers.

These permits may be issued by the Division's Regional Offices, the Central Permit Operations Office, or any Texas Tax Assessor-Collector's Office. These permits cannot be issued for a vehicle that has been apprehended by law enforcement officers. Permits may be purchased in advance, and several permits may be purchased at one time with the times of validity to run in chain-like fashion. However, the date shown in the "Date Issued" block should reflect the date the receipt was prepared and not the date on which the trip is to begin. The "Effective Date" will record the beginning time of the permit. In addition, as a result of Senate Bill 1204, Acts of the 71st Texas Legislature, 1989, the Form D12-202 must be attached to the owner's copy of the Form 72 or Form 144 if the information is not already printed on the back of the owner's copy. This notice informs the registrant that he or she is obliged to be familiar with the applicable requirements of the Federal Motor Carrier Safety Regulations and Hazardous Materials Regulations.

# **30-DAY PERMIT**

The receipt is used as both the application and receipt for a 30-Day Permit. A \$25.00 fee must be collected for each permit receipt issued.

30-Day Permits may be issued by the Division's Regional Offices or any Tax Assessor-Collector's Office.

A cardboard tag is issued with each permit receipt. The tag number must be recorded on the permit receipt. All spaces on the cardboard tag must be completed in large legible print with indelible ink.

This permit is valid for 30 days and movement of the vehicle is not restricted to a particular route as with the One Trip Permit.

This permit may be issued for:

- Passenger cars. The carrying of passengers and property is permitted.
   Private buses. The carrying of passengers and property is permitted.
- 3. Trailers and semitrailers with a gross weight not exceeding ten thousand (10,000) pounds.
- Light commercial vehicles not exceeding a manufacturer's rated carrying 4. capacity of one (1) ton.
- 5. Light commercial vehicles exceeding a rating of one (1) ton provided the vehicle is operated unladen.

# TEMPORARY 24-HOUR REGISTRATION PERMIT

Use: To provide only for the movement of commercial vehicles transporting property <u>between</u> Mexico and counties in Texas having a boundary contiguous with Mexico.

# INTRASTATE OPERATIONS NOT PERMITTED

These permits may be secured through the county tax collectors' offices <u>only</u> in those counties contiguous to the border of Mexico which have border crossings. (The permits may, also, be purchased through some licensed U. S. customhouse brokers who act as agents for the County Tax Assessor-Collector.)

FORM 49 Rev. 8-78	FOR	THE TEMPO	APPLICA RARY 24-HO	UR REGISTRATION	PERMIT	RECEIPT NO. ISSUED 209620M
OR	PARTMENT OF HIGH		TRANSPORTATION	COUNTY TEXAS	DATE AL	igust 18, 19
I. THE UNDERSIGN	ED DO HEREBY APPI	LY FOR TEMPORAR	Y REGISTRATION PER	MIT (24 HOURS) FOR THE FC	LLOWING DESCRIBE	D VEHICLE
1977	GMC		Stake	THE5278444	382	
YEAR	M	IAKE	BODY STYLE	VEHI	CLE IDENTIFICATION NUM	3ER
FOUR (24) HOURS WHILE TRANSPOR THAT EACH SUCH ING SAID COUNTY UNDERSTAND THE	FROM THE DATE AN TING PROPERTY BET TWENTY FOUR (24) OF ENTRY AS SPECIAL THIS PERMIT IS FO	ND TIME SHOWN OF WEEN MEXICO AND HOUR PERMIT SHA IFIED ON SAID PERM OR THE TRANSPORT	A THE RECEIPT AND T COUNTIES OF THIS : ALL BE VALID ONLY W	NEY LAW I UNDERSTAND THA HAT THIS PERMIT PROVIDES STATE WHICH HAVE A BOUNC WITHIN THE COUNTY OF ENTR VER, THAT EACH COUNTY IN ONLY, AND SUCH PERMITIS DR FOREIGN EXPORT	ONLY FOR THE MOVE DARY CONTIGUOUS V Y AND WITHIN ONE C VOLVED MUST BE CO	MENT OF EACH VEHICI VITH MEXICO PROVIDE OTHER COUNTY ADJOIN NTIGUOUS TO MEXICO
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Receipt must be carried in the vehicle.

Before the 24-Hour Permit is issued, the applicant must present satisfactory evidence that the vehicle is currently protected by liability insurance in an amount no less than the minimum required by the Texas Motor Vehicle Safety Responsibility Act. Such policy must be issued by an insurance company or surety company that is authorized to write motor vehicle liability insurance in this State.

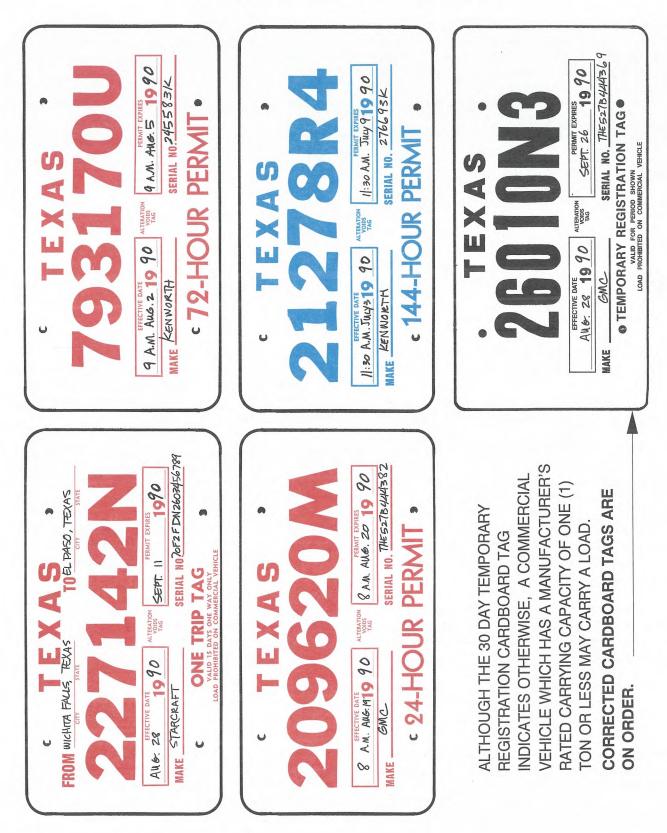
The fee for each 24-Hour Permit is \$5.00. Payment must be in cash, certified check, or U. S. Postal Money Order. In case of a truck tractor and semitrailer combination, both vehicles may be listed on the same application, but a separate permit must be secured for each vehicle. Vehicles may travel only in the county of issuance and one adjoining county which must, also, be contiguous to Mexico. Additional 24-Hour Permits may be issued to an applicant upon proper application. (V.C.S. 6675a-6c)

This permit provides for the movement of property, including agricultural commodities, between Mexico and the counties of this State having a boundary contiguous with Mexico. Citrus fruit is prohibited unless destined for foreign export (outside of the United States) or for processing for foreign export.

There are no restrictions on the movement of other lawful property from Mexico into such contiguous counties or from such counties back to Mexico. No <u>intrastate</u> operations, however, will be permitted.

A cardboard tag must be issued with each permit receipt. The tag must record the make, serial number, effective date, and expiration date in large legible printing using an ink pen. In addition, as a result of Senate Bill 1204, Acts of the 71st Texas Legislature, 1989, the Form D12-202 must be attached to the owner's copy of the Form 48 if the information is not already printed on the back of the owner's copy. This notice informs the registrant that he or she is obliged to be familiar with the applicable requirements of the Federal Motor Carrier Safety Regulations and Hazardous Materials Regulations.

# SAMPLE TAGS



# FACTORY DELIVERY PERMIT

Use: To use on a new vehicle upon taking delivery from factory or dealer in another state or country.

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	7-10-90		8-8-90				
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Although this is called a "Factory Delivery" Permit, the vehicle may be obtained from either:

- 1. The manufacturer's place of business in another state or country after having purchased said vehicle from a dealer in this State; or
- 2. A dealer in another state or country.

This cardboard license plate can be used only on <u>new</u> vehicles. The fee is Three Dollars (3.00) for this thirty-day license. Not to be used by dealers or manufacturers. The vehicle cannot be used to transport property. (V.C.S. 6686(d)-1)

# OVERSIZE AND OVERWEIGHT PERMIT

Use: For movement of oversize and overweight equipment. It is not a registration.



In January, 1987, a new "Central Permit Operations" Office in Austin began issuing oversize-overweight permits by phone. These permits are no longer issued by the Department's District Offices.

In order to legally move an oversize-overweight vehicle or machine on the public highways of this State, a permit must be obtained from the Central Permit Operations Office in Austin, 1-800/299-1700. Phone service will operate from 6 A.M. to 6 P.M., Monday through Friday and 6 A.M. to 2 P.M. on Saturday. The Central Permit Operations Office is closed on Sunday. Payment may be made with any of three credit cards - MasterCard, Visa, and FirstPay (a new card available especially for permits and registrations). Application forms for oversize-overweight permits and FirstPay cards are available free at any Texas Department of Transportation Office.

If an oversize permit is requested, the vehicle must be registered with the weight applicable to such vehicle. If an overweight permit is desired, the vehicle or combination of vehicles must be registered for the maximum gross weight applicable to the vehicle, not exceeding eighty thousand (80,000) pounds total gross weight.

Oversize/overweight permits are not issued in lieu of vehicle license plate "registration." A vehicle or machine must be registered or exempt by law before a permit can be issued. "Manufactured housing" (mobile homes) that are 8 body feet or more in width or 40 body feet or more in length, excluding the hitch, and are specifically designed as a dwelling are not considered "motor vehicles" for the purpose of registration. Therefore, these units are exempt from the Texas Registration Law. Because these units are oversize, they must be permitted (oversize/overweight permit) for their legal movement on the highways of this State.

A \$1,000.00 surety bond must be posted for single-trip movements. The surety bond must be executed on the form prescribed by the Department. Multi-trip permit movements require a \$5,000.00 surety bond. Bonds executed outside the State of Texas must be countersigned by a Texas Resident Agent of the Surety that issued such bond. No bond is required when moving a portable building (\$7.50 permit fee) or a mobile home (\$15.00 permit fee). All other loads require bonding, and the permit fee is \$30.00. Cash, cashier's check, or money order may be remitted in payment of the applicable fee. Personal checks or company checks are not accepted.

NOTES

#### TITLE QUESTIONS

- 1. Q. Where should questions regarding registration and certificates of title be directed?
  - A. You may direct these questions to the nearest Division of Motor Vehicle Titles and Registration Regional Offices located in the following cities:

Abilene	Corpus Christi	Pharr
Amarillo	El Paso	San Angelo
Arlington	Houston	San Antonio
Austin	Longview	Waco
Beaumont	Lubbock	Wichita Falls
Carrollton	Odessa	

- 2. Q. Where should questions regarding sales tax be directed?
  - A. State Comptroller of Public Accounts Motor Vehicle Sales Tax Information Capitol Station Austin, Texas 78774 Phone: (512) 463-4600 or 1-800-252-5555
- 3. Q. What is correct evidence of ownership?
  - A. (a) New Car Manufacturer's Certificate of Origin. (If the new vehicle is purchased out of state and a manufacturer's certificate cannot be obtained, then a title from that state must be obtained.)
    - (b) Used Car (Texas license) Properly assigned Texas title.
    - (c) Used Car (Out-of-state) Properly assigned out-of-state title.
- 4. Q. Is the purchaser given a specified length of time in which to file an application for transfer of title with a County Tax Assessor-Collector?
  - A. Yes, 20 working days. If the application for the transfer of the title is filed after the 20-day period, the applicant must pay a \$10.00 delinquent transfer penalty. The 20-day period starts with the day after the date of sale shown on the transfer document. Saturdays, Sundays, and holidays falling within the 20-day period are not counted as part of the 20-day filing period.

#### TITLE QUESTIONS (Continued)

- 5. Q. Can a certificate of title be issued within a few days of the title transaction's filing date?
  - A. Yes. When an application for title is filed with a county tax office, the tax collector may be requested to submit the title transaction for "Special" handling. An additional \$10.00 fee will be required for this service. The tax office must mail these "Special" title transactions to:

Texas Department of Transportation Special Title Section Department 1079 Post Office Box 4677 Houston. Texas 77210-4677

- 6. Q. Can a person obtain immediate service in securing a copy of a lost title?
  - A. Yes, if the application (Form 34) is properly executed and presented to a Division of Motor Vehicle Titles and Registration Regional Office (see list in Answer #1) with the special handling fee of \$5.00.
- 7. Q. Can a vehicle be registered without applying for title?
  - A. Only if it is one of the following:
    - (a) A semitrailer with a gross weight of 4,000 pounds or less,
    - (b) A full trailer with an empty weight of 4,000 pounds or less,
    - (c) A farm trailer or farm semitrailer, or
    - (d) A machinery-type vehicle.
- 8. Q. Can a vehicle be titled without being registered?
  - A. No, except in the case of "off-highway" motorcycles and 4-wheel all-terrain vehicles manufactured for off-highway use.
- 9. Q. What types of trailers must be titled?
  - A. (a) Semitrailers with a gross weight over 4,000 pounds,
    - (b) Full trailers with an empty weight over 4,000 pounds,
    - (c) All camper trailers purchased on and after September 1, 1967, and
    - (d) All travel trailers.

Note: Farm trailers and farm semitrailers which are not used for hire are exempt from the Certificate of Title Act.

#### TITLE QUESTIONS (Continued)

- 10. Q. Is the zip code required in the addresses of the applicant and lienholder on the application for title?
  - A. Yes.
- 11. Q. Can a certificate of title be issued to a vehicle which is displaying a \$5.30 Machinery License Plate?

A. No.

- 12. Q. Is the tax assessor-collector given a specified length of time in which to report applications for title to the Department?
  - A. Yes. Title reports should be mailed "first-class mail" within 24 hours of the filing date of the title transactions included in the reports.
- 13. Q. Are the owners and/or lienholders notified by the Department if an application for title is rejected to the County Tax Assessor-Collector?
  - A. No. Notification is made by the County Tax Assessor-Collector.
- 14. Q. Will certificates of title be forwarded by the post office?
  - A. Yes, provided the applicant has filed a forwarding address with the post office.
- 15. Q. What happens to titles which are returned to the Austin Office by the post office marked "Unclaimed"?
  - A. Titles returned by the post office are destroyed. To obtain a copy of the title, an Application for Certified Copy (Form 34) must be properly executed and submitted to the Department.
- 16. Q. How can an innocent purchaser obtain a title to a vehicle on which a Safety Responsibility Suspension has been levied?
  - A. Execute the Department of Public Safety Form SR 39 and attach it to the title application.

### TITLE QUESTIONS (Continued)

- 17. Q. Can a vehicle upon which a suspension has been levied and license plates and receipt turned in to the Department of Public Safety be repossessed and transferred?
  - A. Yes. The repossession affidavit will suffice in lieu of a Form SR 39. If the suspended license plates are still current, the applicant may secure a duplicate receipt either from the county in which the vehicle was registered or from the Department. The request for a duplicate receipt must be supported by the repossession affidavit. Replacement license plates may then be obtained from the county tax collector for the fee of \$5.30 upon submission of a properly executed Form 60.
- 18. Q. When a vehicle is permanently reconstructed from a passenger vehicle to a commercial vehicle (or vice versa), is it necessary for the license plates to be exchanged and a corrected title applied for?

A. Yes.

- 19. Q. Is it necessary that an application for a corrected title be applied for when a new or different motor, body, or frame is installed?
  - A. An application for corrected title is required when a change has occurred in any of the three (3) component parts of a motor vehicle (motor, frame, or body) which alters the description of the vehicle as recorded on the certificate of title or removes that component part upon which is located the identifying number of the motor vehicle.
- 20. Q. Is the frame number or motor number used as the vehicle identification number on motorcycles?
  - A. On 1970 and prior year models, either the frame number or motor number may have been used as the vehicle identification number. On 1971 and subsequent year model motorcycles, only the frame number can be used as the vehicle identification number.
- 21. Q. How do you title a car or motorcycle which has been assembled from various parts?
  - A. The correct procedure for titling an assembled vehicle may vary in each case, depending on the make of vehicle, type of body installed, etc.; therefore, the Division of Motor Vehicle Titles and Registration Certificate of Title Manual should be consulted in each case.

## TITLE QUESTIONS (Continued)

- 22. Q. What happens to all title papers after a title is issued?
  - A. All title papers are microfilmed and destroyed with the exception of out-of-state titles which are returned to the issuing state for cancellation.
- 23. Q. Can Powers of Attorney, Letters Testamentary, or Court Orders be returned to the owner?
  - A. Yes. The tax collector may return the original document to the applicant and submit a copy of the document with the title transaction provided the copy is verified as to its authenticity. In such instances, the tax collector or deputy should make a signed statement on the border of the copy that it is a true copy of the original.
- 24. Q. How are the receipts, Forms 31, issued "For Sales Tax Only" on boat and utility trailers with a gross weight of 4,000 pounds or less to be shown on the Daily Title Report?
  - A. They are to be listed as "Sales Tax Only."
- 25. Q. If there is more than one page to a title report (Form 32), should the totals (number of receipts, amount due, and amount paid) be shown on each page?
  - A. No. Only show totals on the last page.
- 26. Q. If a title transaction and receipt (Form 31) are being held out of a report (for lack of evidence not noticed on first examination), should the receipt number be listed on the report in proper numerical order and a note made in its regard?
  - A. No. Do not list the receipt on the report unless the receipt (Form 31) and complete title transaction are attached to such report.
- 27. Q. Is a license number required to be shown in the proper space on all Forms 31 and applications for corrected title?
  - A. Yes, but such license number need not be current unless a transfer of ownership is involved.

## TITLE QUESTIONS (Continued)

- 28. Q. If an abandoned vehicle is taken into custody by a police department and sold at public auction in accordance with the provisions of the Texas Litter Abatement Act, V.A.T.S., Article 4477-9a, what type of evidence of ownership must the purchaser present in order to secure title?
  - A. An Auction Sales Receipt (Form MVD 71-1) executed by the police department in favor of the purchaser.
- 29. Q. May an insurance company request a Salvage Certificate on an unrecovered stolen vehicle?
  - A. No. The insurance company must apply for a negotiable certificate of title. This should be done immediately in order for the insurance company to be notified by law enforcement when the vehicle is recovered.
- 30. Q. Where may a vehicle owner file an application for certificate of title?
  - A. A vehicle owner may file an application for title with the tax collector in his county of residence or the county in which the vehicle is purchased or encumbered. However, upon renewal of the registration, the vehicle owner must register the vehicle in the county of his residence.
- 31. Q. When an out-of-state title for a passenger vehicle is filed in support of an application for Texas Certificate of Title, should the empty weight on the application match the empty weight on the out-of-state title?
  - A. No. In all such cases, refer to the Branham Guide for the correct shipping weight. The correct empty weight is determined, under the law, by taking the manufacturer's shipping weight and adding 100 pounds. This figure may then be rounded off to the next even hundred pounds.
- 32. Q. If a statement of fact is required to correct an error on a title assignment, what information is required and who is authorized to execute the statement?
  - A. The statement must certify to the correct information and must include a description of the vehicle which includes the vehicle identification number and the date the statement was executed. Only the seller is authorized to execute the statement of fact. However, if the statement of fact is required for the odometer disclosure portion of the assignment, in addition to the seller's signature, the buyer must acknowledge the statement.

## TITLE QUESTIONS (Continued)

- 33. Q. Is the Affidavit and Application for Certified Copy of Texas Certificate of Title for a Motor Vehicle (Form 34) required to be notarized?
  - A. No. House Bill 1941, Acts of the 72nd Texas Legislature, Regular Session, 1991, amended the Certificate of Title Act, V.A.T.S., Article 6687-1, to eliminate the notarization requirement of the Form 34.
- 34. Q. What title documents associated with a transfer of title are no longer required to be notarized?
  - A. Notarization is no longer required on:
    - (a) Applications for Texas Certificate of Title (Forms 130-U, 131-U, and 132-U);
    - (b) Texas Certificate of Title assignments and reassignments;
    - (c) Texas Salvage Certificate of Title assignments and reassignments;
    - (d) Dealer Reassignments (Form 41);
    - (e) Manufacturer's Certificate of Origin assignments;
    - (f) Limited Powers of Attorney specifically for the transfer of ownership of a motor vehicle such as Form D12-271;
    - (g) Releases of lien;
    - (h) Odometer disclosure statements;
    - (i) Rights of Survivorship Ownership Agreements (Form D12-122);
    - (j) Bills of sale for motor vehicles issued in accordance with court orders;
    - (k) Out-of-state documents;
    - (1) Statements of fact required to correct errors on assignments or reassignments of the ownership document;
    - (m) Bills of Sale for a Component Part (Form 63); and
    - (n) Affidavits of Physical Inspection (Form D12-270).
- 35. Q. What is a "Park Model" trailer?
  - A. House Bill 863, Acts of the 71st Texas Legislature, places certain vehicles that have previously been considered mobile homes or manufactured housing into the travel trailer category. Since Texas does not have a recreational vehicle category, these trailers are commonly referred to as "Park Model" by the manufacturing industry. They may be manufactured in varying widths, but the most popular model seems to be the 12-foot wide model.
- 36. Q. Can a "Park Model-type" trailer be titled and registered?
  - A. Yes. "Park Model" trailers should be registered and titled as a travel trailer. The body style should be shown as travel trailer regardless of the body style shown on the MCO. The Travel Trailer Verification (Form D12-141) must be submitted along with the title application. If the "Park Model" trailer is an oversize vehicle, the remark "PERMIT REQUIRED TO MOVE" will be printed on the face of the title. (Also refer to Question and Answer 36 of the Registration Questions.)

#### REGISTRATION QUESTIONS

- 1. Q. Who may register a motor vehicle?
  - A. The person who has the "legal right of possession" or the "legal right of control" of the vehicle. The terms imply such possession or control to be with a degree of permanency throughout the greater part of the registration year and not merely temporary possession.
- 2. Q. Can a person register a vehicle which he has leased?
  - A. Yes, but the applicant should have the license plate renewal notice or certificate of title and expiring license receipt issued for the vehicle in his possession. If the applicant does not have this evidence in his possession, a verification of title must be obtained by teletype or telephone inquiry to the Division of Motor Vehicle Titles and Registration. If the verification shows the name of the owner to be a leasing company, the registration may be issued, provided the applicant can show proof that he has the "legal right of possession" or "legal right of control" of the vehicle. This proof may be a copy of the lease agreement or some other document issued by the leasing company to the applicant.

If the vehicle was last registered out of state, Texas license plates may be issued, provided the applicant files an application for Texas title in the name of the leasing company. If the applicant does not possess the necessary evidence of ownership to secure a negotiable Texas title, he must apply for a non-negotiable title, for registration purposes only, in the name of the leasing company.

In either case, the Texas license receipt should be prepared to show the lessor's name (leasing company) in the name of owner space. The address space may show either the lessor's address or the name and address of the lessee (person to whom the vehicle is leased). If the lessee's name and address is shown, it should be preceded by the symbol "c/o" (in care of).

- 3. Q. Can a person choose his registration expiration date?
  - A. No. All new and out-of-state passenger vehicles, light trucks (one ton or less manufacturer's rated carrying capacity), farm trucks, trailers, travel trailers, and motorcycles are registered as of the date of application for a period of one year. Certain vehicle classifications are assigned March 31st expiration dates, and some special license plate categories (Texas Guard, Honorary Consul, Purple Heart Recipient, etc.) have designated expiration dates. Once an expiration month has been assigned, it will remain permanently with that particular vehicle.

- 4. Q. Can a vehicle be operated after the registration expires?
  - A. Yes. A vehicle may be operated for five days after the registration expires without penalty.
- 5. Q. Is there a penalty if a person registers in a county other than his legal county of residence?
  - A. Yes. The penalty may be a fine not exceeding \$200 plus court costs. Also, the registration purchased in the wrong county is void (no refund authorized by the Department); and the vehicle owner must reregister in his home county and pay the license fees as of the date of purchase of the out-of-county registration plus a penalty of 20% of the new license fee.

NOTE: Section 27 of V.A.T.S., Article 6687-1, permits a vehicle owner to file an application for title with the tax collector of his county of residence or the county in which the vehicle is purchased or encumbered. Upon renewal of the registration, however, the vehicle owner must register the vehicle in the county of his residence.

- 6. Q. If a person attempts to renew his registration and advises that his multi-year license plates have been lost or damaged, how will the renewal be handled?
  - A. If the plates were less than 5 years old, issue \$5.30 replacement plates using a Form 16. Then, collect the renewal fee and issue the appropriate month and year stickers using a Form 39. The stickers should be affixed to one plate when given to the owner. If the lost or damaged plates are over 5 years old, then issue the new license plates at no additional charge (other than the renewal fee) using the applicant's renewal notice or a Form 39.
- 7. Q. For what period of time may a new Texas resident operate his passenger car or pickup truck in this State while displaying current out-of-state license plates issued by his home state?
  - A. For a period of 30 days after he establishes residency or enters into gainful employment, after which time the vehicle must be currently registered in Texas.

- 8. Q. What is the solution to the situation when a tax collector has mailed license plates and/or a validation sticker to the vehicle owner, but they were lost in the mail?
  - A. The vehicle owner should execute a Replacement Affidavit (Form 60); and the tax collector may issue replacements at no charge utilizing a Replacement Receipt (Form 16), provided the tax collector can locate the file copy of the original receipt and has documentation which reflects that the original plates and/or sticker were actually mailed. If only a validation sticker is to be issued, the owner must bring his rear license plate to the tax office in order to have the replacement sticker affixed to the plate. The notation "No Charge Lost In Mail" should be recorded on the Form 16.
- 9. Q. Can the teletype printout of a vehicle's registration record be used as a duplicate license receipt?
  - A. Yes; however, the printout must be validated by the issuing agency (county tax office or DMVTR Regional Office) showing the date issued and the name of the county or Regional Office.
- 10. Q. Is it necessary for the \$1.00 mail service fees paid by persons who renew their license plates by mail to be reported to the Department?
  - A. Yes. These fees must be reported to the Department as license plate postage on Line 32 of the Tax Collector's Monday Registration Report, Form 158-A. However, the actual fees should never be remitted and should, thus, always be deducted from gross collections.
- 11. Q. If an individual applies for title on a vehicle formerly registered with PLP's and the previous owner failed to purchase replacement plates prior to the sale of the vehicle, how will the tax office handle this situation?
  - A. Issue replacement plates on Form 16 in previous owner's name, and then use Form 31 to transfer plates to new owner.
- 12. Q. Can a One Trip Permit be issued for the movement of a house trailer-type vehicle classified as manufactured housing?
  - A. No. Manufactured housing should not be registered for movement on the streets or highways of this State.

- 13. Q. What is the specified length of time within which registration fees must be reported to the Department?
  - A. The tax collector must submit a registration report to the Department each Monday; however, he may defer remittance of the registration fees for a period of 34 days (except for the Department's share of the County Road and Bridge Fees). All funds which are required to be remitted to the Department which are not so remitted within 60 days after being collected shall bear interest for the benefit of the Department at the rate of 10% per annum.
- 14. Q. Are there any registration or title forms that the tax assessor-collector cannot take acknowledgments on?
  - A. No. The County Tax Assessor-Collectors and their employees are authorized to administer oaths and take acknowledgments relating to any document required or authorized to be filed with the office of the County Tax Assessor-Collector.
- 15. Q. Are there any vehicles which travel on the highway that do not have to be registered?
  - A. Yes. These types of vehicles include the following:
    - (a) A farm tractor used in a farming operation and not "for hire,"
    - (b) A farm trailer or farm semitrailer used in farming operations and which does not exceed 4,000 pounds gross weight, and
    - (c) Implements of husbandry (those devices used to till the soil and harvest crops).
- 16. Q. If an application for Texas title and registration is rejected for an additional fee to be collected and is resubmitted during the following year without the additional fee having been paid, will the application again be rejected for the payment of the additional fee?
  - A. Yes. Once an application is rejected for an additional fee, it will not be accepted at any subsequent date unless the proper registration fee has been paid.

- 17. Q. How should an exempt agency proceed to secure Exempt License Plates? Exempt replacement plates?
  - A. If the vehicle is not subject to a lien or title fee (leased-loaned vehicle), the applications for title and Exempt License Plates may be filed with the Division of Motor Vehicle Titles and Registration Special Plates Section. Otherwise, the applications for title and for exempt plates must be filed with the tax collector before such applications can be processed and Exempt License Plates issued by the DMVTR Special Plates Section.

New vehicles on loan to exempt agencies for driver education courses are not required to be titled. Therefore, exempt agencies will only be required to submit a properly completed Affidavit and Application for Exempt License Plates (Form 62A) and Exempt Vehicle Affidavit Driver Education (Form 62E) to the DMVTR Special Plates Section.

Exempt replacement plates may also be secured through the DMVTR Special Plates Section by submitting a properly executed Replacement Affidavit for Exempt License Plates, Form 62B.

All Forms 62A (Exempt License Plates), Forms 62B (Replacement Exempt License Plates), and other documentation associated with these forms should be mailed to:

Texas Department of Transportation Post Office Box 26480, Chimney Corners Station Austin, Texas 78755

ATTENTION: EXEMPTS

- 18. Q. Can a tax collector renew a vehicle's registration in advance of the vehicle's registration renewal period if the owner will be working or vacationing out of state at the time his renewal period comes around?
  - A. Yes; however, this service should be limited to situations which warrant special consideration, such as stated in the question, because a renewal notice will not be available. It will, therefore, create extra work for both the tax office and the Department. Always collect a 12-month fee and do not change the renewal month.

## 19. Q. What license plate categories may be issued for buses?

A. Buses which travel upon the highways along fixed routes carrying paying passengers to and from different cities and towns are to be registered with Motor Bus License Plates.

Buses used in the cities carrying passengers who pay fares must be registered with City Bus License Plates, unless such buses are owned by the city in which case the buses may be registered with Exempt License Plates. Buses leased to a city may be registered with Exempt License Plates.

Buses which are not used for transporting persons for compensation or hire and, thus, not classified as a "Motor Bus" or "City Bus" are to be registered with Private Bus License Plates. This classification includes every vehicle designed for carrying more than ten (10) persons and used for the transportation of persons at no charge.

Buses which are used for commercial purposes and from which all seats have been removed (except the driver's seat) are to be registered with Truck License Plates.

Buses which have been converted for living or camping purposes are to be registered with Passenger License Plates.

- 20. Q. When an application for transfer of title is filed and at the same time the vehicle is being reregistered for the forthcoming year, will it be necessary to transfer the expiring registration into the purchaser's name?
  - A. No. Issue the forthcoming year's registration directly in the purchaser's name using a Form 31. This will require the deputy to type only one receipt instead of two.
- 21. Q. If a vehicle is transferred during the 2-month renewal period assigned to that particular vehicle, should the new owner be advised to renew his registration at the time he files his application for title?
  - A. Yes. This will eliminate the necessity for him to return to the tax office and register the vehicle without the aid of a renewal notice.

- 22. Q. If a vehicle's registration expires on June 30th, for example, and, after the grace period, the owner contacts his county tax collector to renew the registration, will the 20% delinquency penalty be due if the vehicle has been operated with expired plates?
  - A. The 20% delinquency penalty is due anytime a vehicle is operated upon the public streets or highways without the required fee having been paid. However, it will be difficult to establish the fact that a vehicle has been operated unless the owner was apprehended or admits that he operated the vehicle with expired plates after the 5-day grace period.
- 23. Q. When is an owner required to execute a Non-use Affidavit (Form 64)?
  - A. A Non-use Affidavit is required if an owner reregisters his vehicle more than one month after the previous registration has expired. If he can execute the affidavit, the registration fee will be prorated for the balance of the year. If he cannot execute the affidavit because the vehicle has been operated, the full annual fee shall be collected plus the 20% delinguency penalty.
- 24. Q. Can the County Tax Assessor-Collector issue replacement plates for an apportioned license?
  - A. No. All Apportioned License Plates, replacement plates, and receipts must be issued by the Department. Questions concerning these plates should be directed to the local Division of Motor Vehicle Titles and Registration Regional Office.
- 25. Q. How is a moped registered?
  - A. Such a vehicle is issued Motorcycle License Plates, provided it has been certified as a moped by the Department of Public Safety. Without the Department of Public Safety's certification, mopeds should be registered with a motorcycle body style. Certificates of title are issued for such vehicles.
- 26. Q. May a nonresident owner of an all-terrain vehicle operate his/her ATV on public property in this State?
  - A. Yes, if the ATV is registered under the laws of the owner's home state.

- 27. Q. Are golf carts required to be registered?
  - A. Golf carts driven to and from a golf course are not required to be registered. Golf carts used for other purposes may be subject to title and registration requirements.
- 28. Q. Are golf carts required to display a slow-moving vehicle emblem?
  - A. A golf cart is not required to display a slow-moving vehicle emblem unless it is being operated on an arterial street.
- 29. Q. Are power sweepers (street sweepers, vacuum trucks, vacuum trailers) required to be registered?
  - A. No. Implements with or without motive power, which are designed for the removal by broom, vacuum, or regenerative air system of debris, dirt, gravel, litter, or sand from asphaltic concrete or cement concrete surfaces, including surfaces of parking lots, roads, streets, highways, and warehouse floors are not required to be registered. This includes any vehicle on which the implement has been permanently mounted if the vehicle is used only as a power sweeper.
- 30. Q. Since Personalized License Plates are now issued for a six-year period, can a new set of plates be obtained during that period?
  - A. Yes. The owner of the PLP may obtain a new set of plates by directing his written request to the Division of Motor Vehicle Titles and Registration Special Plates Section along with a \$50 fee. When the new plates have been manufactured, the owner will be notified that he may obtain them at his local county tax office. Upon contacting the county tax office, the owner must surrender the Personalized License Plates displayed on his vehicle.

**NOTE:** However, Personalized License Plates that are lost, stolen, or mutilated may be replaced for the \$5.30 replacement fee.

- 31. Q. Can a mobile amateur radio operator register more than one of his vehicles with another set of Amateur Radio License Plates inscribed with the same official amateur call letters?
  - A. Yes, provided the vehicle is registered and titled in the name of the applicant and is equipped with mobile amateur radio equipment.

- 32. Q. What is the initial and renewal fee of Amateur Radio License Plates?
  - A. In addition to the regular registration fee, the fee for the first year is \$2 and \$1 for each renewal thereafter.
- 33. Q. What are the new special license plate categories or changes to current categories and fees established by the 72nd Texas Legislature?

A. <u>Category</u>	Fee	Personalized
Armed Forces for an Unmarried Surviving Spouse of a Person Killed in Action While Serving in the Armed Forces	<pre>\$10 + Regular Registration     and Local Fees</pre>	+ \$40
Coast Guard Auxiliary	\$10 + Regular Registration and Local Fees	+ \$40
Cotton Vehicle	<pre>\$8 + Regular Registration</pre>	N/A
Desert Storm	<pre>\$10 + Regular Registration and Local Fees</pre>	+ \$40
Log Loader	<pre>\$62.50 + 30 Cent    Reflectorization Fee</pre>	N/A
Pearl Harbor Survivor for Unmarried Surviving Spouses	<pre>\$3 + Regular Registration     and Local Fees</pre>	+ \$40
Purple Heart Recipient for Unmarried Surviving Spouses	\$3	+ \$40
Texas Space Commission	<pre>\$30 + Regular Registration and Local Fees</pre>	+ \$40
Vietnam Veteran	<pre>\$10 + Regular Registration and Local Fees</pre>	+ \$40

- 34. Q. Does the disabled driver of a vehicle that displays a Disabled Person Identification Card, Validation Sticker, Symbol, or License Plates issued by the Department have refueling service privileges?
  - A. Yes. The operator of a service station or other facility that offers both full-service and self-service gasoline and/or diesel fuel must provide refueling service at the self-service price to all vehicles being <u>driven</u> by a disabled person and displaying any of the special identifying insignia issued by the Department.
- 35. Q. Is there a renewal fee for Volunteer Firefighter License Plates?

A. Yes. There is a statutory renewal fee of \$4.

- 36. Q. What type of registration is needed to move a "Park Model-type" trailer on the public highways?
  - A. A "Park Model-type" trailer may be registered with travel trailer plates or may be moved on a One Trip Permit.

**NOTE:** In order to move a "Park Model" trailer **which is in excess of the maximum width and length limitations**, an oversize permit must also be obtained from the Department's Central Permit Office. A notation will be placed on the title of oversize vehicles denoting that a permit is required in order to move the vehicle.

- 37. Q. What registration forms are no longer required to be notarized?
  - A. The passage of House Bill 1941, which amended numerous sections of V.A.T.S., Article 6675a, eliminated the notarization requirement from the following registration forms:

Form	45	Affidavit and Application for the Registration of Vehicles
		Transporting Soil Conservation Machinery or Equipment
Form	50A	Affidavit and Application for Registration Fee Credit
Form	54	Application for the Registration of an Antique Vehicle
Form	60	Replacement Affidavit for Lost, Stolen, or Mutilated Plates - Validation Sticker
Form	62A	Affidavit and Application for Exempt License Plates
Form	62F	Application for Exempt Registration of a Firefighting
-		Vehicle Owned Privately or by a Volunteer Fire Department
Form	62-CAP	Affidavit and Application for Exempt License Plates by Civil Air Patrol, Texas Wing
Form	61	Affidavit and Application for the Reregistration of a Motor
FOTI	04	Vehicle That Has Not Been Used for the Current Registration Year
Form	76	Application for the Registration of a Disaster Relief
		Vehicle Owned by Nonprofit Disaster Relief Organizations
Form	D12-156	Affidavit and Application for Exempt License Plates by Non- profit Volunteer Ambulance Company

NOTE: The notarization requirement for the Form 61, Affidavit and Application to Register and Title a Vehicle Which Has Been Rebuilt, Assembled, Reconstructed, Stripped or Has Had a Change in Component Parts, was eliminated from the registration law, V.A.T.S., Article 6675a. However, the notarization requirement applicable under the Certificate of Title Act, V.A.T.S., Article 6687-1, is still required. Therefore, a notarization will continue to be required on this form.

- 38. Q. How are fees collected when a Form 31 is issued in February on an apportioned vehicle, apportioned plates are never purchased, and the owner contacts the tax office in May to obtain combination plates?
  - A. Combination plates shall be issued and fees collected from the receipt date of the Form 31. Combination registration fees will be due for a 14-month period. A Form 39 should be used to collect these fees.

The county should also check their title rejection file, because in all probability the title transaction has been rejected. (Title transactions on vehicles which are to be registered with apportioned plates are only held by the Title Control Systems Section in Austin for 60 days past the receipt date of the Form 31. After the 60 days has elapsed, the title transaction is rejected to the appropriate county tax office.) The Form 39 should be included in the title transaction, and the title transaction should be resubmitted to the appropriate Regional Office.

- 39. Q. Can a vehicle that is registered with Disabled Person License Plates be transferred to another disabled person without the purchase of replacement plates?
  - A. This is permitted **only** when the new owner has a set of Disabled Person License Plates that will be transferred to the vehicle or when an Application for Disabled Person Special Identifying Registration Insignia (Form D12-316) is submitted by the new owner **for Disabled Person License Plates** at the time the application for title is filed.
- 40. Q. What is the maximum tonnage allowed to register a vehicle with a 30-day temporary registration permit?
  - A. There is no limit provided the vehicle is operated unladen.

## ODOMETER QUESTIONS

#### 1. Q. What is a conforming Odometer Disclosure Statement?

- A. A disclosure statement which contains the following Federal odometer disclosure requirements which became effective April 29, 1989:
  - (a) The odometer reading at the time of transfer, not to include tenths of miles;
  - (b) The date of the disclosure statement;
  - (c) The signature and printed name and current address of the transferor (seller);
  - (d) The signature and printed name and current address of the transferee (buyer);
  - (e) The identity of the vehicle, including its make, model, year, body style, and vehicle identification number;
  - (f) A statement referring to the Federal and State law advising that failure to complete or providing false information may result in fines and/or imprisonment; and
  - (g) A certification executed by the transferor (seller) which states that to the best of his knowledge whether the odometer reading reflects the actual mileage, not actual mileage (WARNING - ODOMETER DISCREPANCY), or that the mileage is in excess of the mechanical limits of the odometer.
- 2. Q. What is a conforming title?
  - A. A conforming title is one that has most of the required odometer disclosure information (refer to Question 1) incorporated into the disclosure portion of its assignment and reassignments. The seller's address and the vehicle identity are not necessary in the disclosure portion of the assignment and reassignments, because this information is included on the face of the title.
- 3. Q. What vehicles are exempt from the Federal odometer disclosure requirements?
  - A. The seller (transferor) of any of the following vehicles is not required to execute an Odometer Disclosure Statement:
    - (a) A vehicle having a manufacturer's rated carrying capacity in excess of two tons and a vehicle having a Gross Vehicle Weight Rating of more than 16,000 pounds,
    - (b) A vehicle that is not self-propelled,
    - (c) A vehicle that is 10 years old or older,
    - (d) A vehicle sold directly by the manufacturer to any agency of the United States government in conformity with contractual specifications, and
    - (e) A new motor vehicle before its transfer to the first retail purchaser.

- 4. Q. When a motor vehicle is transferred to a retail purchaser by a dealer, which Odometer Disclosure Statements are required to be filed at the tax office with the application for title?
  - A. The only Odometer Disclosure Statement required will be the last disclosure statement executed by the seller and acknowledged by the title applicant. However, even though only the last Odometer Disclosure Statement is required to be filed with an application for title, the Federal rules require that each time a motor vehicle is transferred (exemptions excluded), the seller must provide the buyer with an Odometer Disclosure Statement.

NOTE: Dealers should be aware that the intermediate Odometer Disclosure Statements may be required if the vehicle is titled in another state.

- 5. Q. When a vehicle is transferred by Operation of Law (Hearings, Court Orders, Auction Sales Receipts, Sheriffs' Bills of Sale, Storage Mechanics' Liens, Repossession Affidavits, Heirship Affidavits, Letters Testamentary, etc.), is an Odometer Disclosure Statement required, and if so, who should execute it?
  - A. If the vehicle is not exempt from the Federal odometer disclosure requirements (refer to Question 3 for all of these exemptions), an Odometer Disclosure Statement will be required only if there is an actual seller and an actual buyer. This would apply in situations involving Auction Sales Receipts, Sheriffs' Bills of Sale, Storage Mechanics' Liens, Repossession Affidavits, Heirship Affidavits, and Letters Testamentary. In the case of an Heirship Affidavit which involves multiple heirs, only one heir will be required to execute the Odometer Disclosure Statement.

In situations involving tax collector hearings and court orders, an Odometer Disclosure Statement will not be required from the tax collector or court. However, the person awarded the vehicle must note the odometer reading on his application for title and indicate in Block 13a whether the mileage disclosed is actual, not actual, or exceeds mechanical limits.

- 6. Q. If an error is detected in the odometer reading after title has been issued, what will be required?
  - A. A statement of fact will be required. This statement must address the discrepancy and must be acknowledged by both the seller and the buyer involved in the transaction in which the error was made.

- 7. Q. What is required on an Odometer Disclosure Statement when the mileage is not available on the odometer?
  - A. The Odometer Disclosure Statement should contain an explanation from the seller as to why a mileage reading is not available. If there is a reading of any sort displayed on the odometer, this reading must be disclosed; and an indication as to whether the mileage is actual, not actual, or exceeds mechanical limits shall be made.
- 8. Q. Does the 16,000 lbs. gross vehicle weight exemption apply only to commercial vehicles?
  - A. No. Any vehicle with a Manufacturer's Gross Vehicle Weight Rating in excess of 16,000 lbs. is exempt under Federal law. However, if there is no outward evidence for the exemption, the applicant must present evidence that such exemption is appropriate.
- 9. Q. If the vehicle being titled is exempt from the Federal odometer disclosure requirements, what should be shown in Block 7 (Odometer Reading) of the Application for Texas Certificate of Title (Form 130-U)?
  - A. Block 7 of the Form 130-U should indicate "EXEMPT."
- 10. Q. Is the Odometer Disclosure Statement (Form 40) prescribed by the Texas Department of Transportation the only acceptable odometer statement form?
  - A. No. Any Odometer Disclosure Statement which includes the current Federal odometer disclosure requirements (refer to Question 1) is acceptable.
- 11. Q. What will be required when an out-of-state title is transferred?
  - A. If the out-of-state title does not include the Federal odometer disclosure requirements (refer to Question 1), a supplemental conforming disclosure document must be provided.

- 12. Q. Is an Odometer Disclosure Statement required on a new vehicle?
  - A. An Odometer Disclosure Statement is required when a new vehicle is transferred to the first retail purchaser. Therefore, if the Manufacturer's Certificate of Origin does not contain the information required by the Truth in Mileage Act, it will be necessary for the selling dealer to execute a separate Odometer Disclosure Statement which must be acknowledged by the buyer.
- 13. Q. Is an Odometer Disclosure Statement required when the title transaction does not involve a change in ownership?
  - A. No; however, the title applicant must record the current odometer reading on the application for title and also indicate in Block 13a whether the mileage disclosed is actual, not actual, or exceeds mechanical limits.

Title transactions involving no change in ownership would include the following:

- (a) An application for corrected title to record a lien, remove a lien, record a vehicle description change, to change the owner's name due to marriage or divorce, and to transfer a lien;
- (b) An application for "Registration Purposes Only;"
- (c) An application supported by Operation of Law documentation for which there is no actual seller; and
- (d) An application showing the same owner as recorded on the surrendered out-of-state ownership document.
- 14. Q. Can a separate Odometer Disclosure Statement be corrected?
  - A. Yes; however, the correction must be for an obvious error and may in no way include the odometer reading itself. A new Odometer Disclosure Statement would be required if an error was made in the representation of the odometer reading.

In the case of an obvious error on other information contained in the disclosure statement, the incorrect information should be lined through and the correct information shown. The odometer statement should then be accepted provided there is no conflict elsewhere in the transaction.

- 15. Q. If an error is made in the odometer reading of one of the reassignments of a secure Dealer's Reassignment (Form 41-A) or Parts A or B of a secure Power of Attorney (Form D12-271-A), can it be corrected?
  - A. Yes. A statement of fact will be required to substantiate the alteration and must be signed by the seller and acknowledged by the buyer. Another alternative to correct the Form D12-271-A is to complete a new form.
- 16. Q. May Part B of a secure Power of Attorney to Transfer a Motor Vehicle (Form D12-271-A) be used if Part A has not been completed?
  - A. No. Part B is not valid unless Part A has been completed.
- 17. Q. If the vehicle being transferred is exempt from the odometer disclosure requirements (refer to Question 3), is it necessary for an Odometer Disclosure Statement to be completed?
  - A. No.
- 18. Q. Is it necessary for the buyer to sign the odometer disclosure acknowledgment portion of a conforming title when the vehicle is exempt from the odometer disclosure requirements (refer to Question 3)?
  - A. No.
- 19. Q. Are all reassignments on Texas conforming and nonconforming titles required to be completed before a supplemental Dealer's Reassignment Form may be used?
  - A. Yes. This became effective April 30, 1990, and also applies to the completion of all assignments of Manufacturers' Certificates of Origin. The secure Dealer's Reassignment (Form 41-A) will be required to be used with all conforming titles. Dealers may continue to use the nonsecure Dealer's Reassignment (Form 41) with all nonconforming titles. However, dealers are not precluded from using the Form 41-A with both types of titles.
- 20. Q. Should the odometer disclosure certification statement (Actual Mileage, Not Actual Mileage, Mileage Exceeds Mechanical Limits) from the disclosure statement be carried forward to Block 13a (if available) on the application for title (Form 130-U)?
  - A. Yes. This will aid in the preparation of the Form 31.

21. Q. Can a separate Odometer Disclosure Statement be used with a conforming title?

A. No.

22. Q. If a conforming out-of-state title is transferred to a Texas dealer, will the secure Dealer Reassignment (Form 41-A) be required to reassign the title?

A. Yes.

## PROOF OF FINANCIAL RESPONSIBILITY QUESTIONS

## General

- 1. Q. When must proof of financial responsibility be presented?
  - A. The new law requires <u>current</u> proof of financial responsibility in the minimum amounts required at the time of:
    - . Motor vehicle registration, including the initial issuance and renewal of tags and the transfer of registration to a new owner;
    - . Issuance or renewal of a driver's license; and
    - . Vehicle inspection -- both the initial issuance of an inspection sticker by the dealer and subsequent inspections required by State law.
- 2. Q. When registering a vehicle by mail, must the registrant's original policy or proof of insurance card be submitted?
  - A. When registering by mail, it is suggested that a **photocopy** of the **current** proof of financial responsibility be submitted.
- 3. Q. What are the acceptable forms of proof of financial responsibility?
  - A. Acceptable forms of proof of financial responsibility include the original or photocopy of the following:
    - A liability insurance card issued by the insurance company to the policyholder;
    - . An insurance policy;
    - . Self-insurance or pool coverage documents;
    - . An insurance binder;
    - A certificate of self-insurance issued by the Texas Department of Public Safety;
    - A certificate issued by the Texas Department of Public Safety (DPS) stating that the vehicle is one for which a bond is on file with the DPS; and
    - . A certificate issued by the Texas Department of Public Safety stating that the registrant has deposited cash, a cashier's check, or securities with the State Treasurer or county judge, in at least the minimum amount required by law.

- 4. Q. Until all carriers phase-in a standard form prescribed by the Texas Department of Insurance, will the nonstandard proof-of-insurance card be acceptable?
  - A. Yes.
- 5. Q. Will insurance companies doing business in the State of Texas be required to provide their insured with a uniform liability card to include the items as required in House Bill 2? If so, when will insurance companies be required to furnish these cards to their insured?
  - A. Yes.

When the card and rules are promulgated by the Texas Department of Insurance, insurance companies authorized by the Texas Department of Insurance to do business in the State of Texas will be notified that they will be required to furnish the uniform liability card.

- 6. Q. Are handwritten certifications of financial responsibility acceptable? If so, what is required on these type documents insofar as agent's signatures, etc.?
  - A. House Bill 2 makes no reference to "handwritten certifications." However, it does provide for the use of a binder as proof. Subsection (3) of Section 2a, states, "an insurance binder that confirms to the satisfaction of the county tax collector that the owner of the motor vehicle to be registered is in compliance with the Texas Motor Vehicle Safety Responsibility Act."
- 7. Q. Will the Texas Department of Insurance require some form of seal to validate proof of insurance credentials?
  - A. No.
- 8. Q. Will altered documents be acceptable? If so, please advise what information may be altered?
  - A. The Texas Department of Insurance has responded that only the uniform liability insurance card may be altered **but only as prescribed by the rules** as approved by the State Board of Insurance.

9. Q. Is proof of financial responsibility required for the issuance of a 30-day temporary registration permit?

A. No.

- 10. Q. Are antique vehicles exempt from the proof of financial responsibility requirements?
  - A. House Bill 1894, Acts of the 72nd Texas Legislature, Regular Session, 1991, provides an exemption from proof of financial responsibility for motor vehicles 25 years old or older provided the following conditions are met:
    - . The vehicle is used <u>only</u> for exhibitions, club activities, parades, and other functions of public interest and <u>not</u> for regular transportation; and
    - . The owner of the vehicle has filed a sworn affidavit with the Texas Department of Public Safety stating that the vehicle is a collector's item and will be used **solely** for the aforementioned purposes.

The restrictions regarding the operation of the vehicle in order to qualify for the exemption are the same as those required to obtain Antique License Plates. Therefore, a copy of the Texas Department of Public Safety's certification that the affidavit of exemption was filed will <u>only</u> be acceptable in lieu of proof of financial responsibility at the time of initial issuance or renewal of Antique License Plates.

## Out-of-State Liability Insurance

- 1. Q. Will proof of insurance from out of state or out of the country be acceptable to cover a vehicle required to be registered in Texas? If so, should approval be based on the minimum amounts of coverage required in Texas?
  - A. The Texas Department of Insurance is unaware of provisions in the bill which limit proof of liability coverage to only Texas companies. Nothing less than the minimum limits as prescribed by law would be acceptable as minimum amounts of coverage in this State.
- 2. Q. What about "no fault insurance?" Is this type of coverage acceptable?
  - A. No.

- 3. Q. Are the acceptable documents from out of state or out of the country only those listed in House Bill 2?
  - A. Yes, per the Texas Department of Insurance.

#### Trailers

- Q. Is a trailer covered by the liability insurance of the pulling unit <u>re-gardless of ownership</u> (ex. rental trailers <u>owned</u> by U-Haul yet pulled by many different operators)?
  - A. The Texas personal automobile policy provides liability coverage for any trailer "designed to be pulled by a private passenger auto, pickup, panel truck or van." A commercial automobile policy, however, may or may not provide coverage for trailers depending upon the coverage for covered autos desired by the insured.
- 2. Q. Would a trailer be covered by the liability insurance of the pulling unit regardless of weight (ex. 4,000 lb. trailer vs. 40,000 lb. trailer)?
  - A. Same as Answer 1 above.

## Dealers

- Q. Dealers are allowed to register vehicles without applying for title. What proof of financial responsibility covers an automobile dealer? Would this document list the make and year model of the vehicle as required in House Bill 2?
  - A. A garage liability policy, binder, card, or other instruments noted in House Bill 2.

A garage liability policy may or may not show the make and year model of a specific vehicle. The same is true with the card. The rules proposed by the Texas Department of Insurance staff contain provisions allowing for the words "any car with dealer tags" to be placed on the card in the space set aside for the make and model of vehicle.

## Title Transfers

- Q. A person has bought a vehicle and does not have liability insurance on any vehicle at this time. What acceptable document can be obtained to show proof of financial responsibility to the county tax office when transferring title and applying for registration? (Note: A title must be transferred within twenty days from the date of purchase in order to avoid a penalty.)
  - A. If a person does not have liability insurance on a vehicle at the time of registration, the other instruments, such as an insurance binder, certificate of self-insurance, etc. will suffice.
- 2. Q. A person has bought a vehicle and has current liability insurance on other vehicles. What acceptable document can be obtained to show proof of financial responsibility to the county tax office when transferring title and applying for registration?
  - A. The personal automobile policy for any other vehicle an individual owns provides 30-day coverage after an additional vehicle has been acquired. Therefore, a copy of the personal automobile insurance policy or the card issued for the policy is acceptable.

A commercial automobile policy, however, may or may not provide coverage depending upon coverage selections made by the insured.

- 3. Q. When buying a new or used car, is the purchaser required to provide proof of financial responsibility at the time the application for title and registration is filed?
  - A. Yes. A photocopy of current proof of financial responsibility will be required to accompany each application for title involving a transfer of ownership.

## Fleet Vehicles

- 1. Q. Will the evidence of financial responsibility for fleet vehicles owned by a company contain a list of vehicles by make and model?
  - A. A commercial policy will generally contain a schedule of covered vehicles identifying them by make, model, and vehicle identification number (VIN). However, the vehicles on the scheduled list are not necessarily the only vehicles covered.

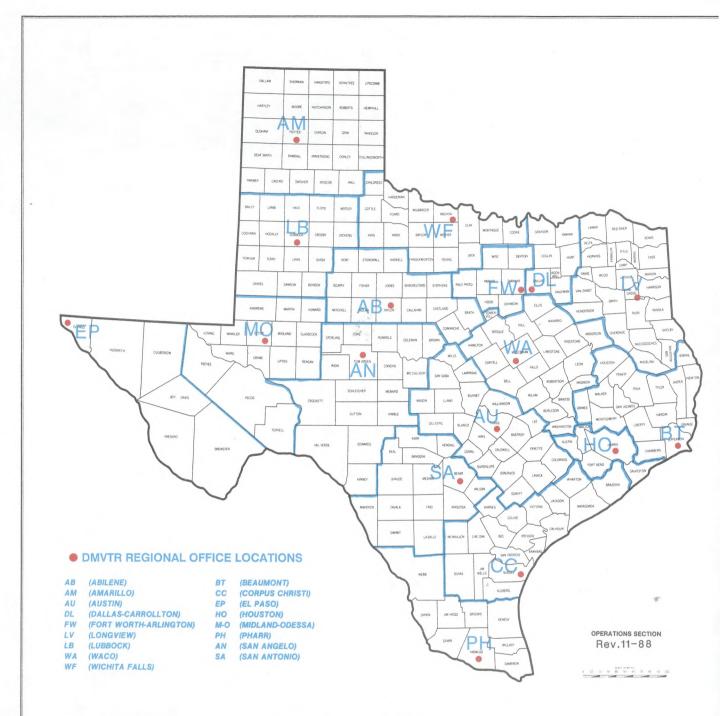
- 2. Q. The standard insurance card does not have space to list all fleet vehicles. What is acceptable proof of insurance for these vehicles?
  - A. In this case, the proof of insurance card will simply state that it is valid for all vehicles owned by the policyholder named on the card.



## DMVTR REGIONAL OFFICE LOCATIONS, MAILING ADDRESSES AND PHONE NUMBERS

ABILENE TEX-AN 840-1162	3385 North Third, Suite 14 Abilene, Texas 79603-7031	915	673-4506
AMARILLO	7114 I-40 West, Building D		
TEX-AN 840-1186	Amarillo, Texas 79106-2503	806	358-0469
AUSTIN	8868 Research Boulevard, Suite 108		
TEX-AN 241-7447	Austin, Texas 78758-6499	512	465-7445
BEAUMONT	4245 Cardinal Drive	100	0.10 5055
TEX-AN 850-1328	Beaumont, Texas 77705-4407 Mailing Address: P. O. Box 26005 Beaumont, Texas 77720-6005	409	842-5875
CORPUS CHRISTI	5449 Bear Lane, Suite 440		
TEX-AN 820-1059	Corpus Christi, Texas 78405-4114	512	289-0151
DALLAS-CARROLLTON	1932 North I-35		
TEX-AN 831-5720	Carrollton, Texas 75006-3703	214	446-1313
EL PASO	7500 Viscount, Suite C-35		
TEX-AN 840-1451	El Paso, Texas 79925-5622	915	779-5405
FORT WORTH-ARLINGTON	910 North Watson Road		
TEX-AN 831-5732	Arlington, Texas 76011-5260	817	649-5938
HOUSTON	5611 Hoover Street		
TEX-AN 850-1502	Houston, Texas 77092-3392	713	681-6637
LONGVIEW	1800 Northwest Loop 281, Suite 1		
TEX-AN 831-5025	Longview, Texas 75604-2569	903	759-2706
	Mailing Address: P. O. Box 5610 Longview, Texas 75608-5610		
LUBBOCK TEX-AN 862-0022	2504-A 82nd Street Lubbock, Texas 79423-2250	806	745-8888
12A-AIV 002-0022	Lubbock, 10xas 79425-2250	000	14J-0000
MIDLAND-ODESSA	840 Central		
TEX-AN 844-9391	Odessa, Texas 79761-4202	915	337-4434
PHARR	105 East Polk		
TEX-AN 828-6282	Pharr, Texas 78577-3110	512	781-3291
SAN ANGELO	3190 Executive Dr.		
TEX-AN 848-5273	San Angelo, Texas 76904-7622	915	942-7510
SAN ANTONIO	4615 Northwest Loop 410, Bldg. 2		
TEX-AN 259-5834	San Antonio, Texas 78229-5172	512	615-5830
	Mailing Address: P. O. Box 29487 San Antonio, Texas 78229-0487		
WACO	1227 North Valley Mills Drive		
TEX-AN 820-1396	Waco, Texas 76710-4489	817	776-3284
WICHITA FALLS	1601 Southwest Parkway		
TEX-AN 891-3278	Wichita Falls, Texas 76302-4906	817	767-4339

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TEXAS DEPARTMENT OF TRANSPORTATION DIVISION OF MOTOR VEHICLE TITLES AND REGISTRATION AUSTIN, TEXAS 78779-0001 REGIONAL OUTLINE MAP

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